

To: All Bidders
From: Ryan Fealey, Director of Finance
Date: October 18, 2021
RE: RFP 21-33 IEP Required Occupational Therapy & Physical Therapy Services

ADDENDUM 1

VENDOR QUESTIONS & ANSWERS

1. If there are five (5) instances of consistent breaks in service, will there be a 20% penalty of the monthly fee of the contract?

Consistent breaks in services are considered as “missed service after 4 consecutive days.”

2. Supervise therapists to ensure all job responsibilities are met, and to ensure competencies in school based practice?

More clarification required to respond.

3. Supervisors should possess significant knowledge in autism and related disorders?

3-5 five years of experience working with this population.

4. Agency leadership staff must meet at least monthly with Stamford Public Schools administrative staff?

Agency staff must have a 30 minute meeting no less than once per month with the Director of Special Education Services.

5. Must the bidder have an accountability system for delivery of services to children both for direct and indirect service time?

The bidder must have a system to document each day of CPT Service provided and what service and goals were covered during the service.