



**Minutes from the Regular Meeting of the Board of Directors
Monday, February 26, 2018**

The Board of Directors held a Regular Board Meeting on Monday, February 26, 2018. The meeting began at 6 p.m. and was held at the Mead School District Administration Office. Directors Green, Olson and Burchard were present. Directors Denholm and Farley were excused. Also attending were Assistant Superintendents Wayne Leonard, Ralph Thayer, Jared Hoadley and Kevin Peterson. Superintendent Tom Rockefeller and Assistant Superintendents Pam Veltri and Heather Havens were excused.

I. Approval of Agenda

Director Olson made a motion to approve the agenda, as presented. Director Burchard seconded the motion. The motion carried unanimously.

II. Approval of Minutes

Director Olson made a motion to approve the minutes of the Regular Board Meeting of February 12, 2018, as presented. Director Burchard seconded the motion. The motion carried unanimously.

III. Remarks for the Good of the Schools

ASB President Elizabeth Redmond presented a brief review of the academic, athletic, leadership and music events recently completed and upcoming at Mt. Spokane High School. The wrestling team is the 3A State Champion (first time in school history) with two wrestlers, Jake Howerton (152 lbs.) and Blake Haney (126 lbs.), earning individual 3A championships. Both basketball teams (boys and girls) were victorious in state play-in games, which qualified them for the 3A State Tournament starting February 28th at the Tacoma Dome. The ASB sponsored *Diaper Drive* concludes on February 28th and ASB students will visit Meadow Ridge on March 2nd to take part in *Read Across America*. Five ProStart students and 80 DECA students have qualified to compete in upcoming state events.

Assistant Superintendent Ralph Thayer reported that Mead High placed 2nd in the 4A classification at the State Wrestling Tournament and the Mead High gymnastics team took home the 4A 5th place state trophy.

Retired Mead High teacher and former wrestling coach Cash Stone positively commented on the outstanding wrestling programs at both Mt. Spokane and Mead High. He also expressed his excitement that, with the passage of the recent facilities improvement bond, both Mead High and Mt. Spokane will soon have the opportunity to host “real” home football games. The last year Mead High hosted home football games was the 1974-75 season and Mt. Spokane has never hosted a home game.

Director Burchard voiced his thanks and appreciation that both the bond and levy received strong voter approval.

IV. Continuing Business

**A. Student Travel Proposal
Mt. Spokane Football**

Student Services Assistant Superintendent Jared Hoadley introduced Paul Kautzman (Athletic Director), Darren Nelson (Principal) and Terry Cloer (Varsity Football Coach) from Mt. Spokane High School who were in attendance to answer questions about the proposed Mt. Spokane trip

to Honolulu, Hawaii, August 27, 2019 - September 1, 2019, to play a football game against Damien Memorial School and visit cultural/historical sites in Honolulu. Questions were answered regarding the following:

- Player Selection
- Flight Arrangements
- Transportation of Equipment
- WIAA & NCAA Eligibility
- Fundraising - (1) Athletes who fundraise and do not turn out for the 2019 season. (2) Athletes who are new to the program and have not had time to fundraise. (3) Athletes who helped with fundraising and graduate prior to the trip date. (4) Athletes who have not raised sufficient funds to pay for their trip.

Mr. Nelson explained Mt. Spokane is renting the Pine Bowl at Whitworth University for the upcoming August 31, 2018, game here in Spokane against Damien Memorial School because Joe Albi Stadium is not available. Mt. Spokane is unaware of any recruiting connection between Damien Memorial School and Whitworth University.

Damien Memorial School is a private school about the size of Gonzaga Prep. Coach Cloer has watched film of the school's football team and feels the two teams are well matched.

This was a non-action item.

**B. Second Reading Procedure 6600 Revision
Transportation of Students**

Business Services Assistant Superintendent Wayne Leonard presented a revision to Procedure 6600, Transportation of Students, for second reading consideration. Procedure 6600 was adopted on April 30, 2007. There are two proposed revisions. The first allows the school district, on a case-by-case basis, to provide school bus transportation in gated communities or other private developments. The second proposed revision has to do with maximum riding time.

On February 12, 2018, at the first reading of the procedure revision, it was recommended a sentence be added that states any approved application to provide bus transportation in a gated community or private development not negate required safety factors/considerations. That recommendation was incorporated in the presented second reading revision.

Director Burchard made a motion to approve the revision to Procedure 6600, Transportation of Students, as presented. Director Olson seconded the motion. The motion carried unanimously.

**C. Second Reading Policy 5401 Revision
Sick, Injury and Emergency Leave and Attendance Incentive**

Human Services Assistant Superintendent Ralph Thayer presented a revision to Policy 5401, Sick, Injury and Emergency Leave and Attendance Incentive, for second reading consideration. Policy 5401 was adopted on August 20, 2012. The presented revisions primarily update Policy 5401 to comply with RCW 49.46.210 that, beginning January 1, 2018, provides for one hour of sick leave for every 40 hours worked for non-exempt/variable hour employees. Other proposed revisions update the policy to reflect current district practices. No changes were recommended to the proposed policy revision at the February 12, 2018, first reading.

