



TO: ALL BIDDERS

FROM: HUGH MURPHY, DIRECTOR OF FINANCE

DATE: NOVEMBER 22, 2019

DUE: WEDNESDAY 11/27/2019 – 11:00 AM

RE: RFP 19-12 ELEVATOR REPAIR PREFERRED LIST

ADDENDUM 1

Please provide pricing below for a maintenance control program / preventative maintenance on all elevators and chair lifts as well as annual state testing. All testing and preventative maintenance to be done on straight time and regular work week hours (M-F 8am – 4pm.) Please indicate below if preventative maintenance will be done quarterly, semi-annually, annually, etc...

Maintenance Control Program (per state code ASME A17.1-2013): _____

Annual State Testing: _____

- Quarterly Semi-annually Annual

Please see attached for a list of elevators and chairlifts.

LIST OF ELEVATORS AND CHAIRLIFTS

<u>Name</u>	<u>Elevator</u>	<u>Chair Lift</u>
A.I.T.E	Yes	No
Cloonan	Yes	No
Davenport	No	No
Dolan	Yes	No
Hart	Yes	No
K.T. Murphy	No	No
Newfield	No	No
Northeast	No	No
Rippowam	Yes	Yes
(Apples)		Yes
Rogers	Yes	No
Roxbury	No	Yes
Scofield	Yes	No
Springdale	Yes	No
Stamford High	Yes	Yes
Stark	Yes	Yes
Stillmeadow	Yes	Yes
Strawberry Hill	Yes	No
Toquam	Yes	No
Turn of River	No	Only a chairlift to get on the stage in the auditorium
Westhill	Yes	No
Westover	Yes	No

Please indicate if the hourly rate provided in the initial proposal will remain the same or if changed provide the new cost.

Same

New – See below

PRICING

Hourly rate for elevator repair (straight time) _____

Hourly rate for elevator repair (after hours, weekends, holidays) _____

Hourly rate for chair lift repairs (straight time) _____

Hourly rate for chair lift repairs (after hours, weekends, holidays) _____

1) Please list any extra expenses that may apply such as driving / travel expenses and truck zone charges.

2) Straight time repair calls to be billed hourly. Will after hour calls be billed hourly or will there be a minimum of hours charged regardless? If so what is the minimum hours billed?

3) Please list any manufacturers you DO NOT work on.

4) Please list what is included in maintenance control program.
