To: All Bidders

From: Hugh Murphy, Executive Director of Finance

Date: Wednesday June 6, 2018

Re: Vendor’s questions on RFP 18-08 Knowledge Management System

ADDENDUM 1

RFP 18-08 KNOWLEDGE MANAGEMENT SYSTEM

1. Can SPS identify the number of departments the selected consultant will need to meet with during the Discovery Phase? This would most likely be 10-12 central office departments some of which could be combined.

2. Does SPS anticipate the selected consultant will need to meet with each school location? No. Or will SPS allow the selected consultant to meet with a subset of school locations? The meetings would be mostly with central office departments.

3. What are the estimated start and completion dates for this project? The start and completion dates would be based on the vendor submissions. The anticipated start date would be after July 1st of 2018.

4. Does SPS have an estimated budget for this project? If so, can SPS provide this information? Money has been allocated by the district’s board to conduct multiple studies and evaluations. The budget amount for this specific project is yet to be determined.

5. Can SPS provide additional information regarding the project deliverable for “training key personnel in implementation and sustainability”? The “Scope of Service” section touches on this point. Further clarification will be provided during the interview process.