



## CONDITIONAL CONTRACT AWARD NOTIFICATION

BOE Finance/Purchasing Dept.  
STAMFORD PUBLIC SCHOOLS  
888 Washington Blvd., 3<sup>rd</sup> Floor  
Stamford, CT 06901  
Phone: 203-977-4240, Fax: 203-977-5960

RFP/BID NO:	<b>RFP 19-03</b>
BID OPENING DATE:	<b>1/29/2019</b>
CONTRACT AWARD DATE:	<b>5/9/2019</b>

**DESCRIPTION:** Translation/Interpreter

<b>FOR:</b> Stamford Public Schools	<b>TERM OF CONTRACT:</b>
	July 1, 2019 to June 30, 2022

Contract Value (Year1)	Contract Value (Year2)	Contract Value (Year3)	Contract Value (Year4)
\$ See Pricing Structure	\$ See Pricing Structure	\$ See Pricing Structure	\$

**TERMS AND CONDITIONS:**

The contract for the above RFP/BID is conditionally awarded to you, subject to approval by the Board of Education, or the Superintendent of Schools or his/her designee, and the satisfactory compliance with, and adherence to, all of the terms, conditions and specifications contained in the RFP. You are obliged to immediately furnish this office with the following documents:

- A. Insurance certificates in the amounts required in our RFP specifications. Please be sure to include the Stamford Public Schools, its agents and employees as an additional insured on each policy.
- B. Corporate resolution authorizing a representative of the corporation to execute the agreement.
- C. Any certifications of ordinance compliance required by this RFP.
- D. A completed W-9 Form with a remittance address.

**ADDITIONAL CONDITIONS:** This notice of award is not an order to ship. Purchase orders will be issued to furnish the contractual supplies, equipment, materials, and/or services. All invoices and packing slip must reference the purchase order number.

**CONTRACTOR INFORMATION:**

**Company Name:** Idea Language Services, LLC (dba Idea Translations)  
**Address:** 8719 Evangel Drive      **City:** Springfield      **State:** VA      **Zip Code:** 22153  
**Phone:** 860.781.6377      **Fax:** \_\_\_\_\_  
**Contact Person:** Sergio Atristain | Director  
**Company email:** sergio@ideatranslations.com      **Company website:** www.ideatranslations.com

Vivens Joachim  
Purchasing Agent

Hugh Murphy  
Director of Finance