



Stamford Public Schools

EXCELLENCE IS THE POINT.

To: All Bidders
From: Ryan Fealey, Director of Finance
Date: November 4, 2021
RE: RFP 21-37 Sign Language Interpreter/Tutor

ADDENDUM 1

VENDOR QUESTIONS & ANSWERS

1. **Who are the current vendors providing services?**
CoSign LLC
2. **Are your current vendors meeting your needs?**
Yes
3. **What is the anticipated award date?**
Middle of December 2021
4. **Do you anticipate awarding one or multiple vendors?**
See "Awarding the Contract" clause on page 3 that states: "The SPS reserves the right to award this contract to one or multiple vendors provided that one vendor is financially beneficial to the district"
5. **What are the currently hourly bill rates by vendor?**
N/A
6. **How many billable hours are in a school day?**
6 to 6.5 hours
7. **What is the anticipated # of full-time or # of part-time positions?**
Currently 1
8. **Is the vendor expected to have a clinic or local office?**
No
9. **Will assigned candidates have access to materials, supplies, equipment, evaluation kits, and protocols provided by your schools?**

N/A

10. Will assigned candidates have access to computers/laptops and printers provided by your schools?

N/A

11. Can pricing increase during the term of the contract?

If the parties mutually agree to a price increase that correlates to an increase of services, the answer is yes

12. Do you require resumes of potential contracted candidates to be included in our submission?

Yes

13. Do you require the candidate license verification to be included in our submission?

Yes, upon start of a contract

14. Is it the school's expectation to hire the candidates we will include in our proposal response if we get awarded?

No, we are looking for a contractor to provide the services outlined in the RFP

15. How many candidates/resumes will you need per discipline?

To be determined

16. Does the district reimburse for mileage for travel between schools?

No

17. Will services be provided on site or virtually or a hybrid of both for the 21/22 SY?

On Site

18. Does the District plan to issue RFP's for other related services?

YES

19. Do you have a preference for how we bind our bids, 3-ring binder, binder clip, stapled, etc?

No preference

20. May out-of-State vendors bid?

Yes, however they need to have an office in the tri state area.

21. If so, is there any specific documentation needed?

No specific documentation except they need to follow labor and contract laws and regulations that pertain to where they can operate.