



**Stamford Public Schools**

EXCELLENCE IS THE POINT.

**To:** All Bidders  
**From:** Ryan Fealey, Director of Finance  
**Date:** February 8, 2022  
**RE:** RFP 22-01 Special Education School Psychology Services

**ADDENDUM 2**

**VENDOR QUESTIONS & ANSWERS**

1. Why is the district utilizing a solicitation for the services requested in this bid?  
**City of Stamford Purchasing policy and regulations require the RFP be publically posted.**
2. Is the district satisfied with their current vendor(s)?  
**Yes**
3. Will there be a pre-bid conference for interested vendors to attend?  
**No**
4. What is the anticipated award date, and start date of services?  
**07/01/2022.**
5. How many vendors does the district expect to award a contract to for the services requested in this solicitation?  
**Final determination made after review of all fully completed applications.**
6. Can the district please provide incumbent information and current bill rates for contracts in place for similar services?  
**N/A**
7. Is this solicitation for full-time employees or professionals who will strictly provide evaluation services?  
**It is for evaluative and part-time staffing dependent on district needs.**
8. What is the expected amount of full-time, vendor supplied School Psychologist and Counselors?  
**0-10.**
  - If unknown based on student enrollment, can the district please provide the total amount of full-time, vendor supplied School Psychologists and Counselors utilized during the current 2021-22 SY, and the previous 2020-21SY  
**No more than 10 contracts for support were entered into during the time period provided.**

9. Can the district please provide the total amount of billing, broken down by vendor and classification, for all vendors supplied School Psychologists and Counselors utilized during the 2020-21 SY?  
**N/A**
10. Can the district please describe the supplies and materials that contracted providers will have access to at the district? (wifi, computer access, testing material, office supplies, etc.)?  
**Wifi, test materials, access to computers office supplies and space will be provided.**
11. Can the district please clarify what supplies and materials the contracted vendor is expected to provide?  
**Mobile devices, laptops.**
12. What travel between schools is expected for these providers?  
**TBD**
13. What is the student caseload size for the providers requested in this solicitation?  
**As negotiated. Not to exceed teacher contract.**
14. Who, from the district, will provide oversight and supervision to contracted staff?  
**Special Education Department.**
15. Can the district please clarify the maximum weekly allowable hours approved for providers requested in this solicitation?  
**Stamford school hours vary upon site. Allowable hours are dependent on assignment.**
16. Submitting candidate resumes too early can be impractical, as candidate commitment levels are likely to change over the next 6 months. Can the district please clarify if candidate resumes required at the time of bid submission, or if they will be accepted upon award, and closer to the start of services?  
**Yes, at time of bid submission.**
17. Can the district please clarify if sample reports are required at the time of bid submission, or only upon award?  
**Yes, samples of exemplar submissions of work are highly suggested.**
18. Is the district willing to accept deviations from the terms listed in this solicitation and/or the contract?  
**Requests for deviations and terms listed must be made in writing in order to be considered.**
19. What are the education and certification requirements for staff who are currently working with the district and providing Counseling and Social Services Training?  
**Prospective service providers must hold and maintain the same certification and licensure of the discipline as outlined by the CSDE.**
20. Is the district willing to accept mutual indemnification?  
**Please read section 6 of the sample contract found as a link in page 6 of the RFP. Also, know that a contract will be negotiated with our legal team in due time.**