



**Minutes from the Regular Meeting of the Board of Directors  
Monday, December 9, 2019**

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The Board of Directors held a Regular Board Meeting on Monday, December 9, 2019. The meeting began at 6 pm and was held at the Mead School District Administration Office. Directors Green, Burchard, Denholm, Olson and Cannon were present. Also attending were Superintendent Shawn Woodward, Chief Financial Officer Wayne Leonard and Assistant Superintendents Ralph Thayer and Kevin Peterson. Assistant Superintendents Jared Hoadley and Heather Havens were excused.

The Northwood Jazz Choir, under the direction of Mike Divelbiss, sang the National Anthem.

**I. Approval of Agenda**

Director Denholm made a motion to approve the agenda, as amended (under *New Business* item F - Employee Termination was removed and the *Annual Re-Organization of the Board of Directors* was added as an action item.) Director Olson seconded the motion. The motion carried unanimously.

**II. Approval of Minutes**

Director Burchard made a motion to approve the minutes of the Regular Board Meeting of November 18, 2019, as presented. Director Denholm seconded the motion. The motion carried unanimously.

**III. Oath of Office – Director Districts #2, #3 & #4**

The November 5, 2019, election results for Mead School District Director Districts #2, #3 & #4 have been validated by Spokane County. Denny Denholm has been elected to represent Director District #2, Bob Olson has been elected to represent Director District #3 and Michael Cannon has been elected to represent Director District #4.

Board President Carmen Green administered the *Oath of Office* to each of these newly elected board members.

**IV. Remarks for the Good of the Schools**

ASB President Castan Koistinen presented a brief review of the academic, athletic, leadership and music events recently completed and upcoming at Mead High School. Several holiday choir, band and orchestra concerts are taking place during the month of December and *Eggnog Evening*, an event that showcases the talent of Mead High students, is December 16. Breakthrough students recently hosted their annual Christmas event with Brentwood 1<sup>st</sup> graders, DECA just participated in their first competition of the year and 100 students, plus eleven adults, attended *Fall Leadership Camp*. Mead High will host *Catmania* (Mead High vs Mt. Spokane basketball) on Saturday, December 14.

*Staff & Student Recognition:* A reoccurring agenda item at board meetings is the opportunity for each school, on an assigned night, to recognize the accomplishments of students and staff.

From the 6<sup>th</sup> Grade Center Principal Barb Pybus recognized the following Health & Fitness teachers: Jolisa Wenkheimer, Keith Ward, Behka Corker, Alli McCready, Melissa Martin, Marcy Gallinger, Angeliki Hibbard & Alyssa St. Clair. When preparing for the current school year this team of dedicated teachers, working collectively, came up with an innovative plan to provide a daily health & fitness opportunity for all students. Originally it was thought health & fitness participation would only be possible every other day because of gym/teaching space challenges at the old Northwood building where the 6<sup>th</sup> Grade Center is housed.

The Northwood Jazz Choir, under the direction of Mike Divelbiss, performed four songs from their upcoming Holiday Choir Concert. The board thanked students and Mr. Divelbiss for this delightful performance indicating they were welcome to “come sing anytime!”

## **V. New Business**

### **A. Consent Agenda**

Director Cannon made a motion to approve the Consent Agenda, as presented. Director Denholm seconded the motion. The motion carried unanimously.

### **B. Dark Fiber Services & Buildout Contract**

Chief Financial Officer Wayne Leonard presented a contract for dark fiber services and one-time buildout construction costs with Zayo for board consideration.

The Mead School District Technology Department sent out a *Request for Proposal* with a due date of November 12, 2019, for pricing on leased lit fiber and dark fiber for the entire school district, as well as buildout construction for Highland Middle School, Five Mile Prairie (two locations) and Midway Elementary School. The district’s contract with Comcast, who currently provides service to Five Mile Prairie (two locations) and Midway Elementary, expires on June 30, 2020. Zayo currently serves all other district school sites.

Three vendors responded to the RFP. Zayo was the responsive bidder with the lowest overall proposal amount that best meets the needs of the district. Zayo’s monthly bid for services is \$10,940 including taxes and one-time buildout costs are \$326,587. The overall monthly fee and buildout costs will be reduced by 50% if the district is awarded Category One E-Rate funding.

Discussion included an explanation of where the money for E-Rate funding comes from, a question about the difference between “dark” and “lit” fiber and a request for clarification regarding the monthly fee start date. The assumption is the monthly fee starts after installation but the board asked that the Technology Department confirm this understanding.

Director Denholm made a motion to award the five-year contract (7/1/20 - 6/30/25) for dark fiber service and one-time buildout construction costs for Highland Middle School, Five Mile Prairie (two locations) and Midway Elementary School, to Zayo, as presented. Director Burchard seconded the motion. The motion carried unanimously.

### **C. Transitional Bilingual Instruction Program Plan Approval**

Learning Services Associate Executive Director Rob Haugen presented an overview of the district’s Transitional Bilingual Instruction Program (English Language Learners) followed by a request for board approval of the district’s plan for spending funds provided by the Title III grant.

Report highlights included the following:

- 47 different languages are spoken by the district’s 383 ELL students. These students, based on proficiency, are considered emerging, progressing or proficient.
- Shiloh Hills is home to the largest number of elementary ELL students in the school district. Current enrollment at Shiloh Hills is 66. In prior years that number has been as high as 81.
- *Newcomer Centers* are located at Shiloh Hills, Mountainside Middle School and Mt. Spokane High School and, when appropriate, students are “clustered” by team. Cluster teachers have received, and continue to receive, professional development for the incorporation of strategies to improve language acquisition within core classes. Clustering allows for targeted instruction.

