



**Minutes from the Regular Meeting of the Board of Directors  
Monday, January 13, 2020**

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The Board of Directors held a Regular Board Meeting on Monday, January 13, 2020. The meeting began at 6 pm and was held at the Mead School District Administration Office. Directors Green, Burchard, Olson, Denholm and Cannon were present. Also attending were Superintendent Shawn Woodward, Chief Financial Officer Wayne Leonard and Assistant Superintendents Ralph Thayer, Jared Hoadley, Heather Havens and Kevin Peterson.

The Mead High Jazz Choir, under the direction of Emily McKinney, sang the National Anthem.

**I. Approval of Agenda**

Director Denholm made a motion to approve the agenda, as presented. Director Cannon seconded the motion. The motion carried unanimously.

**II. Approval of Minutes**

Director Cannon made a motion to approve the minutes of the Regular Board Meeting of December 9, 2019, and Special Board Meeting of December 19, 2019, as presented. Director Olson seconded the motion. The motion carried unanimously.

**III. Remarks for the Good of the Schools**

ASB President Allison McKernan presented a brief review of the academic, athletic, leadership and music events recently completed and upcoming at Mt. Spokane High School. To honor Dr. Martin Luther King, Jr., January 13-17 is "Peace Week", DECA is hosting a Fashion Show on the evening of January 13<sup>th</sup> and ASB Officer Elections for the upcoming school year take place on January 14<sup>th</sup>. 1<sup>st</sup> semester finals will be given January 21-23 with Friday, January 24<sup>th</sup> being the last day of the fall semester.

With the election of new ASB officers Ms. McKernan reported this meeting will be the last she will represent Mt. Spokane by herself. In the future she will be accompanied by the newly elected ASB President. She thanked the board for the opportunity to report to them monthly on the happenings at Mt. Spokane. It has been a very positive experience for her.

*Staff & Student Recognition:* A reoccurring agenda item at board meetings is the opportunity for each school, on an assigned night, to recognize the accomplishments of students and staff.

Principal Jeff Naslund recognized Olinda Martin for her steadfast commitment to fostering a culture of "belonging" at Mead High School. Mr. Naslund stated, "Olinda is a rock star." Ms. Martin teaches five sections of AP Language and also serves as the advisor for the "Dungeons & Dragons" Club where 30+ students gather after school two days each week. Ms. Martin, who has been teaching for 44 years, has no plans to retire. She remains passionate about students and their learning.

Joining Mr. Naslund for this special school board recognition were students Caleb Kingsford and Jack Dean who spoke eloquently about the positive impact Ms. Martin has had on them personally.

**IV. Council for Learning Improvement Report – Meadow Ridge Elementary**

Principal Chris Backman, accompanied by Principal Assistant Lisa Horn and Admin Intern Katie Scott who both assisted with the presentation, thanked the board for the opportunity to share the Meadow Ridge Learning Improvement Plan.

The following three goals were shared:

**Goal 1: Build an Effective PBIS System at Meadow Ridge**

When Mr. Backman joined the Meadow Ridge staff three years ago, a reoccurring top priority theme, based on initial meetings with staff members, was the need to implement a strong PBIS system and discipline policy. That work began immediately and has made tremendous progress thanks in large part to the work of the school's PBIS team. Discipline referrals are down and *Staff Perception Data* from November 2019 shows a strong indication that, when it comes to discipline, teachers feel "protected from issues and influences that would detract from their teaching time or focus."

**Goal 2: Implement Effective RTI Systems at Meadow Ridge**

For 2018-2019 one out of three Meadow Ridge students, on one or more of the three areas tested by the state, did not meet grade level standards. At Meadow Ridge the objective is for all students to meet these standards. To attain this goal RTI Groups have been established. The focus of RTI Groups this year is reading. Students with similar needs have been placed in 91 different instructional skills groups. Progress is monitored regularly and, to date, the results have been very good. To accommodate 91 groups every available space is being utilized at Meadow Ridge. An added benefit of this "response to intervention" is that it helps remove labels like "LAP" and "Special Ed" from students.

**Goal 3: Use PLC's to Improve Core Instruction for all Students**

Mr. Backman briefly talked about what a PLC is and summarized Meadow Ridge's work to date on the use of PLC's to improve core instruction for all students. This work has included the collaborative development of mission, vision and value statements.

