



**Minutes from the Regular Meeting of the Board of Directors
Monday, August 14, 2017**

The Board of Directors held a Regular Board Meeting on Monday, August 14, 2017. The meeting began at 12 p.m. and was held at the Mead School District Administration Office. Directors Farley, Green, Denholm, Olson and Burchard were present. Also attending were Superintendent Tom Rockefeller and Assistant Superintendents Ralph Thayer, Jared Hoadley and Wayne Leonard. Assistant Superintendents Pam Veltri and Susana Reyes and Executive Directors Heather Havens and Kevin Peterson were excused.

I. Approval of Agenda

Director Denholm made a motion to approve the agenda, as presented. Director Olson seconded the motion. The motion carried unanimously.

II. Approval of Minutes

Director Green made a motion to approve the minutes of the Regular Board Meeting of July 17, 2017, as presented. Director Olson seconded the motion. The motion carried unanimously.

III. Remarks for the Good of the Schools

Several Mead School District patrons were in attendance concerned about potential changes the Mead School District may be planning to the sex education curriculum. They had received information that OSPI and/or the legislature was mandating changes to sex ed curriculum. Those who addressed the board were Tiare Schlenker, Val O'Donnal, Luci Jamison, Diane Kruiswik, Dane McCarty, Leslie Lindeman, Melissa Schmutz and LeeAnn Burdick. Concerns expressed included:

- New sex ed curriculum being adopted without ample notification and the community being left out of the adoption process.
- People of faith not having a voice.

Superintendent Rockefeller and Director Farley explained there are no current or planned changes to Mead School District sex ed curriculum. They assured those in attendance parents and the community will be informed when and if any changes are being considered. No mandate to change sex ed curriculum has come from OSPI or the state legislature. A curriculum adoption in the Mead School District is an 18-month process. The school district and school board see themselves as education partners with the community and would never attempt to do anything in secret.

Those in attendance provided the school district with their names and phone numbers and Director Denholm thanked them for taking the time to bring their concerns forward. Superintendent Rockefeller encouraged folks to please call his office anytime they have questions.

Andrew Parker, a Northwood Middle School student, was in attendance fulfilling Boy Scout Communication Merit Badge requirements.

IV. Public Hearing - 2017-2018 Budget

Business Services Assistant Superintendent Wayne Leonard, in accordance with state law, presented the proposed 2017-2018 budget for public comment. A draft of the proposed budget was given to board members at the July 17, 2017, board meeting. Mr. Leonard provided an

overview of appropriation levels for the five district funds (General, ASB, Debt Service, Capital Projects and Transportation Vehicle). Items of note included the 2.3% state COLA and the district's projected enrollment FTE of just under 10,000. Mr. Leonard also reviewed information on the district's 2017-18 MSOC Disclosure Statement. The state allocation is \$11,100,217, which is \$4.7 million less than the district has budgeted for MSOC expenditures in 2017-2018.

Director Farley asked for public comments. There were none.

V. Continuing Business - none

VI. New Business

A. Consent Agenda

The two partial resignations listed in the Consent Agenda, for voting purposes, were separated out from the remainder of the Consent Agenda and were referred to as Item A. The remainder of the Consent Agenda was referred to as Item B.

Director Denholm made a motion to deny the two partial resignations - Item A, as presented. Director Green seconded the motion. The motion carried unanimously.

Director Green made a motion to approve the remainder of the Consent Agenda - Item B, as presented. Director Burchard seconded the motion. The motion carried unanimously.

**B. Resolution 17-12
2017/2018 Fees & Policies**

Business Services Assistant Superintendent Wayne Leonard presented Resolution 17-12, 2017/2018 Fees & Policies, for board consideration. This is an annual resolution. State law requires that fiscal year budgets be adopted by August 31st of each year. A part of the budget adoption includes Fees & Policies and the Facility Use Schedule. The presented fee schedule does not include summer camp fees, which will be brought to the board for approval in the spring of 2018. 2017/2018 school nutrition fees were included in Resolution 17-11, adopted by the board on July 17, 2017. There were no increases proposed in ASB and Participation fees and no change in the Facility Use Fee Schedule. The mileage rate is adjusted to the IRS standard mileage rate on January 1st of each year.

Director Olson made a motion to adopt Resolution 17-12, 2017/2018 Fees & Policies, as presented. Director Burchard seconded the motion. The motion carried unanimously.

**C. Resolution 17-13
2017-2018 Budget Adoption**

Business Services Assistant Superintendent Wayne Leonard presented Resolution 17-13, 2017-2018 Budget Adoption, for board consideration. State law requires fiscal year budgets be adopted by August 31st of each year. Adoption of the 2017-2018 budget sets the appropriation level or spending limit for each of the district's five funds (General, ASB, Debt Service, Capital Projects and Transportation Vehicle) consistent with assumptions and estimates utilized in its preparation. The 2017-2018 General Fund Budget is \$10 million more than last year. 83% of the budget is spent on salary and benefits.

Director Olson thanked Mr. Leonard on the excellent job he and his department do preparing the budget each year.

Director Denholm made a motion to adopt Resolution 17-13, 2017-2018 Budget Adoption, as presented. Director Olson seconded the motion. The motion carried unanimously.

