



**Minutes from the Regular Meeting of the Board of Directors
Monday, September 24, 2018**

The Board of Directors held a Regular Board Meeting on Monday, September 24, 2018. The meeting began at 6 p.m. and was held at the Mead School District Administration Office. Directors Denholm, Green, Olson, Burchard and Farley were present. Also attending were Superintendent Tom Rockefeller and Assistant Superintendents Ralph Thayer, Wayne Leonard, Jared Hoadley and Heather Havens. Assistant Superintendent Kevin Peterson was excused.

I. Approval of Agenda

Director Green made a motion to approve the agenda, as presented. Director Olson seconded the motion. The motion carried unanimously.

II. Approval of Minutes

Director Olson made a motion to approve the minutes of the Regular Board Meeting of September 10, 2018, as presented. Director Farley seconded the motion. The motion carried unanimously.

III. Remarks for the Good of the Schools

ASB President Katie Hagel presented a brief review of the academic, athletic, leadership and music events recently completed and upcoming at Mead High School. **Rivalry Week** kicks off Tuesday, October 2nd with the *2nd Annual Mead High Street Fair*, followed later in the week with five Mead High vs Mt. Spokane athletic events (*Turf War Soccer*, October 3 @ Mt. Spokane; *Spike Fight Cross-Country*, October 3 @ Mountainside; *Battle of the Bats Softball*, October 4 @ Mt. Spokane; *Cat Fight Volleyball*, October 4 @ Mead High; and *Battle of the Bell Football*, October 5 @ Albi). The cast for the fall play has been selected, the theme for the Homecoming Dance is *Sunset Boulevard* and *Breaking Down the Walls* takes place October 16-17.

Travis Bown (Maintenance Director) introduced Nicole Hydzyk from Avista Utilities who presented the Mead School District with a check in the amount of \$52,326.68. This check represents rebates earned by upgrading LED fixtures and lights at multiple school locations. Completed projects (indoors and outdoors) will cut energy usage by nearly 400,000 kilowatt hours. Mr. Bown extended his personal thanks to Maintenance Department employees for their diligence and hard work in completing these energy saving projects.

Director Olson congratulated Mt. Spokane teacher Luke Thomas on receiving the *Governor's Award for Excellence in Teaching History* presented by the Washington State Historical Society.

Director Green positively commented on the *2018 Cat Scramble Golf Tournament*. She expressed her thanks to the volunteers who helped with this year's event and to all of the financial contributors. She has heard rumors the amount raised will be record setting.

IV. Continuing Business

**A. Second Reading Policy 5403 (Discretionary Leaves) &
Second Reading Procedure 5404 Revision (Family Medical Leave)**

Human Services Assistant Superintendent Ralph Thayer presented for second reading consideration a revision to Policy 5403 (Discretionary Leaves) and Procedure 5404 (Family Medical Leave).

The presented revision is the same for both the policy and procedure. It includes the addition of language that allows an employee, requesting LWOP for medical or child bonding purposes, to make an election, at the beginning of the leave, to maintain (keep in reserve) up to 40 hours of annual leave and/or 40 hours of sick leave. Currently, before going into a LWOP status for medical or child bonding purposes, an employee must exhaust all sick and annual leave. Having no leave in reserve means when an individual comes back to work, and is absent because of a sick child or medical appointment, he or she is in an unauthorized LWOP situation. The presented revision is cost neutral.

Director Burchard made a motion to approve the revision to Policy 5403 (Discretionary Leaves) and Procedure 5404 (Family Medical Leave), as presented. Director Green seconded the motion. The motion carried unanimously.

V. New Business

A. Consent Agendas A & B

Director Green made a motion to approve Consent Agenda A, as presented. Director Olson seconded the motion. The motion carried unanimously.

Director Farley made a motion to approve Consent Agenda B, as presented. Director Burchard seconded the motion. The motion carried. Director Olson abstained from the vote.

