



**Minutes from the Regular Meeting of the Board of Directors
Monday, April 23, 2018**

The Board of Directors held a Regular Board Meeting on Monday, April 23, 2018. The meeting began at 6 p.m. and was held at the Mead School District Administration Office. Directors Denholm, Green, Olson, Burchard and Farley were present. Also attending were Superintendent Tom Rockefeller and Assistant Superintendents Wayne Leonard, Ralph Thayer, Jared Hoadley, Heather Havens and Kevin Peterson. Assistant Superintendent Pam Veltri was excused.

I. Approval of Agenda

Director Green made a motion to approve the agenda, as presented. Director Burchard seconded the motion. The motion carried unanimously.

II. Approval of Minutes

Director Farley made a motion to approve the minutes of the Regular Board Meeting of April 11, 2018, and Special Board Meeting of April 18, 2018, as presented. Director Burchard seconded the motion. The motion carried unanimously.

III. Remarks for the Good of the Schools

ASB President Ike Schneider briefly reviewed the academic, athletic, leadership and music events recently completed and upcoming at Mead High School. The *Senior Prom* will be May 12, the annual *Parent Dance* was held on April 19 and choir students just returned from their *Spring Tour* in the Tri-Cities. The *Senior Awards Night* is May 21, graduation takes place on June 8 and students are now in the final weeks of the 2017/18 school year.

Director Green and Director Burchard positively commented on how well Mead High students did at the recent *Spokane Scholars Awards Banquet*. Alaina Perry received a \$3,000 (2nd place) cash award in Mathematics, Emma Morse also placed 2nd and received \$3,000 in the World Languages category and Sam Thackston took 3rd (\$2,000) in Fine Arts.

Lily Marshall (Riverpoint Academy senior) addressed the board regarding the need for a mental health counselor at Riverpoint Academy.

Human Services Assistant Superintendent Ralph Thayer, after first explaining the selection process and reporting on the number of highly qualified applicants, introduced new Northwood Middle School Principal Troy Hughes. Mr. Hughes, who graduated from Mead High in 1995, thanked the board for the opportunity to serve the Northwood community.

Director Green recently had the opportunity to attend a CLI meeting at Mead High where she witnessed first hand the school's intentional focus on analyzing data and reaching out to include all students. She additionally shared a conversation she had with Mt. Spokane Principal Darren Nelson regarding the piloting of a new schedule that, every other week, includes *Wildcat Time* where students, during the regular school day, are able to get additional help in areas where they are struggling academically.

Shiloh Hills teacher Kelli Lindsey gave a public "shout-out" to Facilities Director Ned Wendle and Maintenance Director Travis Bown for all of their help during the move of Shiloh Hills students and staff from their old building to *Camp Shiloh*.

IV. Continuing Business

A. Fourth Reading Policy 6800 Revision Safety, Operations and Maintenance of School Property

Business Services Assistant Superintendent Wayne Leonard presented a revision to Policy 6800, Safety, Operations and Maintenance of School Property, for fourth reading consideration. This policy was adopted on November 13, 2007.

WSSDA Sample Policy 6800 was used as a template for the presented revision. Sections A-E are identical to the WSSDA sample policy. Section F, Indoor Air Quality, is an addition. Section F recognizes the impact of indoor air quality on a safe and healthy learning environment. It addresses (1) the use of fragrance, scented or essential oils, potpourri, candles or wax warming devices inside Mead School District buildings, (2) requires upholstered furniture, cushions, pillows, area rugs, etc., not supplied by the school district, be evaluated and approved for use, (3) requests open food be properly stored in sealable containers and (4) permits only approved service animals inside Mead School District buildings. Recommended changes from the first three readings of this policy revision have been incorporated into the presented fourth reading draft.

Mr. Leonard distributed two documents (*Environmental Public Health - School Safety, TIPS FOR A SAFER CLASSROOM* and *Self-Inspection Worksheets*) from the Spokane Regional Health District that provide guidelines regarding air quality, food storage, upholstered furniture/area rugs and animals in the classroom. Mr. Leonard also shared, based on information obtained from district nurses, that there are 780 students who report having asthma and 517 of these students carry inhalers with them at school.

On the afternoon of May 7, 2018, Mr. Leonard will meet with elementary school principals, who will each be accompanied by a staff member, to discuss classroom furniture and how best to balance air quality concerns with the desire for warm and inviting classrooms.

Discussion included the importance of educating staff on the reasons for any new restrictions and the need to specifically identify the changes that address safety concerns, health concerns or both. Appropriate “standard of care” for animals was also discussed. No fourth reading changes were recommended.

This was a non-action item.

B. Third Reading Policy & Procedure 2030 Adoption Service Animals in Schools

Student Services Assistant Superintendent Jared Hoadley presented the adoption of Policy and Procedure 2030, Service Animals in Schools, for third reading consideration. Changes recommended at the March 12, 2018, first reading have been incorporated. No changes were recommended at the April 11, 2018, second reading.

Discussion included the need for reinstatement language if a service animal has been excluded or removed, a question regarding the legality of requiring *proof of insurance* for service animals and the need to better explain *damage* (personal, property or both) in the section of the procedure that talks about the owner/handler being responsible for all damage caused by the service animal.

Because of the discussion items referenced above, it was the consensus of the board to table a decision on the policy and procedure adoption until the next board meeting.