In conclusion, Mr. Backman shared the story of two 3<sup>rd</sup> graders from the Philippines who were adopted by a Meadow Ridge family in August and the progress these emerging English speakers have made so far this year. Their growth is evidence of the collaborative teaching practices taking place at Meadow Ridge as the staff intentionally focuses on closing the achievement gap for at-risk learners.

The board thanked Mr. Backman, Ms. Horn and Ms. Scott for their excellent presentation.

**V. Continuing Business**

**A. Second Reading Policy 4130 Revision**

**Title I - Parent Involvement**

Filling in for Learning Services Associate Executive Director Rob Haugen, Assistant Superintendent Heather Havens presented a revision to Policy 4130, Title I - Parent Involvement, for second reading consideration. The policy was adopted on February 13, 2006, and revised on June 22, 2015.

In 2017 the *Every Student Succeeds Act* was approved. The presented revisions to Policy 4130 bring this policy into compliance with this new act. WSSDA Sample Policy 4130 was used as a template for the presented revisions. A primary change to Policy 4130 is the reference to "parent and family engagement" rather than simply "parent involvement."

At the December 9, 2019, first reading of this policy revision it was recommended the title be changed to "Title I - Parent & Family Engagement." That change was incorporated into the presented second reading draft.

Following discussion regarding the ways the district encourages family engagement, Director Burchard made a motion to approve the second reading revisions to Policy 4130, as presented. Director Olson seconded the motion. The motion carried unanimously.

## B. Fall 2020 Boundary Change

Student Services Assistant Superintendent Jared Hoadley reviewed the Final Fall 2020 Boundary Change Recommendation presented by the Boundary Review Committee at the December 19, 2019, Special Board Meeting. In summary this recommendation included:

- **Elementary School:** Moves approximately 289 elementary students . . . 64 students from north Midway to Meadow Ridge, 103 students from Meadow Ridge to Creekside and 122 students from Shiloh Hills to Creekside.
- **Middle School** feeder elementary schools:
  - Northwood: Brentwood, Farwell & Midway
  - Mountainside: Colbert, Meadow Ridge, Shiloh Hills & Creekside
  - Highland: Prairie View (current school plus new school) & Evergreen
- **High School** feeder schools:
  - Mead High: Highland Middle School + Farwell & Brentwood from Northwood
  - Mt. Spokane: Mountainside Middle School + Midway from Northwood

Director Cannon asked if Prairie View students would be shuttled next year primarily to Farwell, which has been the case this year. Dr. Hoadley responded that where the Prairie View overflow students will be shuttled for the 2020-2021 school year has not yet been determined.

Director Denholm thanked the Boundary Review Committee for their work. Several members of the committee were in attendance and Director Denholm asked, now that some time has passed since they presented their final boundary change plan, if they would change anything in their recommendation. Dani Wurst responded that she “feels good about the recommendation” and believes committee decisions were made for the right reasons. Ryan Raines, pointing to the board priorities of #1 - Minimizing Student Movement and #2 - Maintaining Neighborhood Schools, stated it was the best proposal possible based on those two parameters.

Regarding the north Midway boundary change from Colbert in the original recommendation, to Meadow Ridge in the final recommendation, a patron in attendance expressed her concern that this change will result in students riding the bus for a longer period of time.

Director Burchard also thanked the committee for their work. He referenced the need for a fourth middle school and a third high school down the road. At the elementary level, with the addition of a 10<sup>th</sup> elementary school in the Fall of 2021, the district should be in good shape for 10 years. Regarding the grandfathering of 7<sup>th</sup> graders who will be moving to a different middle school next year, he expressed his desire that district administration explore the feasibility of allowing those students to finish out middle school as 8<sup>th</sup> graders at their current 7<sup>th</sup> grade location.

The hope that 7<sup>th</sup> graders can be grandfathered was reiterated by all board members. Providing transportation if grandfathering is feasible was also discussed. Transportation will be dependent on having enough buses to add routes and available finances knowing the district will be facing budget reductions in the 20/21 school year.

For hardship cases the district has an intra-district transfer procedure already in place to handle those situations on a case-by-case basis.

Director Green expressed her appreciation for the hours and hours of foundational work the Boundary Review Committee put into the process stating their work was “very thoughtful.”

