



**Minutes from the Regular Meeting of the Board of Directors
Monday, March 22, 2021**

The Board of Directors held a Regular Board Meeting on Monday, March 22, 2021. The meeting began at 6 pm and was held in the theatre at Mead High School. The meeting was also available via a Zoom webinar link with login information posted on the Mead School District website. Directors Burchard, Denholm, Olson, Cannon and Green were present. Also attending were Superintendent Shawn Woodward, Chief Financial Officer Wayne Leonard and Assistant Superintendent Jared Hoadley. Assistant Superintendent Heather Havens was excused.

I. Approval of Agenda

Director Cannon made a motion to approve the agenda, as presented. Director Green seconded the motion. The motion carried unanimously.

II. Approval of Minutes

Director Cannon made a motion to approve the minutes of the Regular Board Meeting of March 8, 2021, as presented. Director Olson seconded the motion. The motion carried unanimously.

III. Remarks for the Good of the Schools

Current ASB President Jared Schnug and next year's ASB President Jerad Dotson presented a brief review of the academic, athletic, leadership and music events recently completed and upcoming at Mt. Spokane High School. This year, with students attending school on a hybrid A/B schedule because of COVID, the ASB class has started a video news channel called *Wildcat Weekly* where students have had fun exercising their creativity to share school news. All Season One athletic teams (football, volleyball, girls soccer & cross-country) are doing very well. Season Two starts after Spring Break with Season Three (winter sports) running May 14 - June 19. Dance Team was able to perform for the first time in 12 months at a recent soccer match. Band and choir students are preparing to take part in an upcoming competition taking place in May that will hopefully be in person.

Student & Family Services Coordinator Kelly Schultz shared the exciting news that the district has been awarded a \$20,000 grant from *Building Changes/School House Washington* that will be used to help stock the district's new *Student Resource Hub*. The *Student Resource Hub*, located at Pittsburg Learning Center, is a place where homeless, foster and low income students, referred by their school, can come and "shop" for school supplies and personal care items. Student & Family Services was able to obtain free surplus furniture from the Northtown Mall that will be used to display *Hub* items. Additionally, Student & Family Services has secured a commitment from *Project Beauty Share* for monthly donations (an entire pallet each month) of personal care items such as shampoo, deodorant, lotion, hair dryers, etc. While the initial focus of the *Student Resource Hub* will be providing school supplies and personal care items, the goal is to expand services to include, among other things, medical care and legal aid.

IV. Continuing Business

**A. 2nd Reading Policy & Procedure 2170 Adoption (Replaces Old Policy 4220)
Career & Technical Education**

Background - Several years ago WSSDA implemented a new numbering system for school board policies. Since that time the Mead School District has been systematically updating its policies and procedures to align with this new numbering system.

CTE Director Doug Edmonson presented the adoption of Policy/Procedure 2170, Career & Technical Education, for second reading consideration. The adoption of this policy would replace old Policy 4220, which was adopted on June 14, 1978, with no revisions approved since that date.

WSSDA Sample Policy/Procedure 2170 is the template for the presented policy/procedure adoption.

The presented policy/procedure aligns with the district's current CTE program protocols, which include providing a program to assist students in making informed and meaningful educational and career choices and to prepare students for post-secondary options.

Additionally, the policy/procedure sets forth the following:

- The establishment of local career and technical advisory committees to assist in the design and delivery of the district's CTE program.
- Annual review by the board of the district's plan for the design and delivery of its CTE program.
- Plan requirements.
- Accountability measures and targets.

The presented policy/procedure, that would replace Policy 4220, aligns with WSSDA's new numbering system and complies with current state and federal statutes.

No changes were recommended at the March 8, 2021, first reading of this policy/procedure adoption.

Director Olson made a motion to adopt Policy/Procedure 2170, Career & Technical Education, to replace old Policy 4220, as presented. Director Denholm seconded the motion. The motion carried unanimously.

B. 2nd Reading Policy 2151 Adoption (Replaces Old Policy 4415) Interscholastic Activities

Background – Several years ago WSSDA implemented a new numbering system for school board policies. Since that time the Mead School District has been systematically updating its policies and procedures to align with this new numbering system.

Doug Edmonson, who oversees secondary athletics, presented the adoption of Policy 2151, Interscholastic Activities, for second reading consideration. The adoption of this policy would replace old Policy 4415, which was adopted on May 8, 1991, with no revisions approved since that date.

WSSDA Sample Policy 2151 is the template for the presented policy adoption.

The presented policy aligns with current district practices regarding Interscholastic Activities.