C. Student Board Involvement Discussion

Director Green would like the Mead School District Board of Directors to explore having two non-voting student representatives serve on the school board. This would be an excellent leadership growth opportunity for students and would provide important student input on board decisions. Student representatives would be excluded from Executive Sessions. While it is too late in the current school year to add student representatives, Director Green is very hopeful student representatives can be in place for next year.

V. New Business

A. Consent Agendas A & B

Following a lengthy discussion regarding the presented *Leave Without Pay* request, Director Olson made a motion to approve Consent Agenda A, as presented. Director Farley seconded the motion. The motion carried. Director Burchard made a motion to approve Consent Agenda B, as presented. Director Farley seconded the motion. The motion carried. Director Olson abstained.

B. Contract/Bargaining Agreement Mead Classified Public Employees Association

Human Services Assistant Superintendent Ralph Thayer presented for board consideration a tentative one-year contract agreement (September 1, 2017 - August 31, 2018) between Mead Classified Public Employees Association and the Mead School District. The association has ratified this tentative agreement.

A summary sheet highlighting contract changes was provided to each board member. Mr. Thayer explained the contract was only for one year because the Mead Classified Public Employees Association did not want to bargain a longer contract due to the many unknowns regarding the sweeping changes in the way the state will be funding education starting in the fall.

Director Green made a motion to approve the one-year collective bargaining agreement between the Mead Classified Public Employees Association and the Mead School District, as presented. Director Burchard seconded the motion. The motion carried unanimously.

C. 2018 Summer Camp & 2018/2019 Participation Fees

Business Services Assistant Superintendent Wayne Leonard presented proposed 2018 Summer Camp fees and 2018/2019 Participation Fees for board consideration. Included are summer sports camps at Mead High and Mt. Spokane, a summer CTE Culinary Arts Camp at Mt. Spokane and STEM Academy Summer Camps at the Camp Shiloh campus. Athletic participation fees for the 2018/19 school year for elementary, middle and high school students are the same as what was charged in the 2017/18 school year.

Funds generated from summer camps are used to cover the costs associated with operating each individual program. Offerings are intended to be cost neutral. Participation Fees generate approximately \$100,000 annually and are used to maintain extra-curricular programs at district elementary, middle and high schools.

Discussion included inconsistencies in camp offerings between Mt. Spokane and Mead High and the request that, moving forward, each side of the district strive for uniformity in offerings.

Director Olson made a motion to approve the 2018 Summer Camp fees and 2018/2019 Participation Fees, as presented. Director Green seconded the motion. The motion carried unanimously.

D. Curriculum Adoption – 6-8 Mathematics

Learning Services Director Mark St.Clair, assisted by Instructional Curricular Support Teacher Jeff Crawford, presented for board consideration the recommendation to adopt Carnegie Learning's *Middle School Math Solution* as the new 6-8 grade mathematics curriculum. Following the steps outlined in Mead School District Policy/Procedure 2020 (Curriculum Development Adoption of Instructional Materials) the Secondary Math Adoption Team began the adoption process in the 2016/2017 school year. Two programs were piloted resulting in the recommendation to adopt Carnegie Learning's *Middle School Math Solution*. The total cost of the adoption and proposed professional development were also shared.

Director Olson made a motion to approve the adoption of the presented 6-8 mathematics curriculum (Carnie Learning's *Middle School Math Solution*). Director Green seconded the motion. The motion carried. Director Farley abstained.

E. Curriculum Adoption – High School Biology

Learning Services Director Mark St.Clair presented for board consideration the recommendation to adopt Pearson's *Miller and Levine Biology* © 2019 as the new high school biology curriculum. Following the steps outlined in Mead School District Policy/Procedure 2020 (Curriculum Development Adoption of Instructional Materials) the Biology Adoption Team began the adoption process in the 2016/2017 school year. Three programs were piloted resulting in the recommendation to adopt Pearson's *Miller and Levine Biology* © 2019. The total cost of the adoption and proposed professional development were also shared.

Director Burchard made a motion to approve the adoption of the presented High School Biology curriculum (Pearson's *Miller and Levine Biology* © 2019). Director Farley seconded the motion. The motion carried unanimously.

VI. Reports

A. March 2018 Financial Report

Business Services Assistant Superintendent Wayne Leonard presented a brief financial report for March 2018. The April 1 Enrollment Report shows an increase of 31 students and, on average, the district is 213 FTE over budget. Business Services is working on a budget extension that will be presented to the board in the near future. The district needs to purchase a new wet portable classroom for the start of the 2018/19 school year and both Mead High and Mt. Spokane are in need of roof repairs.

B. Superintendent's Report

Student Services Assistant Superintendent Jared Hoadley presented a brief report on the first meeting of the Safety Committee. 13 community members responded to the recent *Mead Matters* advertisement and have volunteered to serve on the taskforce. The group includes several experts in the field of safety and security. At the first meeting Dr. Hoadley reviewed current safety protocols and procedures and the group started discussing prudent next steps regarding school safety.

VII. Executive Session

At 7:25 p.m. Director Denholm called for an Executive Session of approximately 45 minutes for the purpose of reviewing the performance of a public employee.

At 8:15 p.m. Director Denholm returned the meeting to Open Session. No other business was discussed and no action was taken.

VIII. Adjourn

The meeting was immediately adjourned at 8:15 p.m.

President

Secretary