



**Minutes from the Regular Meeting of the Board of Directors
Monday, June 14, 2021**

The Board of Directors held a Regular Board Meeting on Monday, June 14, 2021. The meeting began at 6 pm and was held in the theatre at Mead High School. The meeting was also available via a Zoom webinar link with login information posted on the Mead School District website. Directors Burchard, Denholm, Olson, Cannon and Green were present. Also attending were Superintendent Shawn Woodward, Chief Financial Officer Wayne Leonard and Assistant Superintendents Jared Hoadley and Heather Havens.

I. Approval of Agenda

Director Olson made a motion to approve the agenda, as presented. Director Green seconded the motion. The motion carried unanimously.

II. Approval of Minutes

Director Denholm made a motion to approve the minutes of the May 24, 2021, Regular Board Meeting, as presented. Director Green seconded the motion. The motion carried unanimously.

III. Remarks for the Good of the Schools

Before opening the floor for comments Director Burchard read a statement regarding the process for addressing the board including a request that comments not exceed three minutes.

Director Denholm positively commented on the recent GSL wrestling match that took place at Union Stadium.

Director Olson, whose grandson Tyson Degenhart plays basketball for Mt. Spokane, shared the team was the GSL Champion this year.

Director Cannon positively commented on the recent Mead High School Band Senior Night noting it was great to see musicians, especially seniors following a tough year, have the opportunity to play together in small groups outside.

Regarding summer board meetings, Director Burchard shared there will be no meeting in July with two meetings taking place in August. For board members attire is business casual. In August board meetings will once again be held at District Office.

Patty Henrickson addressed the board regarding Policy 3140, Release of Students, as it relates to a situation involving her son where she believes school board policy was not followed. Superintendent Woodward will follow-up with Ms. Henrickson regarding the situation and expressed concerns.

Debbie Masey, mother of a graduating senior at Mt. Spokane and a 7th grader, thanked the board for providing learning options for families this past year. For the upcoming school year she asked about Critical Race Theory, vaccine requirements, COVID testing and masks. Superintendent Woodward explained that the recent state legislation requiring districts to provide a professional development day for staff on Cultural Competency, Diversity, Equity and Inclusion has no impact on what students are taught. Any proposed new student curriculum would go through a process that includes community input before it is presented to the school board for approval. While DOH & OSPI have stated masks will be required for both vaccinated and unvaccinated students next year, Superintendent Woodward shared he believes this

requirement could be premature with the start of school more than three months away. Ms. Masey asked that the board seriously consider the impact of wearing masks on students. Director Burchard assured the board will listen to patrons noting there are a numerous opinions on the wearing of masks throughout the community.

On the subject of nurses and COVID, Director Green acknowledged the importance of the district's certificated and classified nurses. Throughout the school year district nurses have worked "super hard", often putting in long hours, to assure a safe learning environment for students and staff. If the district did not prioritize a higher than allocated staffing ratio for nurses opening and remaining open during the pandemic would have been impossible. Director Olson agreed with Director Green stating the state allocation of approximately 1.5 FTE for nurses is inadequate. In Mead the voter approved local levy funds the remaining 4.4 FTE for certificated nurses and all 12 classified nursing positions.

To honor district nurses Student & Family Services Director Josh Westermann presented a *Certificate of Appreciation* to the following individuals: Ruth Erb, Carrie Dinwoodie, Tracy Emch, JoLena Speer, Kristen Palpant, Gret Jordan, Shelli Fiodirosa, Angie Neumiller, Jennifer Dikes, Sara Hurd, Sarah Collins, Jennifer Edstrom, Leslyn Williams, Hettie Bigley, Stephanie Johnson, Gena Johnson, Cassandra Hendershot, Melanie Ziegwied and Stacey Allore.

IV. Continuing Business

A. 2nd Reading Policy & Procedure 3510 Revision Associated Student Bodies

Learning & Teaching Director Mark St. Clair presented a revision to Policy & Procedure 3510, Associated Student Bodies, for second reading consideration. This policy/procedure was last revised on March 12, 2012. WSSDA Sample Policy/Procedure 3510 is the template for the presented revision. The presented revision brings the policy/procedure into compliance with House Bill 1660.

The policy revision includes the addition of a new paragraph that states if a fee is established for participation in any optional, noncredit extracurricular event/activity the district will establish a procedure for waiving said fee for students who are eligible to participate in the federal free or reduced-price meals program and students who are eligible for the College Bound Scholarship program.