Director Cannon, for the public record, shared the following:

- The board read every line of online public feedback on the initial and final boundary change recommendations.

- As a board it is impossible to address every line of feedback.
- The board must make a system decision versus a decision based on individual needs. There exists a careful balance between individual concerns and system needs.
- Questions and feedback brought forward by the public were all carefully considered by the committee and board.
- In the future the district will build new schools and there will be future boundary changes. When a house is purchased in the Mead School District there is no guarantee the elementary, middle or high school attendance area you reside in today will be the same in the future. With growth comes change.

Director Olson acknowledged that change is difficult but expressed his belief that kids will adapt well. He also thanked the committee for their nearly two years of work on this boundary revision.

Director Denholm made a motion to approve the Fall 2020 Boundary Change, as presented. Director Cannon seconded the motion. The motion carried unanimously.

## **VI. New Business**

### **A. Consent Agenda**

Director Burchard made a motion to approve the Consent Agenda, as presented. Director Olson seconded the motion. The motion carried unanimously.

### **B. 2020-2021 School Year Calendar**

Following review of results from the staff-wide vote on two calendar options for 2020-2021 by Human Resources Assistant Superintendent Ralph Thayer, and a discussion about Labor Day falling on September 7<sup>th</sup>, Director Olson made a motion to adopt Calendar Option A (First Day of School September 1, No School September 4, Learning Improvement Day October 9, No School November 25, Start of Winter Break December 21, School Resumes After Winter Break January 4, Learning Improvement Day March 19, Spring Break April 5-9, No School/Snow Make-Up Day May 28, Last Day of School June 16 & Snow Make-Up Days June 17 & June 18), as presented. Director Denholm seconded the motion. The motion carried unanimously. Calendar Option A received 57.5% of the votes cast.

### **C. Student Travel Request Mead High School Jazz Bands**

Student Services Assistant Superintendent Jared Hoadley presented a request from Mead High School Jazz I and Jazz II bands to travel to Missoula, Montana, March 12-13, 2020, to take part in the University of Montana Jazz Festival. It is estimated 40 students will participate. Mead High band teachers Rob Lewis and Brandon Campbell, plus four additional adult chaperones will accompany students. Students will miss 1.5 days of school and the per student trip fee is \$50 plus meal money.

Director Cannon made a motion to approve the Mead High Jazz Band request to travel to Missoula, Montana, March 12-13, 2020, to take part in the University of Montana Jazz Festival, as presented. Director Olson seconded the motion. The motion carried unanimously.

### **D. Student Travel Request Mt. Spokane Sports Medicine**

Student Services Assistant Superintendent Jared Hoadley, assisted by Mt. Spokane Sports Medicine teacher Breann Booher and Mt. Spokane Sports Medicine students, presented a request for twelve Sports Medicine students, Ms. Booher and one additional chaperone to travel to Pasadena, California, March 19-22, 2020, to participate in the California Regional Sports Medicine Competition. Students will miss one day of school and the estimated per student cost is \$270 plus airfare and meal money.

Director Denholm made a motion to approve the Mt. Spokane Sports Medicine request to travel to Pasadena, California, March 19-22, 2020, to participate in the California Regional Sports Medicine Competition, as presented. Director Olson seconded the motion. The motion carried unanimously. The board asked that, following the trip, students attend a board meeting and report on their experience at this competition.

**E. Student Travel Request  
Mt. Spokane Wrestlers**

Student Services Assistant Superintendent Jared Hoadley, assisted by Mt. Spokane Athletic Director Paul Kautzman, presented a request from the Mt. Spokane Wrestling Team to travel to Lake Stevens, Washington, January 17-18, 2020, to participate in the *Viking Invitational Wrestling Tournament*. Fourteen athletes and two coaches will make the trip traveling by rental van. Students will miss one day of school and the estimated per student cost is \$25 plus meal money.

Following discussion, including contingency plans in the event the pass is closed because of snow, Director Olson made a motion to approve the Mt. Spokane Wrestling Team request to travel to Lake Stevens, Washington, January 17-18, 2020, to take part in the *Viking Invitational Wrestling Tournament*, as presented. Director Cannon seconded the motion. The motion carried unanimously.

