



**Minutes from the Regular Meeting of the Board of Directors
Thursday, July 25, 2019**

The Board of Directors held a Regular Board Meeting on Thursday, July 25, 2019. The meeting began at 2 pm and was held at the Mead School District Administration Office. Directors Green, Burchard, Olson and Denholm were present. Director Wylder was excused. Also attending were Superintendent Shawn Woodward, Chief Financial Officer Wayne Leonard and Assistant Superintendents Ralph Thayer, Kevin Peterson, Heather Havens and Jared Hoadley.

I. Approval of Agenda

Director Burchard made a motion to approve the agenda, as presented. Director Denholm seconded the motion. The motion carried unanimously.

II. Approval of Minutes

Director Olson made a motion to approve the minutes of the Regular Board Meeting of June 24, 2019, as presented. Director Denholm seconded the motion. The motion carried unanimously.

III. Superintendent Oath of Office

Director Green administered the Oath of Office to new superintendent Shawn Woodward.

IV. Remarks for the Good of the Schools

Learning Services Assistant Superintendent Heather Havens invited board members to the August 23rd Learning Improvement Day taking place downtown at the Convention Center featuring guest speaker Anthony Muhammad. This will be Dr. Muhammad's second presentation to Mead School District staff on the subject of Professional Learning Communities. In March 2019 his presentation focused on *Why*. The August 23rd Learning Improvement Day will focus on *How*. I-Grant funds are paying for this event and transportation for staff is provided. Director Green, who attended Dr. Muhammad's presentation in March, reported it was "very good."

V. Continuing Business

A-G. Second Reading

- **Policy & Procedure 6605 Revision (Student Safety Walking and Riding Buses to School)**
- **Policy & Procedure 6608 Revision (Video Camera Use on School Buses)**
- **Policy 6609 Suspension (Vehicle Cellular Phone Use)**
- **Policy 6631 Suspension (Transportation Employee Responsibility)**
- **Policy 6632 Suspension (Transportation Emergency Exit Procedures)**
- **Policy & Procedure 6601 Suspension (Transportation Accident Review)**
- **Policy 6630 Revision (Driver Training and Responsibility)**

Transportation Director Brian Liberg presented three transportation policy/procedure revisions and four policy/procedure suspensions (set forth above) for second reading consideration. Changes recommended at the June 24, 2019, first reading, were incorporated into the presented second reading drafts.

Mr. Liberg explained the seven presented revisions and suspensions are the first phase in the process of updating all Transportation Department policies and procedures.

Director Denholm made a motion to approve the three policy/procedure revisions and four policy/procedure suspensions, as presented. Director Olson seconded the motion. The motion carried unanimously.

H. Second Reading Policy & Procedure 3211 Adoption Transgender Students

Student Services Assistant Superintendent Jared Hoadley presented for second reading consideration the adoption of Policy & Procedure 3211, Transgender Students. If adopted this would be a new policy/procedure for the Mead School District. The presented drafts are identical to WSSDA Sample Policy & Procedure 3211.

It is a legal requirement in the state of Washington for public school districts to have a board approved transgender student policy/procedure in place by January 2020. Regarding transgender students, the district's current practices align with those set forth in the presented second reading drafts.

No changes were recommended at the June 24, 2019, first reading.

Director Burchard made a motion to adopt Policy & Procedure 3211, Transgender Students, as presented. Director Olson seconded the motion. The motion carried unanimously.

VI. New Business

A. Consent Agenda

Following a lengthy discussion regarding the Leave Without Pay request included in the Consent Agenda, Director Olson made a motion to approve the Consent Agenda minus the Leave Without Pay request. Director Denholm seconded the motion. The motion carried unanimously. A decision on the presented Leave Without Pay request was tabled.

B. Resolution 19-16 Supplemental Levy Resolution

Chief Financial Officer Wayne Leonard presented Resolution 19-16, Supplemental Levy Resolution, for board consideration.

In February 2018 the Mead School District passed a three-year Enrichment Levy authorizing a maximum levy rate of \$1.50 per thousand dollars of assessed value for the 2019, 2020 and 2021 calendar years. This was the maximum allowed under the Basic Education Funding Act adopted by the Washington State Legislature in 2017.

In 2019 the Legislature passed Engrossed Senate Substitute Bill 5313 that raised the maximum levy limit from \$1.50 per thousand to \$2.50 per thousand dollars of assessed value commencing in 2020.

The General Fund money available to the Mead School District during the 2019-2020, 2020-2021 and 2021-2022 school years, without seeking additional levy dollars, will be insufficient to provide continued funding for the district's enrichment and operations. Resolution 19-16 provides the authorization necessary to place before district voters a supplemental enrichment levy to address the district's funding deficit. If approved, this two-year supplemental levy will cost tax payers \$1.00 per thousand dollars of assessed value and raise approximately \$7.1 million in 2020 and \$7.5 million in 2021.

Director Burchard made a motion to adopt Resolution 19-16, Supplemental Enrichment Levy, as presented. Director Olson seconded the motion. The motion carried unanimously.

Roll Call Vote:

Director Denholm	..	Aye
Director Olson	..	Aye
Director Burchard	..	Aye
Director Green	..	Aye
Director Wylder	..	Excused/Absent

C-H. Resolutions

- **19-17, Authorization of Facsimile Signature**
- **19-18, Authorization of Warrant Signature**
- **19-19, Authorization to Invest Funds**
- **19-20, Designation of District Agent**
- **19-21, Designation of Auditing Officers**
- **19-22, Certified Signatures of District Personnel Authorized to Sign Construction Project Documents**

Business Services Chief Financial Officer Wayne Leonard presented Resolutions 19-17, 19-18, 19-19, 19-20, 19-21 & 19-22 for board consideration. With the retirement of Tom Rockefeller and hiring of Shawn Woodward as the new Mead School District Superintendent, effective July 1, 2019, these six housekeeping resolutions need to be adopted to formalize this change in leadership.