The procedure revision includes the addition of a "Waiver or Reduction of Fees" section in compliance with House Bill 1660. Information on House Bill 1660, including answers to frequently asked questions, was provided to board members.

No second reading changes were recommended. Director Burchard asked that the policy/procedure be brought forward as an action item at the next board meeting.

B. 2nd Reading Policy 3126 Adoption (Replaces Old Policy 5429) Child Custody

Background - Several years ago WSSDA implemented a new numbering system for school board policies. Since that time the Mead School District has been systematically updating its policies and procedures to align with this new numbering system.

Student & Family Services Director Josh Westermann presented the adoption of Policy 3126, Child Custody, for second reading consideration. The adoption of this policy would replace old Policy 5429, which was adopted on February 26, 1992, with no revisions approved since that date.

WSSDA Sample Policy 3126 is the template for the presented policy adoption. The presented policy aligns with current district practices and complies with current state and federal statutes.

The presented policy sets forth the district presumption that the person who enrolls a student in school is the residential parent. The residential parent is responsible for decisions regarding the day-to-day care and control of the student. Information contained in school records cannot be disclosed to others unless authorized by the residential parent.

Unless otherwise informed, the district assumes the nonresidential parent has the right to be kept informed of the student's school progress and activities. If nonresidential parent restrictions are in place the residential parent will be requested to submit a certified copy of the court order that curtails these rights.

No second reading changes were recommended. Director Burchard asked that the policy/procedure be brought forward as an action item at the next board meeting.

**C. 2nd Reading Policy/Procedure 3124 Adoption (Replaces Old Policy 5428)
Removal-Release of Student During School Hours**

Background - Several years ago WSSDA implemented a new numbering system for school board policies. Since that time the Mead School District has been systematically updating its policies and procedures to align with this new numbering system.

Student & Family Services Director Josh Westermann presented the adoption of Policy/Procedure 3124, Removal-Release of Student During School Hours, for second reading consideration. The adoption of this policy/procedure would replace old Policy 5428, which was adopted on May 24, 1978, with no revisions approved since that date.

WSSDA Sample Policy/Procedure 3124 is the template for the presented policy/procedure adoption. The presented policy/procedure aligns with current district practices and complies with current state and federal statutes.

The presented policy recognizes the district's responsibility to properly care of students during school hours and states that students will not be removed except by a person authorized according to district procedures. It additionally states the parent will be contacted before a student is sent home for illness, discipline or a corrective action. If the parent cannot be reached the student will remain at the school until the close of the school day.

The removal of a student during the school day may be authorized in accordance with the processes set forth in the presented procedure.

No second reading changes were recommended. Director Burchard asked that the policy/procedure be brought forward as an action item at the next board meeting.

**D. 2nd Reading Policy 3114 Adoption (Replaces Old Policy 5212)
Part-Time, Home-Based or Off-Campus Students**

Background - Several years ago WSSDA implemented a new numbering system for school board policies. Since that time the Mead School District has been systematically updating its policies and procedures to align with this new numbering system.

Student & Family Services Director Josh Westermann presented the adoption of Policy 3114, Part-Time, Home-Based or Off-Campus Students, for second reading consideration. The adoption of this policy would replace old Policy 5212, which was last revised on December 12, 1995.

WSSDA Sample Policy 3114 is the template for the presented policy adoption. The presented policy aligns with current district practices and complies with current state and federal statutes.

The presented policy allows part-time students to enroll and receive ancillary services provided they are eligible for full-time enrollment in the district and the courses or services they are accessing are not available in their private school or an approved extension. Part-time status also applies to students who are receiving home-based instruction and taking courses at or receiving ancillary services from the district, or any student involved in an approved work training program.

Regarding home-based instruction, the policy addresses the need to file a Declaration of Intent and the timeline for this submission.

Responding to a question from Director Cannon regarding the future of off campus learning opportunities similar to the all remote secondary option provided during the current school year, Mr. Westermann shared that the agenda for the next board meeting will include an ALE report that will include a summary of current and proposed off campus and alternative-type learning options.

No second reading changes were recommended. Director Burchard asked that the policy/procedure be brought forward as an action item at the next board meeting.

V. New Business

A. Consent Agenda

Director Green made a motion to approve the Consent Agenda, as presented. Director Olson seconded the motion. The motion carried unanimously.