**F. Student Travel Request  
Mead High Boys Soccer**

Student Services Assistant Superintendent Jared Hoadley, assisted by Mead High Athletic Director John Barrington, presented a request from the Mead High Boys Soccer Team to travel to Dupont/Tacoma, Washington, March 20-21, 2020, to play two preseason soccer matches. 24 athletes and three coaches will travel by charter bus. Students will not miss any school and the estimated per student cost is \$50 plus meal money.

Director Cannon made a motion to approve the Mead High School Boys Soccer Team request to travel to Dupont/Tacoma, Washington, March 20-21, 2020, to play two preseason soccer matches, as presented. Director Denholm seconded the motion. The motion carried unanimously.

**VII. Reports**

**A. November 2019 Financial Report**

Chief Financial Officer Wayne Leonard presented a brief financial report for the month of November 2019.

**B. STCU Scoreboard Proposal & Advertising Guidelines Report/Discussion**

Chief Financial Officer Wayne Leonard, assisted by Paul Kautzman (Mt. Spokane Athletic Director) and John Barrington (Mead High Athletic Director), shared the following information:

- A list of school districts in the state that have stadiums, including whether or not they have a written advertising/naming policy, was presented. Other than the Seattle School District, of the districts contacted, no one has an official advertising/naming policy and many have no advertising displayed in their stadiums.
- A proposal from STCU for gym scoreboards and a scoreboard for the new stadium was shared for the purpose of gauging school board interest in entering into an agreement with STCU.

Discussion included the pros and cons of having an official advertising/naming policy, the length of time for naming rights (number of years), how any money generated would be spent and whether other organizations/businesses have approached the district.

Director Burchard would like advertising in athletic venues to be consistent throughout the district and wants the process to be fair for all. Director Denholm suggested a board Work Session to discuss this topic in more depth. Director Cannon echoed the need for fairness. Prior to the next board meeting Superintendent Woodward will reach out and talk one-on-one with board members about this topic.

**C. Stadium Naming Initial Survey Report/Discussion**

Facilities & Planning Executive Director Ned Wendle shared a summary of the 79 responses received from the district's *Name Our New Stadium* survey. The board thanked Mr. Wendle for the information and indicated they would revisit the naming of the stadium in the near future.

**D. Superintendent's Report and Discussion Items**

Superintendent Woodward shared the postcard that was mailed to district patrons inviting them to one of the upcoming *Community Engagement Meetings*. These will take place on Tuesday, February 4<sup>th</sup>, 6:30 pm at Mt. Spokane High School and Thursday, February 6<sup>th</sup>, 6:30 pm at Mead High School. The hope is that 25-30 individuals will attend each evening. This is an opportunity for the community to share their thoughts on what the district is doing well and what needs work. Board members were invited to be present at each of these community meetings.

**VIII. Adjourn**

The meeting was immediately adjourned at 7:55 pm.

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**President**

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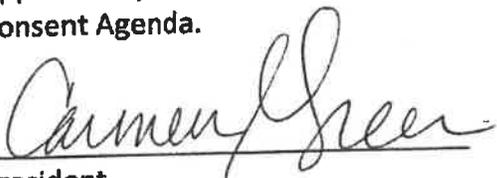
**Secretary**