D. Bakery Products Contract

Business Services Assistant Superintendent Wayne Leonard presented a renewal of Bakery Bid No. 17-1213 authorizing Food Services of America to continue providing bakery items to the Mead School District for the 2017-2018 school year. This contract is available through the district's inter-local agreement with Spokane Public Schools.

The base year for this bid was the 2013-2014 school year with one-year renewal options through 2017-2018. The district used Food Services of America for bakery items in 2016-2017 and was satisfied with their performance.

Director Green made a motion to award Bakery Bid No. 17-1213 for the 2017-2018 school year to Food Services of America. Director Burchard seconded the motion. The motion carried unanimously.

E. Prime Vendor Contract

Business Services Assistant Superintendent Wayne Leonard presented a renewal of RFP No. 17-1314 Prime Vendor authorizing Food Services of America to continue providing grocery items to the Mead School District for the 2017-2018 school year. This contract is available through the district's inter-local agreement with Spokane Public Schools.

The base year for this RFP was the 2014-2015 school year with one-year renewal options through 2018-2019. The district used Food Services of America for grocery items in 2016-2017 and was satisfied with their performance.

Director Burchard made a motion to award RFP No. 17-1314 Prime Vendor for the 2017-2018 school year to Food Services of America. Director Olson seconded the motion. The motion carried unanimously.

F. Award of Milk and Dairy Contract

Business Services Assistant Superintendent Wayne Leonard presented a renewal of Milk and Dairy Bid No. 432-15-02-B authorizing Terry's Dairy to continue providing milk and dairy items to the Mead School District. This contract is available through the district's inter-local agreement with the Central Valley School District.

The base year for this bid was the 2015-2016 school year with one-year renewal options through 2019-2020. The district used Terry's Dairy for milk and dairy needs in 2016-2017 and was satisfied with their performance.

Director Olson made a motion to award Milk and Dairy Bid No. 432-15-02-B to Terry's Dairy for the 2017-2018 school year. Director Denholm seconded the motion. The motion carried unanimously.

Addressing recent news stories about *lunch shaming*, Child Nutrition Services Director Kim Elkins shared how the Mead School District handles negative lunch balance situations. She explained the district's parent notification protocols at the elementary, middle and high school levels. Students never go hungry, although those with insufficient funds are prohibited from purchasing ala carte items. For the entire school district, at the end of last year, negative student lunch accounts totaled \$3,500, which is very low/reasonable considering the district, on average, serves 4,500 meals each day. Negative balances carry forward from one school year to the next and every effort is made to collect outstanding balances before students graduate. All Mead School District schools are set up to accept donations to help cover the cost of lunch for needy students.

G. Award of Fuel Contract

Business Services Assistant Superintendent Wayne Leonard presented a renewal of the district's contract with PetroCard for fuel services for the 2017-2018 school year.

The base year for the bid was the 2015-2016 school year with one-year renewal options through 2019-2020. The district used PetroCard for fuel needs in 2016-2017 and was satisfied with their performance.

Director Denholm made a motion to award PetroCard the contract for fuel services for the 2017-2018 school year. Director Green seconded the motion. The motion carried unanimously.

H. Establish Calendar for 2017-2018 Board Meeting Dates

A draft calendar for 2017-2018 board meeting dates was before the board for consideration. Two public meetings are planned each month with the exception of December, July and August. Board meetings traditionally take place on the second and last Monday of each month beginning at 6 p.m.

Director Olson made a motion to establish the Mead School District School Board Meeting Calendar for 2017-2018, as presented. Director Green seconded the motion. The motion carried unanimously.

VII. Reports

A. Financial Report for the Month of July 2017

Business Services Assistant Superintendent Wayne Leonard presented a brief financial report for the month of July 2017.

B. CTE Summer Camps Report

CTE Director Doug Edmonson presented a brief report on the Mead School District Summer STEM Academy and Culinary Arts Camp. During the last three weeks in July, 240 Mead School District students participated in the district's annual STEM Academy at Shiloh Hills Elementary where they explored a variety of STEM related topics. 100% of parents who completed the exit survey responded "YES" when asked if the camp made learning fun. Next summer Mr. Edmonson plans to expand the STEM Academy to include 2nd - 8th graders.

Culinary Arts Camp was offered for two weeks this summer. It was once again extremely successful and received great feedback. Capitalizing on the popularity of these culinary opportunities the CTE Department plans to offer monthly mini-camps throughout the school year.

Mr. Edmonson thanked the Kalispel Tribe and STCU for their sponsorship of STEM activities in the Mead School District.

C. Superintendent's Report

Superintendent Rockefeller reported that principals and district level administrators will spend the week of August 21st taking part in several days of professional development in preparation for the start of school. Several administrators are currently in Seattle for Professional Learning Community training.

Single points of entry at six schools (Mt. Spokane, Mead High, Farwell, Meadow Ridge, Colbert and Mountainside) are nearly complete and will be ready for the start of school. These projects were part of the 2015 Bond. All district schools look very good - inside and out - for the start of school thanks to the hard work of district maintenance workers and custodians.

VIII. Executive Session

At 1:20 p.m. Director Farley called for an Executive Session of approximately 45 minutes for the purpose of reviewing the performance of a public employee.

At 2:15 p.m. Director Farley returned the meeting to Open Session. No other business was discussed and no action was taken.

IX. Adjourn

The meeting was immediately adjourned at 2:15 p.m.

President

Secretary