B. 1st Reading Policy 3520 Adoption (Replaces Old Policy 5900) Student Fees, Fines or Charges

Background – Several years ago WSSDA implemented a new numbering system for school board policies. Since that time the Mead School District has been systematically updating its policies and procedures to align with this new numbering system.

Student & Family Services Director Josh Westermann presented the adoption of Policy 3520, Student Fees, Fines or Charges, for first reading consideration. The adoption of this policy would replace old Policy 5900, which was last revised on November 8, 2000.

WSSDA Sample Policy 3520 is the template for the presented policy adoption. The presented policy aligns with current district practices and complies with current state and federal statutes.

The policy authorizes the superintendent to establish appropriate fees and procedures governing the collection of such fees with the requirement that fee schedules are shared annually with the board. Reduction or waiver of fees will follow the guidelines set forth in Policy/Procedure 3510, Associated Student Bodies.

The policy additionally addresses how the non-payment of fees associated with loss or damage due to negligence will be handled. This includes the potential of a student's grades, transcript or diploma being withheld until restitution is made by payment or the equivalency through voluntary work. The policy additionally includes an appeal process for fines under and over \$100.

No first reading changes were recommended. Director Burchard asked that the policy be brought forward as an action item at the next board meeting.

**C. 1st Reading Policy/Procedure 3226 Adoption
(Replaces Old Policy/Procedure 5432)**

Interviews & Interrogations of Students on School Premises

Background – Several years ago WSSDA implemented a new numbering system for school board policies. Since that time the Mead School District has been systematically updating its policies and procedures to align with this new numbering system.

Student & Family Services Director Josh Westermann presented the adoption of Policy/Procedure 3226, Interviews & Interrogations of Students on School Premises, for first reading consideration. The adoption of this policy/procedure would replace old Policy/Procedure 5432, which was adopted on January 24, 1995, with no revisions approved since that date.

WSSDA Sample Policy/Procedure 3226 is the template for the presented policy/procedure adoption. The presented policy/procedure aligns with current district practices and complies with current state and federal statutes.

The policy states the district's preference that interviews and interrogations of students by any agency, including law enforcement, DSHS and county health departments, not take place at school. However, understanding there are limited circumstances when an interview or interrogation is warranted while the student is at school, the presented procedure sets forth district protocols for a variety of interview scenarios.

No first reading changes were recommended. Board members will reach out to Mr. Westermann prior to the next board meeting with questions. Director Burchard asked that the policy/procedure be brought forward as an action item at the next board meeting.

D. Award 2021/2022 Elementary School Supplies Contract

Chief Financial Officer Wayne Leonard presented a contract with EPI for K-5 basic education classroom supplies for board consideration.

Five vendors submitted bids on June 10, 2021, to provide K-5 basic education classroom supplies with EPI being the low cost vendor who best meets the district's delivery deadline of August 2021. Of critical importance in selecting a vendor was the ability to provide, with no substitutions, #2 pencils and Elmer's glue. A copy of the bid recap was provided to board members and reviewed by Mr. Leonard.

Mr. Leonard, in answer to board questions, shared this is the fourth year the district has provided basic K-5 classroom supplies. Providing basic supplies greatly reduces the items schools are asking parents to provide.

Director Cannon made a motion to award the contract for K-5 basic education classroom supplies to EPI, as presented. Director Denholm seconded the motion. The motion carried unanimously.

VI. Reports

A. Superintendent's Report and Discussion Items

Superintendent Woodward offered his congratulations to current Business Services Director Heather Ellingson who has been selected as the district's next Chief Financial Officer. She will be replacing Wayne Leonard who is retiring at the end of June. Mr. Leonard will be missed. He is very highly regarded and considered to be one of the best CFOs in the state.

June 14-18 is Graduation Week for the Mead School District. Northstar GSL students will graduate on Wednesday evening at Mt. Spokane High School. Five Mile Prairie and Northstar will graduate on Thursday evening at Mead High School. On Friday, June 18 commencement exercises will take place for Mead High graduates (5 pm) and Mt. Spokane graduates (8 pm) at Union Stadium.

Having ceremonies at Union Stadium will be a wonderful opportunity to showcase this new multi-purpose venue.

VII. Adjourn

The meeting was adjourned at 6:45 pm.

President

Secretary