

Job description

Bede's is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment.

Job title:	Sports Casual
Reporting to:	Centre Manager
Main purpose of the role: To deliver sports sessions for Bede's Senior School	
Vision and Mission: Inspire each generation with a nationally-recognised programme, world-class facilities and specialist coaches; opportunity, drive and participation are at the heart of what we do. Whether pursuing sport as a career or a hobby, Bede's pupils are encouraged to exceed all expectations, grow in confidence and develop a life-long passion for a healthy, active lifestyle.	

Main duties and responsibilities

- 1. Vision:** Deliver an overall vision for the trust for a 5 year period with quantifiable targets and actively promote the Team Bede's values.
- 2. Performance:** To support the Senior School Director of Sport in developing a long-term programme which facilitates team and individual growth, as well enabling local recognition.
- 3. Participation:** To help develop a long-term programme, enhancing participation and delivering high quality coaching across the programme. To promote the sports programme and advantages of overall fitness to all participants.
- 4. Trust wide contribution:** Provide coaching manuals and CPD to wider staff. To ensure pupils wear the appropriate kit and behaviour in the correct manner, promoting Team Bede's ethos and help with the sanctions procedures. To help organise and participate in pre- and post-season tours and training.
- 5. Outreach and recruitment:** To create significant and longstanding links and relationships with appropriate schools and clubs.
- 6. Health & safety:** To support the Head of Sport with input to all related Risk Assessments, Health and Safety procedures, and other related legal documentation. To comply with all such procedures.
- 7. Finance.** To seek ways to gain revenue To work with the Head of Sport to utilise the budget efficiently and effectively, including planning for future facilities.
- 8. Development:** Helping discover links with professional local clubs and National Governing Bodies seeking funding and beneficial developments.
- 9. Communication and relations with parents:** To complete detailed reports for participants as well as awards.
- 10. Income generation:** To ensure the Sports Complex generates Income and meets yearly targets.
- 11. Trust wide contribution:** Contributing to the wider development of the Trust.

Measures

1. Ensuring the safeguarding of all Bede's students.
2. Ensuring the safety of all those who enter the building.
3. Being an active presence in the sports complex and promoting Bede's as a safe and fun environment.
4. Be a role model, creating a positive and fun environment in which to motivate and encourage people to participate.
5. Ensure safe provision of all equipment and ensure it is used correctly.

Key Dimensions impacted by the job

- Assisting with development of the individual sport
- Trust wide contribution
- Helping with revenue streams

Key Skills and Experience

1. To have extensive knowledge and experience of the sport and participation streams.
2. To have good interpersonal skills whilst being a strong leader and team player;
3. High level of drive and determination to succeed, track record of implementing change;
4. Computer literate, excellent organisational skills.
5. The ability to coach in other sporting areas such as Cricket / Football / Hockey / Swimming / Netball is advantageous

Key Interfaces

1. Director of Sport
2. Staff at MPH
3. Director of the individual sport
4. Parents
5. Marketing

Operating Environment and Context of the Role

Bede's has a genuine and unswerving commitment to provide a holistic education that allows children the opportunity to immerse themselves in a wide range of experiences. Our aim is to inspire young people to identify their passions so that they develop the skills, interests and sense of self-worth, which enables them to enter the adult world with the confidence to build positive relationships and achieve in multiple arenas.

We pride ourselves in the outstanding sporting opportunities and facilities we offer all our pupils, both within our elite sports' programme and our wider school offering. We have a fully equipped gymnasium and sports complex, swimming pool and extensive sports pitches which are in use throughout the day, evening and at weekends.

The job holder has a key role to play in ensuring all compliance checks in relation to Safeguarding are carried out and that sports facilities users comply with our stringent H&S and Safeguarding procedures.

Safeguarding

Bede's School complies fully with the DfE Guidance '*Safeguarding Children and Safer recruitment in Education*' and is committed to safeguarding and promoting the welfare of children and young people. The jobholder is expected to share this commitment and comply with all associated internal policies and procedures.

In addition the job holder will ensure that all staff under his/her control and direction (including any peripatetic staff) undertake all required training at the stipulated times to ensure full understanding of and compliance with our Safeguarding Policies and Procedures.

Additional Information

- All posts are subject to the receipt of a satisfactory DBS certificate, references, medical checks, proof of identity and copies of qualifications, where a requirement of the role.

Written by:

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