



**Minutes from the Regular Meeting of the Board of Directors  
Monday, March 9, 2020**

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The Board of Directors held a Regular Board Meeting on Monday, March 9, 2020. The meeting began at 6 pm and was held at the Mead School District Administration Office. Directors Green, Burchard, Olson, Denholm and Cannon were present. Also attending were Superintendent Shawn Woodward, Chief Financial Officer Wayne Leonard and Assistant Superintendents Jared Hoadley, Ralph Thayer, Heather Havens and Kevin Peterson.

Boy Scout Troop 203, who meets at Meadow Ridge Elementary School, presented the colors and led the audience in the Pledge of Allegiance.

**I. Approval of Agenda**

Director Cannon made a motion to approve the agenda, as amended (addition of Board Discussion on SB 5395 and a Student Travel Request for the Mt. Spokane Boys Tennis Team). Director Burchard seconded the motion. The motion carried unanimously.

**II. Approval of Minutes**

Director Denholm made a motion to approve the minutes of the Regular Board Meeting of February 24, 2020, as presented. Director Burchard seconded the motion. The motion carried unanimously.

**III. Remarks for the Good of the Schools**

ASB President Castan Koistinen, accompanied by several members of the ASB class, presented a brief review of the academic, athletic, leadership and music events recently completed and upcoming at Mead High School. For the first time in several years the weather has cooperated and Spring Sport teams have been able to practice outside, several DECA students have qualified for DECA Nationals, eight HOSA students have qualified for Nationals and 110 students have signed-up to attend Spring Leadership Camp.

CTE Executive Director Doug Edmonson reported that on March 10 and March 12 thirty students from Mead High and thirty students from Mt. Spokane will have the opportunity to participate in a Construction Day where they can explore a wide variety of construction related jobs. For seniors this will be a great networking opportunity for future employment.

Megan Smith, a mother of four children who attend school in the Mead School District, addressed the board about Senate Bill 5395. She expressed her desire to be “kept in the loop” regarding how the district will proceed if the bill becomes law and shared her concern that opting out of the curriculum will be very difficult to do. Another member of the community, who recently moved from Colorado to Washington and loves the Mead School District, also shared the importance of open communication regarding the adoption of any sex ed curriculum. Director Green shared that the board, later in the meeting, would be discussing Senate Bill 5395.

Director Green shared she had the opportunity to recently visit both Mead High and Mt. Spokane with Superintendent Woodward. She praised principals Jeff Naslund and Darren Nelson, noting how impressed she was that they know so many students and are able to share the individual stories of these students. She additionally remarked on the success of the Design Studio at Mead High School where many former Riverpoint Academy students are finding success.

*Staff & Student Recognition:* A reoccurring agenda item at board meetings is the opportunity for each school, on an assigned night, to recognize the accomplishments of students and staff.

Principal Chris Backman recognized and thanked Meadow Ridge para-educators Shelby Andrews, Carrie Baker, Kim Byrd, Trish Emch, Kerrie Garinger, Carolyn Ishii, Mary Lawson, Linda Markley, Tami Pivonka, Jamie Roberts, Bill Rosell, Christina Salstrom, Kim Spies, Tina Soloman & Shayn Wasem. These dedicated professionals are an integral part of the school's *Response to Intervention* program that has resulted in significant growth in student learning.

Mr. Backman additionally shared the good news that Meadow Ridge has been selected to receive a grant from The Haring Center for Inclusive Education at the University of Washington and, of those selected, is one of five schools in the state that will serve as a demonstration site.

March 9-13 is Education Support Professionals Week in Washington. Director Green, on behalf of the school district and board, expressed thanks and appreciation to the many outstanding, dedicated and hardworking Education Support Professionals who support district teachers, parents and administrators in providing the very best learning opportunities for Mead students.

#### **IV. Council for Learning Improvement Report – Mountainside Middle School**

Principal Gregg Hare, assisted by Assistant Principals Jon Iverson and Moleena Harris and several teacher leaders, thanked the board for the opportunity to share the Mountainside Middle School Learning Improvement Plan. At Mountainside they are focused on the “whole child” and stress not only academic growth but also social emotional growth.