- In 2018-19 the district's investment in the Transitional Bilingual Instruction Program was nearly \$500,000 more than that provided by the State in their Prototypical School funding model.
- Because of the enhanced services provided by the Mead School District program enrollment outcomes are substantially better than the state average. The average ELD program enrollment time in the state is 4 years and in the Mead School District that average drops to 2 years.
- Moving forward Learning Services recommends maintaining the existing ELD model at each level.

Discussion included pending budget reductions and how these cuts will most likely impact the district's ability to maintain staffing/support levels over and above that provided by the state. Director Burchard sadly stated, "The loss of levy money means many of our programs will end up being more average and most likely results will suffer."

Director Burchard made a motion to approve the presented plan for spending Title III grant funds. Director Cannon seconded the motion. The motion carried unanimously.

#### **D. First Reading Policy 4130 Revision Title I - Parent Involvement**

Learning Services Associate Executive Director Rob Haugen presented for first reading consideration a revision to Policy 4130, Title I - Parent Involvement. This policy was adopted on February 13, 2006, and revised on June 22, 2015.

In 2017 the *Every Student Succeeds Act* was approved. The presented revisions to Policy 4130, Title I - Parent Involvement, bring this policy into compliance with this new act. WSSDA Sample Policy 4130 was used as the template for the presented revisions. A primary change in the policy is the reference to "parent and family engagement" rather than simply "parent involvement."

Discussion included the suggestion that the policy title be changed to "Title I - Parent & Family Engagement", questions regarding implementation of the policy provisions including parent transportation and childcare, as well as information on how the district serves students who reside in the district but attend private schools such as St. Thomas Moore.

This was the first reading of a policy revision. No action was taken.

#### **E. Establish Time/Place December 19 Special Board Meeting**

Director Green facilitated a conversation regarding the upcoming December 19 Special Board Meeting where the board will hear the final recommendation from the Boundary Review Committee on changes to elementary, middle and high school boundaries for implementation in the Fall of 2020. Discussion items included a "drop dead" decision date of January 17, 2020, a request that community feedback on the initial Boundary Change Proposal be summarized and themes shared, plus the need for public accessibility to the final recommendation and board deliberations.

Director Cannon made a motion to hold the December 19, 2019, Special Board Meeting at District Office starting at 4 pm. Director Denholm seconded the motion. The motion carried unanimously. This meeting will be video-taped and a link to the video will be posted on the district's homepage.

### **VI. Annual Re-Organization of the Board of Directors**

Director Green called for nominations for the position of President of the Board. Director Denholm made a motion to nominate Director Green to continue for another year as President of the Board. Director Olson seconded the motion. The motion carried unanimously.

Director Green called for nominations for the position of Vice-President of the Board. Director Olson made a motion to nominate Director Burchard to continue for another year as Vice-President of the Board. Director Cannon seconded the motion. The motion carried unanimously.

## **VII. Reports**

### **A. 2018-2019 Isolation/Restraint Report**

Special Services Assistant Superintendent Kevin Peterson presented the department's annual Isolation & Restraint Report. This report was divided into two parts – restraints and isolations – and included number of incidents, overall students, students with IEPs, students with 504 Plans, injuries to students as a result of the restraint or isolation, as well as the number of staff injuries.

Discussion/questions included:

- A request for additional information on how many adults have been injured once, or multiple times, by the same student.
- How current state expulsion rules apply to students with severe behavior issues that require isolation and/or restraint?
- The report summary included a list of 15 restraint categories. Director Cannon asked, of the 77 reported restraints, how many fell into each of these categories. He additionally requested information comparing 2017/2018 data to 2018/2019.

Dr. Peterson will follow-up and send the board the additional requested information via email.

### **B. Superintendent's Report & Discussion Items**

Superintendent Woodward reported the district has received nearly 2,000 responses to the Strategic Planning Survey. While many staff, students and parents have participated in the survey, community at-large responses represent only 1.74% of the total. To increase that percentage a link to the survey has been posted on district Social Media channels and a post card, inviting all patrons to upcoming Community Engagement Meetings (end of January), will include information on how to access the survey.

Facilities & Planning Executive Director Ned Wendle reported the district needs to, in the very near future, select a name for the new stadium. To that end, secondary athletic directors and coaches completed a preliminary stadium naming survey. Of those who responded 70% liked the name Union Stadium.

Following discussion, it was the consensus of the board to ask the public for name suggestions following the same process used when selecting the names for Creekside Elementary and Highland Middle School. From that initial survey a list of potential names will be provided to the board on January 13, 2020, where the list will be narrowed down to 3-5 possibilities. The community will then have the opportunity to vote on their favorite. The goal is to have a name approved by the end of January.

Discussion also included stadium advertising and corporate naming rights. This topic will be discussed in more detail at an upcoming board meeting.

## **VIII. Executive Session**

At 8:05 pm Director Green called for an Executive Session of approximately 10 minutes for the purpose of reviewing the performance of a public employee.

At 8:15 pm Director Green returned the meeting to Open Session. No other business was discussed and no action was taken.

**IX. Adjourn**

The meeting was immediately adjourned at 8:15 pm.

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**President**

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**Secretary**