Director Olson made a motion to approve the revision to Policy 5401, Sick, Injury and Emergency Leave and Attendance Incentive, as presented. Director Burchard seconded the motion. The motion carried unanimously.

V. New Business

A. Consent Agenda

Director Olson expressed thanks and appreciation for the many years of service to the Mead School District by two retirees - Dave Stenersen (Northwood Principal, 40 years of service) and Vicki Wintersteen (Mountainside Teacher, 32 years of service).

Director Burchard made a motion to approve the Consent Agenda, as presented. Director Olson seconded the motion. The motion carried unanimously.

B. First Reading Policy 6800 Revision Safety, Operations and Maintenance of School Property

Business Services Assistant Superintendent Wayne Leonard presented a revision to Policy 6800, Safety, Operations and Maintenance of School Property, for first reading consideration. This policy was adopted on November 13, 2007.

WSSDA Sample Policy 6800 was used as a template for the presented revision. Sections A-E are identical to the WSSDA sample policy. Section F, Indoor Air Quality, is an addition. Section F recognizes the impact of indoor air quality on a safe and healthy learning environment. It addresses (1) the use of fragrance, scented or essential oils, potpourri, candles or wax warming devices inside Mead School District buildings, (2) requires upholstered furniture, cushions, pillows, area rugs, etc., not supplied by the school district, be evaluated and approved for use, (3) requests open food be properly stored in sealable containers and (4) permits only approved service animals inside Mead School District buildings.

Discussion included the number of fish/reptile tanks currently in school buildings and how many of them provide an educational benefit to students.

Mr. Leonard explained it is difficult to institute restrictions on the items referenced in Section F without the benefit of an approved written policy.

The board asked Mr. Leonard to verify that there is no RCW or ADA regulation that requires public schools to allow emotional support animals and/or comfort animals in schools. It was recommended miniature horses be added to the policy definition of a service animal.

This was a non-action item.

C. Resolution 18-04 Study and Survey Report

Facilities and Planning Director Ned Wendle presented Resolution 18-04, Study and Survey Report, for board consideration. A Study and Survey is required by OSPI before a school district can be considered/approved for state construction financial assistance. Resolution 18-04 accepts the recently completed Study and Survey Report and authorizes submission of the report to OSPI in compliance with WAC 392-341-025. The district is hopeful this updated Study and Survey will result in the award of state match monies that can be used to help offset the cost of building new schools.

Director Olson made a motion to adopt Resolution 18-04, Study and Survey Report, as presented. Director Burchard seconded the motion. The motion carried unanimously.

VI. Reports

A. Financial Report for the month of January 2018

Business Services Assistant Superintendent Wayne Leonard presented a brief financial report for January 2018.

B. CTE Report – Future Ready Centers

CTE Director Doug Edmonson introduced Colleen Thornton and Josh Cowart who are the Future Ready counselors at Mead High and Mt. Spokane. The position of Future Ready Counselor is new this year at both schools. Mr. Edmonson, in his introduction, was very complimentary of both Ms. Thornton and Mr. Cowart stating, “They are the very best individuals I could have hired for these positions.”

Ms. Thornton and Mr. Cowart shared the work they do with students. Highlights of their report included:

- The increasing need for skilled labor. A skilled laborer is anyone who has earned a post high school degree or post secondary credential. In 1973 28% of jobs required skilled laborers. In 2020 that percentage is expected to increase to 70%. In the Mead School District 65% of graduates become skilled laborers, statewide the percentage is 60% and the national average is 68%.
- A primary focus of the Future Ready Centers at both Mead High and Mt. Spokane is reaching the approximately 200 graduating seniors who, without intentional assistance from a school counselor, will leave high school with no plan to become a skilled laborer. Both counselors are committed to assuring each Mead School District graduate leaves with a solid post high school plan that will prepare him or her to enter the work force as a skilled laborer. To that end, they spent 1st semester meeting individually with each senior, sometimes on multiple occasions, to assure each student has a viable post high school plan in place.
- Getting a head start on next year, they plan to meet with every junior during 2nd semester.

In conclusion, Ms. Thornton and Mr. Cowart thanked Mr. Edmonson, district level administration and the school board for supporting a Future Ready Counselor at each high school.

Responding to Director Green’s question regarding what additional opportunities would enhance the work they are doing with students, Ms. Thornton indicated job shadowing internships, resume writing/interview skills instruction and additional exposure to learning how to manage finances would be good next steps. Both counselors are working with English teachers to incorporate the writing of “personal statements” into the classroom curriculum. Doug Edmonson reported he is working on the addition of a manufacturing class at each school.

C. Superintendent’s Report

Assistant Superintendent Ralph Thayer, filling in for Superintendent Rockefeller, shared a letter the district received from Mike Dunn, ESD101 Superintendent, offering congratulations on passage of the levy and bond. Mr. Thayer expressed the district’s appreciation to the Mead community for their support of both ballot measures.

VII. Executive Session

At 7:15 p.m. Director Green called for an Executive Session of approximately 45 minutes for the purpose of reviewing the performance of a public employee.

At 8 p.m. Director Green returned the meeting to Open Session. No other business was discussed and no action was taken.

VIII. Adjourn

The meeting was immediately adjourned at 8 p.m.

President

Secretary