

To: All Bidders

From: Ryan Fealey, Director of Finance

Date: February 1, 2021

Re: RFP 21-02 Curriculum Management Audit

ADDENDUM 1

Q&A

1. What is the total number of courses you are looking to go through the audit process?
Here is a link to our Program of Studies for our high schools <https://user-xhtcbfi.cld.bz/2020-2021-PROGRAM-OF-STUDIES-SHS-WHS> . This does not include all the courses offered in our Middle Schools or content in our Elementary Schools.
2. The RFP states: "A critical component of the work ahead will be developing a model of curricular development that strikes the right balance between the need for district-wide coherence, while allowing buildings autonomy to select supplemental materials, to ensure that all Stamford students have an equal opportunity for success" and proceeds to list what the new model of curriculum and assessment development in Stamford must include. Is the district looking for a vendor to also fully develop and create each component of the model (I.e. performance tasks, rubrics, etc.)?
This has yet to be determined and will be decided based upon available resources (fiscal, time, staffing, etc.)
3. Is there a maximum or desired budget to stay within?
No.
4. Does the district desire Phase II: Instructional Practices Audit to be completed after the new model of curriculum and assessment development is created?
While Phase I may be in implementation, we will likely begin Phase II before Phase I is fully implemented.
5. What is the district's strategic plan, and where can it be found on the website (or if not, then are there plans to renew or develop a strategic plan)?
<https://docs.google.com/spreadsheets/d/1MiG44epHHkq1x7uI23s5UUBGSsEYhTr0LaFuKhZ1stg/edit#gid=1765184404>

6. Will you accept digitally encrypted signatures on the required forms?

Yes.

7. When and how will the RFP be awarded and the awardee notified? Will vendors not selected be notified?

A committee will review the RFPs and the awardee will be notified by our finance department. The Purchasing Department of the SPS will post the Conditional Award Notification at the SPS website at:

<https://www.stamfordpublicschools.org/district/financepurchasing/pages/rfp-contract-award-notification>

8. Are you currently working with any outside partner to provide these or similar services?

If so, what vendor/organization(s) are you currently working with? Is the partnership ending or will the current vendor likely play a role in shaping or executing this project? If so, what vendor/organization(s) have you partnered with?

We are not currently working with a vendor and have not worked with any vendor in this capacity for approximately 5 years.

9. May we submit detailed biographies for each staff member, in lieu of traditional resumes?

Yes.