



**Minutes from the Regular Meeting of the Board of Directors
Tuesday, May 26, 2020**

The Board of Directors held a Regular Board Meeting on Tuesday, May 26, 2020. The meeting began at 4 pm. This was a Zoom Call-In Meeting with the Call-In Phone Number, Meeting ID and Password posted on the Mead School District website. Directors Green, Burchard, Olson, Denholm and Cannon were present. Also attending were Superintendent Shawn Woodward, Assistant Superintendent Heather Havens and Chief Financial Officer Wayne Leonard. Assistant Superintendents Ralph Thayer, Jared Hoadley and Kevin Peterson were excused.

I. Approval of Agenda

Director Denholm made a motion to approve the agenda, as presented. Director Burchard seconded the motion. The motion carried unanimously.

II. Approval of Minutes

Director Cannon made a motion to approve the minutes of the Regular Board Meeting of May 11, 2020, as presented. Director Denholm seconded the motion. The motion carried unanimously.

III. Remarks for the Good of the Schools

Superintendent Woodward played a video of Northwood 8th grader Brooklyn Giblette performing a song she wrote (*With My Friends*) where she answers the question, "If you could go anywhere where would it be?" In the midst of the COVID-19 Emergency School Closure Brooklyn, like many 13 year olds, just wants to be a kid and spend time with her friends. Brooklyn has given permission for the video to be shared on district social media platforms.

Director Green shared that at the next board meeting (June 8, 2020), per Policy 1210, she would bring forward the selection of a member of the board to serve as legislative representative.

IV. Continuing Business

**A. Third Reading Policy & Procedure 4200 Adoption
Safe & Orderly Learning Environment**

Learning Services Assistant Superintendent Heather Havens presented the adoption of Policy & Procedure 4200, Safe & Orderly Learning Environment, for third reading consideration. If adopted this would be a new policy/procedure for the Mead School District.

WSSDA Sample Policy & Procedure 4200 were consulted in the writing of the presented draft. However, the primary resource was the current Bellevue School District Safe & Orderly Learning Environment policy and procedure.

In summary, the presented policy and procedure addresses classroom interruptions. While it encourages visits by parents, other adult residents of the community and interested educators, it also sets forth conditions under which visitations are allowed and the procedure to be followed by visitors. If a disagreement arises regarding visit limitations the procedure includes a systematic process to resolve the dispute.

Revisions suggested at the March 9, 2020, first reading have been incorporated into the presented drafts. No additional changes were recommended at the May 11, 2020, second reading.

Director Olson made a motion to adopt Policy & Procedure 4200, Safe & Orderly Learning Environment, as presented. Director Denholm seconded the motion. The motion carried unanimously.

V. New Business

A. Consent Agenda

Director Green expressed her appreciation for the years of service to the Mead School District by all retirees listed on the Consent Agenda particularly noting Mt. Spokane Pro Start teacher Joanie Pringle Jones and the big impact she has had on students throughout her long teaching career.

Chief Financial Officer Wayne Leonard answered questions on a couple of specific line item expenditures and Assistant Superintendent Heather Havens shared information about the OSPI Best Mentee grant.

Director Denholm made a motion to approve the Consent Agenda, as presented. Director Olson seconded the motion. The motion carried unanimously.

B. Amendment to Resolution 20-3

Emergency Waiver of School Days & Instructional Hours

Learning & Teaching Assistant Superintendent Heather Havens presented Resolution 20-3, Emergency Waiver of School Days & Instructional Hours, for board consideration.

On February 29, 2020, because of COVID-19, Governor Jay Inslee declared a State of Emergency in all Washington counties. This was followed on March 13, 2020, with an order to close all public K-12 schools from March 17 - April 24, 2020. On April 6, 2020, this closure order was extended through the remainder of the school year.

Because of the Emergency School Closure the Mead School District will not meet statutory instructional hours and will not provide 180 school days necessitating the submission of a 2019-20 Emergency School Closure Waiver to OSPI. Copies of supportive documentation for the waiver (Continuous Learning Plan and revised 2019-20 school calendar) were provided to board members.

Approval of Resolution 20-3 adopts the district's Continuous Learning Plan and authorizes its implementation. It also confirms the school year for the Mead School District has been extended by five days and affirms the Emergency Waiver Application has been reviewed.

Discussion included assurance that the presented Continuous Learning Plan is only for the current 2019/20 school year. In preparation for the possibility that remote learning, in some form, could extend into the fall, Superintendent Woodward shared that two task forces will convene to review fall 2020 OSPI guidelines (expected the week of June 8th) and develop comprehensive plans for how the district will deliver instruction depending on the current phase of COVID-19 when school opens. The secondary task force will be led by Darren Nelson and the elementary task force will be co-facilitated by Christine Spinnell and Lisa Horn. It is anticipated plans will be finalized and shared with the board by late July.

Responding to a question from Director Cannon, Ms. Havens shared that while most school districts must submit an Emergency Waiver application, there may be a few who, despite the closure, will meet the hours/days requirements and, therefore, will not need to request a waiver.

Director Olson made a motion to adopt Resolution 20-3, Emergency Waiver of School Days & Instructional Hours, as presented. Director Denholm seconded the motion. The motion carried unanimously.

C. Naming of Stadium

Following opportunities for the community to submit potential names for the district's new stadium located on the SW corner of Market & Farwell in the town of Mead, the School Board on May 11, 2020, narrowed the options down to Market Street Stadium, Bell Stadium and Union Stadium.