**B. First Reading Policy & Procedure 2410 Revision
Graduation Requirements**

Learning Services Assistant Superintendent Heather Havens presented a revision to Policy and Procedure 2410 - Graduation Requirements - for first reading consideration. The last time this policy and procedure were updated was March 7, 2016.

The presented revision updates the policy and procedure to reflect correct graduation credit requirements now that the Mead School District has received a waiver to postpone the requirement of 24 credits until the Class of 2021. There are also two housekeeping revisions; the addition of a heading prior to the section that addresses student fines, transcripts & diplomas and changing the policy reference under this heading to 3240 rather than 3200.

Following discussion on the ability of principals to waive fines and the need for guidelines associated with such waivers, the board requested the policy/procedure be brought forward as an action item at the next board meeting.

No action was taken.

**C. Resolution 18-16
Transportation Vehicle Fund Transfer**

Business Services Assistant Superintendent Wayne Leonard presented Resolution 18-16, Transportation Vehicle Fund Transfer, for board consideration. The 2018-19 budget adopted by resolution on August 22, 2018, indicated there would be a transfer of \$500,000 from the General Fund to the Transportation Vehicle Fund for the purchase of school buses. Adoption of Resolution 18-16 authorizes the actual transfer of this \$500,000.

Following discussion, Director Burchard made a motion to adopt Resolution 18-16, Transportation Vehicle Fund Transfer, as presented. Director Olson seconded the motion. The motion carried unanimously.

D. Highly Capable Program Grant Renewal Authorization

Learning Services Director Kim Montecucco presented the annual Highly Capable Program Grant renewal authorization for board consideration. This state funded grant supports program options for students who perform, or show the potential to perform, at a remarkably

high level when compared to students of similar experience or environment. Submission of the request to continue receiving grant funds requires school board authorization.

The amount of funding anticipated from the grant for the 2018-2019 school year is \$258,000. The Mead School District Highly Capable Plan addresses options for students in grades K-12 including referral, nomination and qualification criteria. Last year the program served 240 students. In the Mead School District there are close to 1,000 students identified as highly capable.

Following discussion, Director Green made a motion to authorize the submission of the Highly Capable Program Grant renewal paperwork for the 2018-2019 school year. Director Olson seconded the motion. The motion carried unanimously.

VI. Reports

A. Learning Services Report

Learning Services Director Mark St.Clair presented a report on how Mead School District students performed last spring on state tests in the following subject areas: (1) Grade 10 ELA, (2) Grade 10 Math, (3) Grades 3-8 ELA, (4) Grades 3-8 Math and (5) Grades 5 & 8 Science. Using a PowerPoint presentation results were graphically illustrated showing the average score for each district school and comparing the Mead School District as a whole to the state average composite scores and other school districts in the Spokane region. In all tested areas the Mead School District exceeded the state average by several percentage points.

Learning Services Director Kim Montecucco and Assistant Director AJ Blumel presented a report on the district's *New Teacher Induction Program*. More than 50 teachers new to the Mead School District attended three teacher orientation days (August 13, August 15 & August 17). This fall there will be TPEP trainings for new hires and, utilizing funds from the Best Grant, first and second year teachers will have access to veteran "mentor" teachers throughout the school year. Ms. Montecucco (elementary) and Mr. Blumel (secondary) met one-on-one with each new hire. Their presentation concluded with the playing of a "Welcome to Mead" video that featured all district schools and several of the new teachers engaged in trainings.

B. Superintendent's Report & Discussion Items

Superintendent Rockefeller reminded board members about the upcoming Rivalry Week events and the Midway Elementary Modernization Project Dedication Ceremony taking place on the evening of Thursday, September 27.

VII. Executive Session

At 6:40 p.m. Director Denholm called for an Executive Session of approximately 20 minutes for the purpose of reviewing the performance of a public employee.

At 7:00 p.m. Director Denholm returned the meeting to Open Session. No other business was discussed and no action was taken.

VIII. Adjourn

The meeting was immediately adjourned at 7:00 p.m.

President

Secretary