The following three goals have been established for the 2019/2020 school year:

**Goal #1:** *Improve the effectiveness of Tier 1 (core) instruction to ensure high levels of learning and growth for every learner.* To achieve this goal both department and academic PLC teams will regularly collaborate, Access Time will be used for targeted interventions and academic enrichment will be offered that includes math support, ELL clusters, 8<sup>th</sup> grade study skills, study hall and after school Homework Club.

**Goal #2:** *Mountainside staff will improve their awareness and their skills in working with students with trauma.* A school-wide staff vote resulted in 98% buy-in to participate in CLEAR trauma-informed trainings throughout the school year.

**Goal #3:** *By May of 2020 all, or nearly all, students will improve their reading scores using SBA assessment, which will result in Mountainside's whole-school average scores on the ELA SBA to increase by 5%.* To accomplish this goal there will be a school-wide focus on reading strategies and interventions with teachers in all subject areas seeing themselves as reading teachers. Mountainside will partner with Learning Services to provide professional development and mentorships for teachers. The use of consistent, school-wide academic vocabulary will also be implemented.

In conclusion, Mr. Hare expressed his pride in the work Mountainside has done and continues to do to improve learning for all students.

Director Green asked about teaming at the middle school level. At Mountainside there are six teams, which is like having six small schools within the larger school. Teaming provides the opportunity for staff who share the same students to problem solve more effectively and parent involvement is easier. Teaming will continue next year when the district transitions to a 6-8 grade middle school model.

#### **V. Board Discussion – SB 5395**

Director Green reported that the board has been watching Senate Bill 5395 for some time. It was introduced last year and then put on pause. This year the House first passed the bill, followed by the Senate. It is now on the Governor's desk for signature. This comprehensive sex education

bill is concerning to Mead School District families, many of whom recently attended a meeting at Mead High School. This meeting was attended by Director Green and Director Cannon.

Following a lengthy discussion, Director Denholm made a motion to send a letter from the Mead School District Board of Directors to Governor Inslee, as soon as possible, expressing the following concerns:

- Legislative overreach and loss of local control in a highly controversial and sensitive area.
- Unfunded mandate that adds further strain to the district's adoption cycle resulting in delaying the purchase of materials needed in other areas.

Director Olson seconded the motion. The motion carried unanimously.

## **VI. Continuing Business**

### **A. Second Reading Policy & Procedure 3115 Revision Homeless Students: Enrollment Rights and Services**

Student Services Coordinator Kelly Schultz presented for second reading consideration a revision to Policy & Procedure 3115, Homeless Students: Enrollment Rights and Services. This policy/procedure was adopted on September 13, 2004, and last revised on April 27, 2015.

The presented revision updates the policy/procedure to comply with current law and satisfies Consolidated Program Review requirements.

WSSDA Sample Policy/Procedure 3115 was used as the template for the presented revision, which updates current policy/procedure language and expands definitions. Additionally, two new sections/categories have been added. The first adds the requirement of facilitating on-time grade level progression. The second allows a school nurse, school counselor or homeless student liaison to provide informed consent for health care under the conditions/situations set forth in the policy/procedure.

No changes to the presented policy/procedure revision were recommended at the February 24, 2020, first reading.

Director Denholm made a motion to approve the presented revisions to Policy & Procedure 3115, Homeless Students: Enrollment Rights and Services. Director Olson seconded the motion. The motion carried unanimously.

### **B. Second Reading Policy & Procedure 5282 Adoption Civility**

Human Resources Director Keri Hutchins presented for second reading consideration the adoption of Policy & Procedure 5282, Civility.

WSSDA does not have a civility policy. However, current legal advice recommends districts have a civility policy to address employee conflict within the workplace. Policy 3207/6590, the district's current policy that addresses workplace relationships, has been updated on the student side and is reflected in the 3000 series as 3207. This deals specifically with Harassment Intimidation & Bullying towards students. WSSDA no longer offers a separate 6590 HIB policy as they have instead incorporated harassment towards employees into Policy 5011 Sexual Harassment. The district adopted Policy 5011 in 2015.

In drafting this policy the district utilized sample policies suggested by Clear Risk (district's liability insurance carrier), as well as suggestions provided through recent HR-related trainings. The goal of the Civility policy/procedure is to help employees learn to resolve conflict constructively, promote appropriate models for respectful problem-solving and ensure a safe and productive work and learning environment for staff and students.

No changes to the presented policy/procedure adoption were recommended at the February 24, 2020, first reading.