Superintendent Woodward reported that from May 12-17, 2020, the community was invited to vote, from the three options, for their favorite stadium name. Nearly 3,500 individuals responded. Union Stadium was the winner with 49% of the vote. Bell received 42% and Market Street 9%.

Following discussion, Director Burchard made a motion to approve Union Stadium as the name for the new complex located on the SW corner of Market & Farwell in the town of Mead. Director Cannon seconded the motion. The motion carried unanimously.

D. Stadium Corporate Naming Discussion

Director Denholm reported he has been approached about corporate naming rights for the new stadium and believes it is important for the board to discuss the possibility including how individuals/businesses would submit a proposal for consideration.

Discussion included the need to clearly articulate standards/expectations (i.e. signage size and number of years associated with naming rights). Possibilities for naming might be *Union Stadium Sponsored by _____* or *_____ Field @ Union Stadium*. Facilities & Planning Director Ned Wendle volunteered to draft a Request for Proposal for the board to review/consider.

E. Policy & Procedure 3207 Revision Prohibition of Harassment, Intimidation and Bullying

Student Services Coordinator Kelly Schultz presented a revision to Policy & Procedure 3207, Prohibition of Harassment, Intimidation and Bullying for board consideration.

In September 2018 the school board approved the revision and adoption of several 3000 series STUDENT policies/procedures. Primarily this involved substantially shortening Policy 3200 and adopting or revising eight other policies/procedures to more comprehensively address student conduct expectations and sanctions, as well as disciplinary actions, procedures, due process and appeals.

The presented revisions to Policy/Procedure 3207 simply removes all reference to Policy 3200 and replaces that reference with Policy 3240 and Policy 3241.

Director Denholm made a motion to approve the revisions to Policy & Procedure 3207, Prohibition of Harassment, Intimidation and Bullying, as presented. Director Burchard seconded the motion. The motion carried unanimously.

F. Award IP Video Surveillance Services & Software Contract

Technology Director Doug Edmonson presented a contract for IP video surveillance services and software with Ednetics for board consideration.

The Technology Department sent out a Request for Proposal with a due date of April 17, 2020, to upgrade district video surveillance servers and software. The RFP included installation of servers at nine centralized buildings, software support for five years and the migration of all current camera streams.

Eleven vendors responded with Ednetics being the low cost responsive bidder that best meets the needs of the district. Of the eleven vendors, five bids were incomplete. The Ednetics proposal

was approximately \$6,000 more than Camtek, who was the low bidder. Ednetics was recommended based on their experience in the K-12 education sector, their implementation history with the proposed product and software, experience working with the Mead School District, as well as knowledge and ability to integrate with future recommendations from the Safety Task Force.

The Ednetics bid is \$287,279.87 including taxes. The project will be funded by infrastructure technology bond funds.

Following discussion that included moral/legal obligation to go with the lowest bidder and an explanation of why, in this case, Ednetics was selected over Camtek, Director Denholm made a motion to approve the contract with Ednetics to purchase IP video surveillance services and software, as presented. Director Olson seconded the motion. The motion carried unanimously.

**G. Resolution 20-4
WIAA Enrollment for 2020-2021**

Student Services Coordinator Kelly Schultz presented Resolution 20-4, WIAA Enrollment for 2020-2021, for board consideration. The Mead School District has been a participating member of the Washington Interscholastic Activities Association (WIAA) for many years. This annual resolution confirms the district's participation and support for the rules and regulations of the WIAA.

Director Olson made a motion to adopt Resolution 20-4, WIAA Enrollment for 2020-2021, as presented. Director Cannon seconded the motion. The motion carried unanimously.

VI. Reports

A. Superintendent's Report

Superintendent Woodward shared information recently published by the State Board of Education commending several Mead School District schools who earned special recognition based on last spring's (2018-2019 school year) state testing results. Routes for recognition include *Closing Gaps, Growth & Achievement*. Congratulations to the following schools who were honored:

- Brentwood Elementary - Growth
- Evergreen Elementary - Growth
- Farwell Elementary - Growth
- Five Mile Prairie/North Star - Achievement
- Mead High School - Growth
- Riverpoint Academy - Achievement
- Shiloh Hills - Closing Gaps & Growth

Regarding graduation for the Class of 2020, Superintendent Woodward shared the following *Grad Week 2020* activities:

- **Wednesday, June 3 - "Stage Walk & Diplomas" (Mead High & Mt. Spokane)**
Each student will be provided a time slot to "drive thru" wearing their cap & gown and pick-up their diploma. With over 400 graduates at each high school it is anticipated it will take nearly 12 hours to honor all students!

Graduates will be driven to either Mead High or Mt. Spokane by immediate family members with a limit of one car per graduate. Upon arrival at the outdoor stage the graduating student will be asked to exit the vehicle, remove their facemask and move across the stage where they will hear their name read aloud, claim their diploma, have a professional photo taken, exit the stage and then return to their car. Adhering to state social distancing guidelines, only the graduate will leave the vehicle.

- **Thursday, June 4 - Five Mile Prairie & North Star**
Graduation Video for each school available on YouTube
- **Thursday, June 4 - "Elementary Cap & Gown Drive-Thru" (9 am - 10 am)**
Wearing their caps & gowns, graduates are invited to a special drive-thru celebration at their feeder elementary school.
- **Friday, June 5 - Mt. Spokane High School Virtual Graduation Ceremony**
5:30 pm SWX TV & Streaming Services
- **Friday, June 5 - Mead High School Virtual Graduation Ceremony**
7 pm SWX TV & Streaming Services

VII. Adjourn

The meeting was adjourned at 4:55 pm.

President

Secretary