



**Minutes from the Regular Meeting of the Board of Directors
Monday, June 24, 2019**

The Board of Directors held a Regular Board Meeting on Monday, June 24, 2019. The meeting began at 6 pm and was held at the Mead School District Administration Office. Directors Green, Olson, Denholm and Wylder were present. Director Burchard was excused. Also attending were Superintendent Tom Rockefeller and Assistant Superintendents Ralph Thayer, Wayne Leonard and Jared Hoadley. Assistant Superintendents Kevin Peterson and Heather Havens were excused.

I. Approval of Agenda

Director Olson made a motion to approve the agenda, as amended (a report on Impact Fees was added). Director Wylder seconded the motion. The motion carried unanimously.

II. Approval of Minutes

Director Denholm made a motion to approve the minutes of the Regular Board Meeting of June 10, 2019, as presented. Director Olson seconded the motion. The motion carried unanimously.

III. Remarks for the Good of the Schools

Director Olson positively commented on the Old Mead Middle School Farewell Open House that took place on June 20th, where close to 200 individuals took advantage of the opportunity to tour the facility one last time before it is removed to make room for the new athletic-performing arts venue/stadium approved by voters in February 2018.

Director Green, on behalf of the entire School Board and in honor of Superintendent Rockefeller's retirement, read a Proclamation declaring June 24, 2019, "Tom Rockefeller's Last Ever School Board Meeting." The board extended their sincere thanks and appreciation to Dr. Rockefeller for his 13 years of service to the Mead School District.

IV. Continuing Business

A. June 10, 2019, Consent Agenda B

Director Denholm made a motion to approve the June 10, 2019, Consent Agenda B, as presented. Director Olson seconded the motion. The motion carried. Director Green abstained.

V. New Business

A. Consent Agenda

Director Wylder made a motion to approve the Consent Agenda, as presented. Director Olson seconded the motion. The motion carried unanimously.

B. Resolution 19-14

Amending Resolution 17-17 to Specify the Use of State Matching Funds Expected to be Received by the Mead School District

Business Services Assistant Superintendent Wayne Leonard presented Resolution 19-14, Amending Resolution 17-17 to Specify the Use of State Matching Funds Expected to be Received by the Mead School District, for board consideration.

Resolution 17-17 (Election Resolution), approved by the board on November 13, 2017, included a list of facility improvement projects that were presented to voters for their consideration at a special election held on February 13, 2018. That ballot measure was approved by voters.

At the time the board approved this Election Resolution, and voters approved the ballot measure, the district expected state match dollars for the Transportation Co-Op Facility but nothing else.

The district has since learned, due to increased enrollment and a revision to the state's "unhoused students" funding formula, they are eligible for additional state match funds. Due to this increase in state funding the Election Resolution must be amended. Resolution 19-14 states the district anticipates receiving \$27,845,875 (estimated amount), pursuant to RCW 28A.525, and that the district intends to apply \$5,000,000 of these funds to the Transportation Co-Op and the balance to the acquisition, construction and installation of a new 10th elementary school.

A Public Hearing on the proposed change in use of bond proceeds took place on June 10, 2019.

Director Wylder made a motion to adopt Resolution 19-14, Amending Resolution 17-17 to Specify the Use of State Matching Funds Expected to be Received by the Mead School District, as presented. Director Denholm seconded the motion. The motion carried unanimously.

C. Resolution 19-15

Alternate Public Works Contracting Methods General Contractor/Construction Manager (GC/CM)

Facilities & Planning Executive Director Ned Wendle presented Resolution 19-15, Alternate Public Works Contracting Methods General Contractor/Construction Manager (GC/CM), for a new 10th elementary school to be located on Five Mile Prairie, for board consideration.

The Mead School District made application and is seeking approval from the Washington State Capital Projects Advisory Review Board (CPARB), Project Review Committee (PRC), to use GCCM as the delivery method for a new, 10th elementary school to be located on Five Mile Prairie. Adoption of Resolution 19-15 provides authorization to begin the process of selecting a GCCM contractor for this new elementary school project.

Following discussion, Director Denholm made a motion to adopt Resolution 19-15, Alternate Public Works Contracting Methods General Contractor/Construction Manager (GC/CM), as presented. Director Olson seconded the motion. The motion carried unanimously.

D-J. First Reading

- **Policy & Procedure 6605 Revision (Student Safety Walking and Riding Buses to School)**
- **First Reading Policy & Procedure 6608 Revision (Video Camera Use on School Buses)**
- **First Reading Policy 6609 Suspension (Vehicle Cellular Phone Use)**
- **First Reading Policy 6631 Suspension (Transportation Employee Responsibility)**
- **First Reading Policy 6632 Suspension (Transportation Emergency Exit Procedures)**
- **First Reading Policy & Procedure 6601 Suspension (Transportation Accident Review)**
- **First Reading Policy 6630 Revision (Driver Training and Responsibility)**

Student Services Assistant Superintendent Jared Hoadley, on behalf of Transportation Director Brian Liberg, presented, for first reading consideration, three transportation policy/procedure revisions and four policy/procedure suspensions.