Director Burchard made a motion to adopt Policy & Procedure 5282, Civility, as presented. Director Denholm seconded the motion. The motion carried unanimously.

## **VII. New Business**

### **A. Consent Agenda**

Director Olson made a motion to approve the Consent Agenda, as presented. Director Cannon seconded the motion. The motion carried unanimously.

### **B. Policy & Procedure 6590 Suspension Harassment, Intimidation, Bullying & Cyberbullying**

Human Resources Director Keri Hutchins presented the suspension of Policy & Procedure 6590, Harassment, Intimidation, Bullying & Cyberbullying, for board consideration.

WSSDA no longer offers Policy/Procedure 6590 as they have instead incorporated harassment towards employees into Policy/Procedure 5011, Sexual Harassment. The district adopted Policy/Procedure 5011 in 2015.

The provisions set forth in Policy/Procedure 6590 are covered in Policy/Procedure 5011 and newly adopted Policy/Procedure 5282 - Civility. Therefore, Policy/Procedure 6590 can be suspended.

Director Denholm made a motion to suspend Policy/Procedure 6590, Harassment, Intimidation, Bullying & Cyberbullying, as presented. Director Olson seconded the motion. The motion carried unanimously.

### **C. Student Travel Request Mt. Spokane Sports Medicine Club**

Student Services Assistant Superintendent Jared Hoadley and Mt. Spokane Sports Medicine Advisor/Teacher Breann Booher presented a request from Mt. Spokane Sports Medicine to attend the WCTSMA State Competition, April 24-25, 2020, which includes an overnight stay at the Davenport Grand in downtown Spokane.

24 students, plus two adult chaperones, including Ms. Booher, will participate in the competition. Students, who will travel to downtown Spokane on a school bus, are responsible to cover the cost of meals. All other costs associated with the competition will be covered by CTE or ASB funds.

Following discussion, which included conversation about contingency plans in the event COVID-19 spreads, Director Denholm made a motion to approve the Mt. Spokane Sports Medicine request to attend the WCTSMA State Competition, April 24-25, 2020, which includes an overnight stay at the Davenport Grand in downtown Spokane, as presented. Director Cannon seconded the motion. The motion carried unanimously.

### **D, E. & I. Student Travel Requests Mt. Spokane Boys & Girls Track, Girls Golf and Boys Tennis**

Student Services Assistant Superintendent Jared Hoadley presented the following travel requests from Mt. Spokane High School:

- **Mt. Spokane Boys & Girls Track** requests permission to travel to Wenatchee, Washington, March 20-21, 2020, to participate in a track meet. It is estimated 55

athletes plus eight coaches/chaperones will participate. Students will travel via charter bus. The estimated per student cost is \$30 plus meal money.

- **Mt. Spokane Girls Golf** requests permission to travel to Hanford, Washington, March 12-13, 2020, to participate in the Hanford Invite Golf Tournament. It is estimated five athletes plus two coaches/chaperones will participate. Students will travel in a district van. Students will cover the cost of their meals. All other costs are covered by ASB and the Mt. Spokane Building Budget.
- **Mt. Spokane Boys Tennis** requests permission to travel to Lewiston, Idaho, March 20-21, 2020, to participate in the Lewiston Invitational. Ten golfers plus two coaches will participate. Students will travel in district vans. The estimated per student cost is \$75 for meals and hotel room.

Following discussion, Director Burchard made a motion to approve all three Mt. Spokane travel requests, as presented. Director Denholm seconded the motion. The motion carried unanimously.

### **F & G. Student Travel Requests**

#### **Mead High Jazz Choir & Boys Golf**

Student Services Assistant Superintendent Jared Hoadley presented the following travel requests from Mead High School:

- **Mead High Jazz Choir** requests permission to travel to Pasco, Washington, April 24-25, 2020, to participate in the CBC Festival. It is estimated 11 students plus two teachers/chaperones will participate. Mead High will be traveling with the Mt. Spokane Jazz Choir with the cost of the charter bus shared between the two schools. The estimated per student cost is \$320 plus food money.
- **Mead High Boys Golf** requests permission to travel to Pasco & Kennewick, Washington, March 11-13, 2020, and Lewiston, Idaho, March 15-16, 2020, to participate in golf invitationals. It is estimated 10 students plus two coaches/chaperones will participate. Students will travel in district vans. The estimated per student cost is \$50 plus food money for both trips.