**2019/2020 Out of Endorsement Teachers  
January 13, 2020 Consent Agenda**

	<b>Out of Endorsement</b>
<b>Farwell Elementary</b>	<ul style="list-style-type: none"> <li>• <b>Katie Bagdon</b> – Elementary Education (Teaching Kindergarten. Has a Special Education endorsement but not an Elementary Ed endorsement.)</li> <li>• <b>Cherish Schrader</b> – Elementary Education (Teaching Kindergarten. Has a Special Education endorsement but not an Elementary Ed endorsement.)</li> </ul>
<b>Five Mile Prairie/Northstar (Mead Education Partnership Program)</b>	<ul style="list-style-type: none"> <li>• <b>Marcella Lybbert</b> – Computer Applications &amp; US History</li> <li>• <b>Jennifer Springstead</b> – World History</li> <li>• <b>Linda Warren</b> – Algebra I &amp; General Math</li> <li>• <b>Josh Westermann</b> – World History &amp; Early US History</li> </ul>
<b>Mead High School</b>	<ul style="list-style-type: none"> <li>• <b>Nancy Burke</b> – General Math (Has a Special Education endorsement. Is teaching a student(s) new to the district with an expired IEP while performing assessments to update the IEP and qualify student(s) for Special Education services.)</li> <li>• <b>Eloise Cappellano</b> – English Language Lit (Has a Special Education endorsement. Is teaching a student(s) new to the district with an expired IEP while performing assessments to update the IEP and qualify student(s) for Special Education services.)</li> <li>• <b>Susan Chandler</b> – Algebra I (Has a Middle Level Math endorsement making her out-of-endorsement at the high school level.)</li> <li>• <b>Deanna Ganæ</b> – Health &amp; Life Mgmt (Has a Special Education endorsement. Is teaching a student(s) new to the district with an expired IEP while performing assessments to update the IEP and qualify student(s) for Special Education services.)</li> <li>• <b>Laura Gray</b> – Organic Chemistry (Has a Science endorsement but this class requires a Chemistry endorsement.)</li> <li>• <b>Ivan Gustafson</b> – English Language Lit (Has a Special Education endorsement. Is teaching a student(s) new to the district with an expired IEP while performing assessments to update the IEP and qualify student(s) for Special Education services.)</li> <li>• <b>Kevin Houston</b> – AP Physics I &amp; AP Physics II (Has a Science endorsement but this class requires a Physics endorsement.)</li> <li>• <b>Nicole Leslie</b> – Health &amp; Life Mgmt &amp; Gen Math (Has a Special Education endorsement. Is teaching a student(s) new to the district with an expired IEP while performing assessments to update the IEP and qualify student(s) for Special Education services.)</li> <li>• <b>Rob Lewis</b> – Physical Education (Colorguard – Corps Movement)</li> <li>• <b>Jason Roberts</b> – AP Computer Science (Has Math &amp; CTE Engineering endorsements.)</li> <li>• <b>Tina Smith</b> – English Language Lit (Has a Special Education endorsement. Is teaching a student(s) new to the district with an expired IEP while performing assessments to update the IEP and qualify student(s) for Special Education services.)</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Sara Stillian</b> – English Language Lit (Has a Special Education endorsement. Is teaching a student(s) new to the district with an expired IEP while performing assessments to update the IEP and qualify student(s) for Special Education services.)</li> </ul>
<b>Mt. Spokane High School</b>	<ul style="list-style-type: none"> <li>• <b>Nancy Butz</b> – Physical Education (Dance Technique &amp; Colorguard – Corps Movement)</li> <li>• <b>Vicki Gardner</b> – General Math (Has a Special Education endorsement. Is teaching a student(s) new to the district with an expired IEP while performing assessments to update the IEP and qualify student(s) for Special Education services.)</li> <li>• <b>Justin King</b> – General Math (Has a Special Education endorsement. Is teaching a student(s) new to the district with an expired IEP while performing assessments to update the IEP and qualify student(s) for Special Education services.)</li> <li>• <b>Daniel Smith</b> – General Math (Has a Special Education endorsement. Is teaching a student(s) new to the district with an expired IEP while performing assessments to update the IEP and qualify student(s) for Special Education services.)</li> </ul>
<b>Mountainside Middle School</b>	<ul style="list-style-type: none"> <li>• <b>Linda Koscielski</b> – General Math (Has a Special Education endorsement. Is teaching a student(s) new to the district with an expired IEP while performing assessments to update the IEP and qualify student(s) for Special Education services.)</li> </ul>
<b>Northwood Middle School</b>	<ul style="list-style-type: none"> <li>• <b>Curtis Barville</b> – Reading (Has an ELA endorsement but to teach Strategic Reading needs a Reading endorsement.)</li> <li>• <b>AJ Blumel</b> – Physical Education (Principal Assistant with a History endorsement. The course in question is Physical Education Independent Study.)</li> <li>• <b>Lisa Forster</b> – Instrumental Music (Teaches orchestra with an Elementary Ed endorsement.)</li> <li>• <b>Natalie Gallagher</b> – Physical Education (Has an ELA endorsement.)</li> <li>• <b>Troy Hughes</b> – Physical Education (Principal at Northwood who is listed as the teacher of record for Physical Education Independent Study.)</li> <li>• <b>Jennifer Romo</b> – Computer Applications (Has a CTE endorsement but not the correct one for this class.)</li> </ul>

Approved by the Mead School District Board of Directors as part of the January 13, 2020, Consent Agenda.

  
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 President

  
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 Secretary