



**Minutes from the Regular Meeting of the Board of Directors  
Monday, June 22, 2020**

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The Board of Directors held a Regular Board Meeting on Monday, June 22, 2020. The meeting began at 4 pm. This was a Zoom Call-In Meeting with the Call-In Phone Number, Meeting ID and Password posted on the Mead School District website. Directors Green, Burchard, Olson, Denholm and Cannon were present. Also attending were Superintendent Shawn Woodward, Assistant Superintendent Jared Hoadley and Chief Financial Officer Wayne Leonard. Assistant Superintendents Heather Havens, Ralph Thayer and Kevin Peterson were excused. This meeting was recorded. The recording is posted on the Mead School District website.

**I. Approval of Agenda**

Director Olson made a motion to approve the agenda, as presented. Director Denholm seconded the motion. The motion carried unanimously.

**II. Approval of Minutes**

Director Cannon made a motion to approve the minutes of the Regular Board Meeting of June 8, 2020, and Special Board Meeting of June 17, 2020, as presented. Director Denholm seconded the motion. The motion carried unanimously.

**III. Remarks for the Good of the Schools**

Natasha Hessami, a 2014 Mt. Spokane graduate currently living in the United Kingdom, who took 11 Advanced Placement classes while attending high school, expressed concerns regarding the lack of curriculum in the Mead School District in the areas of racism and ethnic studies. As a middle school and high school student she never read a book by a black author. She respectfully inquired, "What is Mead doing to engage kids in the world as it is now?" Superintendent Woodward, after sharing how equity audits and instructional bias will be focuses of the district's five-year Strategic Plan, invited Ms. Hessami to participate in an upcoming Zoom meeting on the subject of how to better incorporate instruction on racism and ethnic studies into Mead's curriculum with several former students who have also shared concerns. Director Green thanked Ms. Hessami for making the effort to share her concerns at this public meeting.

**IV. Continuing Business**

**A. Policy & Procedure 3424 Adoption  
Opioid Related Overdose Reversal**

Student Services Assistant Superintendent Jared Hoadley presented the adoption of Policy & Procedure 3424, Opioid Related Overdose Reversal, for second reading consideration. If adopted this would be a new policy/procedure for the Mead School District.

Senate Bill 5380 requires school districts in the state of Washington to obtain and maintain at least one set of opioid overdose reversal medication doses in each of their high schools. For Class 1 school districts like Mead, this law goes into effect in the fall of 2020.

WSSDA Sample Policy & Procedure 3424 were used as templates for the presented second reading drafts. No changes were recommended at the June 8, 2020, first reading of the proposed policy/procedure adoption.

Director Burchard made a motion to adopt Policy & Procedure 3424, Opioid Related Overdose Reversal, as presented. Director Olson seconded the motion. The motion carried unanimously.

## V. New Business

### A. Consent Agenda

Following questions regarding CTE stipends, a disbursement to Western Equipment (purchase of an additional mower plus trailer to take care of new playfields/grounds at Creekside and Highland) and the Running Start payment to EWU, Director Denholm made a motion to approve the Consent Agenda, as presented. Director Olson seconded the motion. The motion carried unanimously.

## VI. Reports

### A. May 2020 Financial Report

Chief Financial Officer Wayne Leonard presented a brief financial report for the month of May 2020. Items of note included:

- A summary of savings realized due to the Emergency School Closure. These included utilities, copy costs and substitute costs (both certificated & classified). Another area of savings was in SEBB because many substitutes did not meet the minimum hours requirement to qualify for medical benefits.
- Food service revenues are down because of the school closure.

Thankfully real estate tax collections have remained stable despite the impact of COVID on the economy. Business Services has started to plan for the upcoming school year and will use CARES money to cover PPE expenses (masks, gloves, hand sanitizer, etc.). To date, 2019-2020 General Fund expenditures are at 70%. This would be 75% in a typical year.

Discussion included the amount of state LEA funding the district receives annually (\$6.8 million in 2019-2020 . . . \$6.2 million in 2020-2021). LEA funding is not considered basic education. Director Cannon asked if any of the \$90 million Spokane County received in COVID assistance from the federal government would be available to school districts. Mr. Leonard will check, although he believes that money is earmarked for small businesses.

### B. Superintendent's Report & Discussion Items

Superintendent Woodward provided the following update/review:

#### 5-Year Strategic Plan

Following a review of responses (2301) to a Community Survey, coupled with information gleaned from two community input meetings, multiple staff meetings and more than 100 in-person, 1-on-1 meetings, the following draft Strategic Plan Vision, Mission and Priority Areas have been identified:

**Vision:** Each Student Future Ready . . . Empowered to DREAM, BELIEVE, ACHIEVE

**Mission:** Ensure High Levels of Learning for ALL Students

**Priority Area 1:** Ensure Academic Success & High Levels of Learning for ALL Students

**Priority Area 2:** Highly Effective and Caring Teachers, Leaders and Staff for Every Student

**Priority Area 3:** Utilize Resources Effectively and be Fiscally Responsible

**Priority Area 4:** Connecting School, Family & Community

**Priority Area 5:** Whole Child: Safe, Challenged & Supported

Each Priority Area will include several Target Objectives. For example, a Target Objective in Priority Area 1 is the development of innovative choice programs for students within our schools. Next year at Colbert they are piloting a multi-age choice program and an At-Risk Student Task Force, led by Josh Westermann, has crafted a five-year plan to meet the needs of students previously served at RA and M.E.A.D.

Following discussion, the board indicated their support for the five “big picture” Priority Areas that will drive the district’s work for the next five years. Superintendent Woodward will provide the board with additional strategic plan information in the near future. He asked that they let him know if there is anything missing or they feel should be added.

### **District Scorecard**

Once the Strategic Plan is formally adopted progress on its priorities and target objectives will be reported on a District Scorecard. This scorecard will include both achievement and growth metrics. A draft scorecard will be sent to the board for review. Throughout the year parent perception surveys will be conducted with feedback used to make adjustments as needed.

### **School Reopening**

Superintendent Woodward summarized the work that has and will take place in preparation for the reopening of school in the fall. He shared an initial parent survey that will be sent out before the end of June asking about school attendance in the fall including how the wearing of facemasks would impact the decision to attend in-person instruction. Three separate study groups have been formed – elementary, secondary & safety/operations. They will, among other things, address/answer the following questions: #1) What will the first six weeks of school look like? #2) What if the Department of Health says only 50% of students can attend for face-to-face instruction at one time? #3) What will Continuous Learning 2.0 look like? Superintendent Woodward assured the board the district will be prepared for the opening of school regardless of reopening guidelines in place in September.

### **VII. Executive Session**

At 5:15 pm Director Green called for an Executive Session of approximately 30 minutes for the purpose of reviewing the performance of a public employee and real estate.

At 5:45 pm Director Green returned the meeting to Open Session. No other business was discussed and no action was taken.

### **VIII. Adjourn**

The meeting was adjourned at 5:45 pm.

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**President**

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**Secretary**