Following discussion, which included the stipulation that the per student cost for both Mead High and Mt. Spokane jazz choir students be the same for the CBC Festival, Director Olson made a motion to approve the two Mead High travel requests, as presented. Director Denholm seconded the motion. The motion carried unanimously.

### **H. First Reading Policy & Procedure 4200 Adoption Safe & Orderly Learning Environment**

Special Services Assistant Superintendent Kevin Peterson presented the adoption of Policy & Procedure 4200, Safe & Orderly Learning Environment, for first reading consideration. If adopted this would be a new policy/procedure for the Mead School District.

WSSDA Sample Policy & Procedure 4200 were consulted in the writing of the presented first reading draft. However, the primary resource was the current Bellevue School District Safe & Orderly Learning Environment policy and procedure.

In summary, the presented policy and procedure addresses classroom interruptions, encourages visits by parents, other adult residents of the community and interested educators in order to promote communication and mutual understanding about student progress and the district's educational program, while at the same time setting forth conditions under which visitations will be allowed and the procedure to be followed by visitors. If a disagreement arises regarding limitations upon or withholding of approval for visits, the procedure includes a systematic process to resolve the dispute.

Discussion included a recommended language addition to the policy and a recommended language addition to the procedure.

This was a non-action item.

## **VIII. Reports**

### **A. Facilities & Planning Department Report**

Facilities & Planning Executive Director Ned Wendle, using a PowerPoint presentation, shared information on each facility and school building owned by the Mead School District. This included site size, building square footage, current use and, where applicable, proposed future use.

### **B. Superintendent's Report and Discussion Items**

Superintendent Woodward shared information on the following topics:

**2020/2021 Budget:** The board, by law, must adopt the budget for the following year prior to August 31. In preparation for this, Superintendent Woodward shared potential budget adjustments necessary because of the recent supplemental levy failure, the need to have funds to pay for the district's portion of the upcoming COLA (approx. \$800,000), the cost of staffing two new schools, as well as the cost of reinstating financial concessions made in the 19/20 school year by some bargaining units. Potential budget adjustments/reductions are:

- Reduction in District Office Administrators & Staff - Net savings: \$575,000.
- Elimination of Learning Coordinator Program - Net savings: \$370,000.
- Reduction in Building Administrators - Net savings: \$150,000
- Certificated Staff Adjustment through Attrition - Net savings: \$500,000
- Reduction in ELL Staff - Net savings: \$80,000
- Elimination of Elementary Sports - Net savings: \$125,000
- Elimination of Elementary Band/Orchestra/Choir - Net Savings: \$50,000
- Reduction in Number of Secondary Sports Teams - Net Savings: \$75,000
- Streamlining Bus Routes Based on New Boundaries - Net Savings: \$30,000
- District Office Voluntary Working Days Calendar Reduction - Net Savings: \$40,000

Additional revenues in the amount of \$720,000 are projected from Medicaid reimbursements, Safety Net funds and Medicaid Match. The district also anticipates increased enrollment, particularly at the elementary level, with the opening of Creekside in the fall of 2020.

**COVID-19 Update:** Student Services Assistant Superintendent Jared Hoadley shared the processes and procedures currently in place regarding COVID-19. These include providing weekly updates to the Mead community (families & staff) and reminders to follow good handwashing and social distancing practices. The district is in daily communication with the Spokane Regional Health District.

**10<sup>th</sup> Elementary School:** Survey results from Prairie View parents seeking input on whether the new school should be K-5, necessitating a boundary adjustment, or whether the two schools (new & Prairie View) should be K-2 or 3 and 3 or 4-5, indicated there is no discernable difference between the two options (48% two K-5 schools). Therefore, administration recommends the district move forward with two K-5 schools for the following reasons:

- Maintains continuity and involves one less transition year for students.
- Less traffic impact.

**IX. Executive Session**

**A. Real Estate**

At 8:05 pm Director Green called for an Executive Session of approximately 10 minutes for the purpose of discussing real estate.

At 8:20 pm Director Green returned the meeting to Open Session. No other business was discussed and no action was taken.

**X. Adjourn**

The meeting was immediately adjourned at 8:20 pm.

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**President**

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**Secretary**