WSSDA has no sample policy or procedure for the four presented suspensions (6609, 6631, 6632 & 6601). The subject matter currently addressed in those policies/procedures is included in current Transportation Department Standard Operating Procedures.

WSSDA sample policies and procedures were used as templates for the presented revisions to Policy & Procedure 6605, Policy & Procedure 6608 and Policy 6630. The presented revisions to 6605 and 6630 also incorporate language used by the Bethel School District.

Following discussion, it was recommended Procedure 6605 specifically reference e-cigarettes and the possession, use, sale or delivery of illegal or controlled chemical substances on buses. Additionally, it was recommended Policy 6608 include a cross-reference to district student discipline policies and that Procedure 6608 include a section prohibiting tampering with the onboard video system by students or staff.

These seven items were presented for first reading consideration. No action was taken.

**K. First Reading Policy & Procedure 3211 Adoption
Transgender Students**

Student Services Assistant Superintendent Jared Hoadley presented for first reading consideration the adoption of Policy & Procedure 3211, Transgender Students. If adopted this would be a new policy/procedure for the Mead School District. The presented drafts are identical to WSSDA Sample Policy & Procedure 3211.

It is a legal requirement in the state of Washington for public school districts to have a board approved transgender student policy/procedure in place by January 2020. Regarding transgender students, the district's current practices align with those set forth in the presented policy/procedure.

Discussion included potential financial costs associated with the adoption of this policy/procedure and a question regarding whether or not changes might need to be made to the dress code section of student handbooks.

No action was taken.

**L. Contract/Bargaining Agreement
Mead Principals Association**

Superintendent Tom Rockefeller presented for board consideration a tentative three-year contract agreement between the Mead Principals Association and the Mead School District. The association ratified this tentative agreement in May of 2019. A summary of contract changes was provided.

Director Denholm made a motion to approve the three-year tentative collective bargaining agreement between the Mead Principals Association and the Mead School District, as presented. Director Wylder seconded the motion. The motion carried unanimously.

M. Employee Termination

Note: This item was deferred until after all reports in Section VI of the agenda were presented.

At 6:55 pm Director Green called for an Executive Session of approximately five minutes for the purpose of reviewing the performance of a public employee.

At 7 pm Director Green returned the meeting to Open Session.

Confirming that Human Resources Assistant Superintendent Ralph Thayer provided appropriate written notice to Robert Howard of the board's intended action on this agenda item, Director Denholm made a motion to accept the recommendation of Human Resources Assistant Superintendent Ralph Thayer to terminate the employment of Robert Howard for the reasons provided. Director Wylder seconded the motion. The motion carried unanimously.

VI. Reports

A. Financial Report for the month of May 2019

Business Services Assistant Superintendent Wayne Leonard presented a brief financial report for the month of May 2019.

Mr. Leonard additionally indicated the district would be bringing forward, at the next board meeting, a supplemental levy resolution. A copy of this draft resolution was provided to each board member. If approved, the supplemental levy would cost \$1/\$1000 of assessed value and generate \$7.1 million in 2020 and \$7.5 million in 2021. The resolution must be approved by August 6, 2019, to meet the deadline for inclusion on the November 5, 2019, ballot.

B. Secondary Athletic Directors - Concussions

Paul Kautzman (Mt. Spokane Athletic Director) and John Barrington (Mead High Athletic Director) with assistance from Mt. Spokane Athletic Trainer Breann Booher, presented a report on current concussion screening/baseline protocols and the rationale for making a change in the process for the upcoming school year.

Over the last few years numerous changes in injury prevention education, extensive equipment modifications and upgrades, improved training techniques and widespread concussion awareness, combined with extensive and proven return to play/learn protocols have provided the opportunity to reevaluate the need and relevance of the current widespread baseline testing model. The current model has not shown itself to prevent injury and, therefore, would be more effective when used on an as needed, case-by-case, basis.

C. Impact Fees

Attorney Ron Farley presented board members with a written memo and summary oral report on School Impact Fees. This report included a general outline regarding the determination, collection and use of impact fees for school construction cost mitigation.

In conclusion, Mr. Farley reported the Mead School District cannot unilaterally impose impact fees. The district must wait until Spokane County decides to include impact fees for schools in its comprehensive planning process. At the current time this is not part of the county's standard operating procedure.

D. Superintendent's Report and Discussion Items

Dr. Rockefeller extended a sincere thank you to the school board, district staff and the Mead community for the opportunity to serve as Mead School District superintendent for the past 13 years.

VII. Executive Session

At 7 pm Director Green called for an Executive Session of approximately 30 minutes for the purpose of reviewing the performance of a public employee.

At 7:30 pm Director Green returned the meeting to Open Session. No other business was discussed and no action was taken.

VIII. Adjourn

The meeting was immediately adjourned at 7:30 pm.

President

Secretary