Director Olson made a motion to adopt Resolutions 19-17 (Authorization of Facsimile Signature), 19-18 (Authorization of Warrant Signature), 19-19 (Authorization to Invest Funds), 19-20 (Designation of District Agent), 19-21 (Designation of Auditing Officers) and 19-22 (Certified Signatures of District Personnel Authorized to Sign Construction Project Documents), as presented. Director Denholm seconded the motion. The motion carried unanimously.

I. Mountainside Middle School Variance Approval

Learning Services Assistant Superintendent Heather Havens presented a variance that shortens the daily prep time for Mountainside staff, one day per week in order to facilitate student access time, for the 2019-2020 school year for board consideration. This variance was approved by the Mountainside staff (97.5%) and has also been unanimously approved by the MEA Representative Council. Mountainside has approved this same variance for the past several years.

In answering a question about access time at Northwood, Ms. Havens reported it is the recommendation of the 6-8 Transition Team that when Highland opens next fall all three middle school schedules provide access time two times each week.

Director Burchard made a motion to approve the Mountainside Middle School variance that shortens the daily prep time for Mountainside staff one day per week in order to facilitate student access time for the 2019-2020 school year, as presented. Director Olson seconded the motion. The motion carried unanimously.

**K. First Reading Policy & Procedure 2152 Revision
Student Travel**

Student Services Assistant Superintendent Jared Hoadley presented for first reading consideration a revision of Policy & Procedure 2152, Student Travel. This policy/procedure was adopted on November 10, 2003.

The presented revisions include board approval for all overnight trips that are not considered regular co-curricular or regular extra-curricular trips, and the addition of a general rule that special event trips, such as traveling to Disneyland, be restricted to once every four years.

Discussion included:

- How travel costs will be covered for students who cannot afford to pay?

- The need to for all students to be academically eligible to travel . . . not just athletes.
- Assurances travel is not “mandatory” and does not impact a student’s grade.
- District liability associated with travel.

It was the consensus of the board to continue the discussion of student travel at an upcoming Work Session.

No action was taken.

**K. Resolution 19-23
2019/20 School Nutrition Fees**

Nutrition Services Director Kim Elkins presented Resolution 19-23, 2019/20 School Nutrition Fees, for board consideration.

Mead’s current weighted average lunch is \$2.91 and the district is required by USDA to raise lunch prices for 2019-2020 to meet a new weighted average of \$3.00. Therefore, it is recommended student lunch prices be increased by 20 cents at the elementary level, 35 cents at the middle school level, 25 cents at the high school level and 15 cents for adults. This is in line with what other school districts in the Spokane region are proposing for 2019-2020. Increases of 10 cents for middle school breakfast and 15 cents for adult breakfast are also proposed.

Following discussion, Director Olson made a motion to adopt Resolution 19-23, 2019/20 School Nutrition Fees, as presented. Director Denholm seconded the motion. The motion carried unanimously.

L. Superintendent Evaluation

Director Green presented two evaluation options for the 2019-2020 contract year for Superintendent Woodward – Standards Based or Outcomes Based. Selecting one of these two options will make the superintendent evaluation similar to how teachers and building principals are currently being evaluated and allow for alignment with board goals.

Following discussion, including the importance of establishing measurable goals, it was the consensus of the board to continue this topic at an upcoming Work Session.

No action was taken.

VII. Reports

A. Financial Report for the month of June 2019

Business Services Chief Financial Officer Wayne Leonard presented a brief financial report for the month of June 2019.

The district ended the school year 100 students over budget.

A draft of the 2019-20 budget was also presented and briefly reviewed. Mr. Leonard invited board members to contact Business Services with questions. The General Fund budget for 2019-20 is \$142.3 million and includes a modest increase in enrollment of 65 students. Answering Director Burchard’s question regarding SEBB, Mr. Leonard stated the budget includes a healthy amount to cover the new program but the district won’t know if that allocation is adequate until bills for the new coverage begin arriving in January.

Approval of the 2019-20 budget will be an action item at the August board meeting.

On another note, Mr. Leonard reported the district just learned they received GCCM approval for the 10th elementary school.

B. Superintendent's Report and Discussion Items

Superintendent Woodward reported his first 25 days on the job have been very busy. He has taken part in 38 one-on-one meetings, lasting 45-60 minutes each, where he has "listened and learned a lot".

Superintendent Woodward was complimentary of the many, many quality individuals serving in leadership roles throughout the district, noting their desire for support and accountability to get better, coupled with their desire to create more cohesive and collaborative teams. Next steps include . . . more listening, learning and acting, not getting "too crazy" right away, meetings with school administrators the first week of August and, in the very near future, sharing strategic planning ideas with the board.

In conclusion, Superintendent Woodward thanked the board for their confidence and for the warm welcome they have extended to him.

VIII. Executive Session

At 3:10 pm Director Green called for an Executive Session of approximately 30 minutes for the purpose of reviewing the performance of a public employee.

At 3:45 pm Director Green returned the meeting to Open Session. No other business was discussed and no action was taken.

IX. Adjourn

The meeting was immediately adjourned at 3:45 pm.

President

Secretary