The policy sets forth board expectations regarding Interscholastic Activities including:

- Compliance with WIAA rules and regulations.
- Coach qualifications.
- Board approval of coaching stipends in excess of \$500.
- In-service training opportunities.
- Equipment and facility safety/inspection requirements.
- Use of nonprescribed medications.

- Risk management including evidence of physical fitness to participate and medical insurance.

Other areas addressed include:

- Nondiscrimination
- Annual Athletic Evaluation
- Student Athletic Interest Survey
- Facilities

The presented policy, that would replace Policy 4415, aligns with WSSDA's new numbering system and complies with current state and federal statutes.

No changes were recommended at the March 8, 2021, first reading of this policy adoption.

Director Green made a motion to adopt Policy 2151, Interscholastic Activities, to replace old Policy 4415, as presented. Director Cannon seconded the motion. The motion carried unanimously.

V. New Business

A. Consent Agenda

Director Denholm made a motion to approve the Consent Agenda, as presented. Director Cannon seconded the motion. The motion carried unanimously.

B. Award District-Wide Switches and Access Points Licensing and Maintenance/Support Contract

Technology Director Doug Edmonson presented a contract for district-wide switches and access points licensing and maintenance/support with Compunet for board consideration.

The Mead School District Technology Department sent out a *Request for Proposal* for pricing on district-wide switches and access points licensing and maintenance/support with a due date of March 8, 2021. Six firms submitted proposals. Compunet was the selected vendor scoring 100 out of 100 on the seven bid factors. A recap of bid scoring was provided to board members. Mr. Edmonson additionally pointed out the Compunet bid is for a five years. All other bids were for three years.

The cost, including tax, totals \$129,737.74. This licensing and maintenance/support service is eligible for Federal E-Rate funding that, if awarded, will pay 50% reducing the cost to \$64,868.67.

Responding to a question from Director Burchard, Mr. Edmonson stated the bid from NetDiverse was \$4+ million . . . it was not a typo. In their bid NetDiverse was offering additional items/services not requested in the *Request for Proposal*.

Director Cannon made a motion to award the contract to Compunet for district-wide switches and access points licensing and maintenance/support, as presented. Director Olson seconded the motion. The motion carried unanimously.

C. 1st Reading Policy & Procedure 2150 Adoption (Replaces Old Policy & Procedure 4400) Co-Curricular Program

Background - Several years ago WSSDA implemented a new numbering system for school board policies. Since that time the Mead School District has been systematically updating its policies and procedures to align with this new numbering system.

Learning & Teaching Secondary Director Mark St.Clair presented the adoption of Policy/Procedure 2150, Co-Curricular Program, for first reading consideration. The adoption of

this policy/procedure would replace old Policy/Procedure 4400, which was adopted on November 26, 1985, with no revisions approved since that date.

WSSDA Sample Policy/Procedure 2150 is the template for the presented policy/procedure adoption.

The presented policy/procedure aligns with current practices regarding the co-curricular program offered in the Mead School District.

The policy articulates school board support for offering a wide range of purposeful learning experiences for students, some of which are conducted in whole or in part outside of the regular school day. The policy further states that no person will be excluded from participation in the offered co-curricular program.

The procedure includes the requirement that, for an activity to be considered curriculum related, it must meet at least one of the following criteria:

- A. The subject matter of the activity is actually taught or will soon be taught in regularly offered course;
- B. The subject matter of the activity concerns the body of courses as a whole;
- C. Participation in the activity is required for a particular course; or
- D. Participation in the activity results in academic credit.

The presented policy/procedure, that would replace Policy 4400, aligns with WSSDA's new numbering system and complies with current state and federal statutes.

No changes were recommended to the presented policy/procedure. Director Burchard asked that the adoption of this policy/procedure be brought forward as an action item at the next board meeting.

**D. 1st Reading Policy 2340 Adoption
(Replaces Old Policy 4510 & Old Policy 4500)
Religious Related Activities and Practices**

Background - Several years ago WSSDA implemented a new numbering system for school board policies. Since that time the Mead School District has been systematically updating its policies and procedures to align with this new numbering system.

Learning & Teaching Secondary Director Mark St.Clair presented the adoption of Policy 2340, Religious Related Activities and Practices, for first reading consideration. The adoption of this policy would replace old Policy 4510 and old Policy 4500, which were both adopted on November 26, 1985, with no revisions approved since that date.

WSSDA Sample Policy 2340 is the template for the presented policy adoption.

The presented policy aligns with current Mead School District practices. It recognizes that views and opinions regarding the relationship of schools and religion are diverse. Accepting the State Board of Education declaration that "all students . . . possess the constitutional right to the free exercise of religion and to have their schools free from sectarian control or influence," the policy sets forth guidelines regarding religious related activities and practices in the Mead School District.

