



**Stamford Public Schools**

EXCELLENCE IS THE POINT.

## CONDITIONAL CONTRACT AWARD NOTIFICATION

BOE Finance/Purchasing Dept.  
STAMFORD PUBLIC SCHOOLS  
888 Washington Blvd., 3<sup>rd</sup> Floor  
Stamford, CT 06901  
Phone: 203-977-4240, Fax: 203-977-5960

RFP/BID NO:	RFP 20-13
BID OPENING DATE:	9/3/2020
CONTRACT AWARD DATE:	9/8/2020

**DESCRIPTION:** Early Grade Reading Professional Development and Coaching

<b>FOR:</b>	Stamford Public Schools	<b>TERM OF CONTRACT:</b>
		September 1, 2020 to June 30, 2023

Contract Value (Year1)	Contract Value (Year2)	Contract Value (Year3)	Contract Value (Year4)
\$ 306,000.00 (\$900/day)	\$ 306,000.00 (\$900/day)	\$ 306,000.00 (\$900/day)	\$

**TERMS AND CONDITIONS:**

The contract for the above RFP/BID is conditionally awarded to you, subject to approval by the Board of Education, or the Superintendent of Schools or his/her designee, and the satisfactory compliance with, and adherence to, all of the terms, conditions and specifications contained in the RFP. You are obliged to immediately furnish this office with the following documents:

- A. Insurance certificates in the amounts required in our RFP specifications. Please be sure to include the Stamford Public Schools, its agents and employees as an additional insured on each policy.
- B. Corporate resolution authorizing a representative of the corporation to execute the agreement.
- C. Any certifications of ordinance compliance required by this RFP.
- D. A completed W-9 Form with a remittance address.

**ADDITIONAL CONDITIONS:** This notice of award is not an order to ship. Purchase orders will be issued to furnish the contractual supplies, equipment, materials, and/or services. All invoices and packing slip must reference the purchase order number.

**CONTRACTOR INFORMATION:**

Company Name: Literacy How, Inc.

Address: 101 Merritt Blvd, Suite 210 City: Trumbull State: CT Zip Code: 06611

Phone: 203.239.7323 Fax: \_\_\_\_\_

Contact Person: Margie B. Gillis | President

Company email: margiegillis@literacyhow.com Company website: \_\_\_\_\_

**Vivens Joachim**  
Purchasing Agent

**Ryan Fealey**  
Director of Finance