To: All Bidders
From: Ryan Fealey, Director of Finance
Date: February 8, 2022
RE: RFP 22-01 Special Education School Psychology Services

ADDENDUM 2

VENDOR QUESTIONS & ANSWERS

1. Why is the district utilizing a solicitation for the services requested in this bid?
   City of Stamford Purchasing policy and regulations require the RFP be publically posted.

2. Is the district satisfied with their current vendor(s)?
   Yes

3. Will there be a pre-bid conference for interested vendors to attend?
   No

4. What is the anticipated award date, and start date of services?
   07/01/2022.

5. How many vendors does the district expect to award a contract to for the services requested in this solicitation?
   Final determination made after review of all fully completed applications.

6. Can the district please provide incumbent information and current bill rates for contracts in place for similar services?
   N/A

7. Is this solicitation for full-time employees or professionals who will strictly provide evaluation services?
   It is for evaluative and part-time staffing dependent on district needs.

8. What is the expected amount of full-time, vendor supplied School Psychologist and Counselors?
   0-10.
   ⋆⋆If unknown based on student enrollment, can the district please provide the total amount of full-time, vendor supplied School Psychologists and Counselors utilized during the current 2021-22 SY, and the previous 2020-21SY
   No more than 10 contracts for support were entered into during the time period provided.
9. Can the district please provide the total amount of billing, broken down by vendor and classification, for all vendors supplied School Psychologists and Counselors utilized during the 2020-21 SY?
   N/A

10. Can the district please describe the supplies and materials that contracted providers will have access to at the district? (wifi, computer access, testing material, office supplies, etc.)?
    Wifi, test materials, access to computers office supplies and space will be provided.

11. Can the district please clarify what supplies and materials the contracted vendor is expected to provide?
    Mobile devices, laptops.

12. What travel between schools is expected for these providers?
    TBD

13. What is the student caseload size for the providers requested in this solicitation?
    As negotiated. Not to exceed teacher contract.

14. Who, from the district, will provide oversight and supervision to contracted staff?
    Special Education Department.

15. Can the district please clarify the maximum weekly allowable hours approved for providers requested in this solicitation?
    Stamford school hours vary upon site. Allowable hours are dependent on assignment.

16. Submitting candidate resumes too early can be impractical, as candidate commitment levels are likely to change over the next 6 months. Can the district please clarify if candidate resumes required at the time of bid submission, or if they will be accepted upon award, and closer to the start of services?
    Yes, at time of bid submission.

17. Can the district please clarify if sample reports are required at the time of bid submission, or only upon award?
    Yes, samples of exemplar submissions of work are highly suggested.

18. Is the district willing to accept deviations from the terms listed in this solicitation and/or the contract?
    Requests for deviations and terms listed must be made in writing in order to be considered.

19. What are the education and certification requirements for staff who are currently working with the district and providing Counseling and Social Services Training?
    Prospective service providers must hold and maintain the same certification and licensure of the discipline as outlined by the CSDE.

20. Is the district willing to accept mutual indemnification?
    Please read section 6 of the sample contract found as a link in page 6 of the RFP. Also, know that a contract will be negotiated with our legal team in due time.