The presented policy, that would replace old Policy 4510 and old Policy 4500, aligns with WSSDA's new numbering system and complies with current state and federal statutes.

No changes were recommended to the presented policy. Director Burchard asked that the adoption of this policy be brought forward as an action item at the next board meeting.

**E. 1st Reading Policy 2153 Adoption
Non-Curriculum-Related Student Groups**

Learning & Teaching Secondary Director Mark St.Clair presented the adoption of Policy 2153, Non-Curriculum-Related Student Groups, for first reading consideration. If adopted this would be a new policy for the Mead School District. The presented policy aligns with current Mead School District practices.

WSSDA Sample Policy 2153 is the template for the presented policy/procedure adoption.

The presented policy, pursuant to the Equal Access Act, authorizes non-curriculum related student groups to meet before school, after school or during noninstructional time, subject to the approval of the principal using criteria as set forth in the policy.

No changes were recommended to the presented policy. Director Burchard asked that the adoption of this policy be brought forward as an action item at the next board meeting.

**F. Resolution 21-4
Emergency Waiver of High School Graduation Credits**

Learning & Teaching Secondary Director Mark St.Clair presented Resolution 21-4, Emergency Waiver of High School Graduation Credits, for board consideration.

Due to the unique circumstances associated with the COVID-19 pandemic, the state, for the Class of 2021, has authorized school districts to implement an emergency waiver program consistent with WAC 180-111, which allows a maximum of two credits to be waived. This same emergency waiver option was provided last year for the Class of 2020. Adoption of Resolution 21-4 provides evidence the school board authorizes and approves implementation of this emergency waiver program option for Mead School District students.

For the Class of 2020 the Mead School District used the emergency waiver option very sparingly. Approximately 1.9% of graduates were granted waivers last year, which is well below the state average of 3%. Like last year, the district will exhaust absolutely every other graduation option before accessing the emergency waiver route provided in Resolution 21-4.

Following discussion, Director Green made a motion to adopt Resolution 21-4, Emergency Waiver of High School Graduation Credits, as presented. Director Olson seconded the motion. The motion carried unanimously.

VI. Reports

A. Financial Report for February 2021

Chief Financial Officer Wayne Leonard presented a brief financial report for the month of February 2021, which included March 1st enrollment numbers. From February 1st to March 1st the district saw an enrollment increase of 32 students. At the half-way point of the 2020/2021 fiscal year expenditures are at 49%. Now that secondary sports have started there will be an increase in expenditures in the next few months to cover coaching stipends.

Responding to a question from Director Green, Mr. Leonard stated the one month extension in the payment due date for first-half property taxes (April 30 to May 31) will not negatively impact district finances.

B. Superintendent's Report & Discussion Items

Superintendent Woodward provided a brief update on the following topics:

#1 – Ensuring Educational Equity Committee: This committee, which includes eight community members, recently held its first meeting. Both Director Green and Director Cannon participated in this initial meeting. The committee’s next step will be to determine which of the seven equity goals set forth in the district’s Ensuring Educational Equity policy should be the first area of focus for Mead. This will be determined in June when the committee next meets. The committee will provide support and accountability for the district’s work in the area of ensuring educational equity. Superintendent Woodward will update the board on the work of the committee following each meeting.

#2 – CDC Social Distancing Modification: The CDC has amended its recommendation for social distancing in schools reducing the distance from 6 ft. to 3 ft. This is a change for classrooms but the 6 ft. rule does not change for lunches. The new CDC guidance has not yet been adopted by the state. Until that happens the district will continue to maintain the status quo. Anticipating a pending revision in social distancing rules the district has started planning for and working on logistics to increase in-person learning for students.

#3 – Phase 3 & Spectators at Outdoor Events: Now that the state has transitioned to Phase 3, which allows 25% occupancy at outdoor venues, the district is looking at a couple of graduation possibilities. The two options under consideration are a drive-thru event similar to what took place last year or hosting graduation ceremonies at Union Stadium. If ceremonies are held at Union Stadium each graduate would receive, under current occupancy guidelines, three guest passes. (This assumes the graduates themselves, who will be seated on the field, will not count in total occupancy numbers. If graduates must be counted the number of passes would be reduced to two per student.)

Students have been surveyed on their preference. Approximately 50% of seniors from Mead High and Mt. Spokane responded with 83% voting to have a traditional graduation ceremony at Union Stadium. As suggested by several board members, a survey will now go out to parents soliciting their input.

Director Burchard asked about occupancy restrictions in Phase 4 and Superintendent Woodward stated he has not seen any statements from the Governor’s Office establishing parameters for Phase 4.

VII. Adjourn

The meeting was adjourned at 6:30 pm.

President

Secretary