



**Minutes from the Regular Meeting of the Board of Directors
Monday, June 12, 2017**

The Board of Directors held a Regular Board Meeting on Monday, June 12, 2017. The meeting began at 6 p.m. and was held at the Mead School District Administration Office. Directors Farley, Green, Denholm, Olson and Burchard were present. Also attending were Superintendent Tom Rockefeller, Assistant Superintendents Wayne Leonard, Ralph Thayer, Pam Veltri and Susana Reyes and Executive Directors Jared Hoadley, Kevin Peterson and Heather Havens.

I. Approval of Agenda

Director Denholm made a motion to approve the agenda, as presented. Director Green seconded the motion. The motion carried unanimously.

II. Approval of Minutes

Director Burchard made a motion to approve the minutes of the Regular Board Meeting of May 22, 2017, and Special Board Meeting of May 26, 2017, as presented. Director Olson seconded the motion. The motion carried unanimously.

III. Remarks for the Good of the Schools

Retiree Recognition - Human Services Assistant Superintendent Ralph Thayer read the names of the 41 employees who have, to date, indicated they are retiring this year and presented each person in attendance (17 individuals) with a *Certificate of Appreciation*. Each board member extended congratulations, thanks and best wishes to the following men and women who represent a combined 1030 years of service to the Mead School District:

Faye Allen (teacher, Prairie View, 10 years), **Kristine Allen** (bus driver, 13 years), **Robert Artechevarria** (teacher, Evergreen, 28 years), **Dave Barnes** (teacher, Northwood, 39 years), **Craig Busch** (principal, Mountainside, 37 years), **Elaine Carter** (SLP, Special Services, 38 years), **Graceanne Chally** (para educator, Northwood, 20 years), **Craig Collings** (teacher, Northwood, 25 years), **Dan Coonrod** (custodian, Mead High, 28 years), **Debra Dick** (para educator, Shiloh Hills, 24.5 years), **Deb Drouin** (teacher, Prairie View, 38 years), **Cathy Fink** (Quest teacher, 19 years), **Beth Gruenke** (teacher, Mead High, 24 years), **Leslie Horlacher** (teacher, Mead High, 27 years), **Sandy Heupel** (teacher, Brentwood, 38 years), **Ramona Hutchinson** (cook, Mead High, 22.5 years), **Carol Ishihara** (teacher, Northwood, 4 years), **Katherine Keener** (teacher, Northwood, 37 years), **Nancy Kiehn** (OT, Special Services, 22 years), **Donald Kline** (bus driver, 6 years), **Carol LeCount** (para educator, Brentwood, 23 years), **Janice Loft** (admin assistant, Mountainside, 27 years), **Robert Loft** (teacher, Mountainside, 31 years), **Kathy Meredith** (teacher, Evergreen, 34 years), **David Mortlock** (teacher, Midway, 38 years), **Michael Owens** (custodian, Mountainside, 10 years), **Dale Pfiffner** (teacher, Brentwood, 38 years), **Julie Ringold** (teacher, Mead High, 37 years), **Edgar Rohde** (custodian, Mead High, 14 years), **Jenni Rotz** (para educator, Midway, 6 years), **Jack Scott** (social worker, Colbert, 26 years), **Tom Stenbridge** (interpreter, Mead High, 21 years), **Richard Stillar** (teacher, Mountainside, 17 years), **Charlotte Streit** (teacher, Farwell, 26 years), **Dave Teal** (teacher, Mt. Spokane, 29 years), **Eileen Thompson** (admin assistant, Northwood, 33 years), **Rich Torchio** (locksmith, 30 years), **Eugenia Uddin** (para educator, Farwell, 26 years), **Dave Vaughn** (counselor, Mead High, 33 years), **Kenneth Watkins** (bus driver, 12 years) & **Joy Zahl** (para educator, Northwood, 18 years).

IV. Continuing Business

A. Second Reading Policy 3416 Revision Medication

Student Services Executive Director Jared Hoadley presented a revision to Policy 3416 - Medication - for second reading consideration. This policy was last revised on April 8, 2013. The presented revisions will update Policy 3416 in response to a revision of RCW 28A.210.260, OSPI's recommendations for Medication Administration in Schools, guidance from the American Academy of Pediatrics and WSSDA Sample Policy 3416.

The primary proposed change is the addition of nasal medications to the list of prescription or nonprescription items that can be administered. The list of referenced legal and management resources was also updated. No changes were recommended at the May 22, 2017, first reading of this policy revision.

Director Denholm made a motion to approve the revisions to Policy 3416 - Medication, as presented. Director Olson seconded the motion. The motion carried unanimously.

V. New Business

A. Consent Agenda

There was a lengthy discussion regarding the request submitted by a certificated nurse to resign .1 FTE of a .9 FTE position. The nurse in question is currently working 4.5 days per week and would like to reduce to 4 days per week. Questions raised included the ability to find someone to work a .1 FTE (half-day per week), the FTE status of other nurses, stresses partial resignations place on the nursing system as a whole and the possibility of adding certificated nursing staff FTE so a position could be posted for more than one-half day per week. To provide time to adequately address the aforementioned questions Director Denholm made a motion to table the presented request for partial resignation. Director Green seconded the motion. The motion carried unanimously.

Director Denholm made a motion to approve the remainder of the Consent Agenda, as presented. Director Olson seconded the motion. The motion carried unanimously.

B. Resolution 17-10 Accepting the Constructability Review Report and Accepted Implementation for the Midway Elementary School Modernization and Additions Project

Facilities and Planning Director Ned Wendle presented Resolution 17-10, Accepting the Constructability Review Report and Accepted Implementation for the Midway Elementary School Modernization and Additions Project, for board consideration. At the request of the Mead School District, a constructability review was performed by LRC Consultants, Inc., on the Midway modernization and additions project. LRC Consultants examined the architect's design, made recommendations and verified that the installation and performance of selected building systems will meet or exceed the specified design criteria and therefore satisfy the design intent to improve the drawing and specifications. Board acceptance of the review report is part of the OSPI D-9 submittal package.

Following discussion, Director Green made a motion to adopt Resolution 17-10, Accepting the Constructability Review Report and Accepted Implementation for the Midway Elementary School Modernization and Additions Project, as presented. Director Denholm seconded the motion. The motion carried unanimously.

C. Establish Summer Board Meeting Dates

The board traditionally meets once in July and once in August with these summer meetings set in June of each year.

The board agreed to meet on the following days starting at noon: Monday, July 17, 2017, and Monday, August 14, 2017.

**D. Curriculum Adoption
K-6 Science**

Learning Services Director Kim Montecucco presented for board consideration the following K-6 science curriculum recommendation for adoption in the fall of 2017:

- K-6 STEMscopes NGSS

The steps outlined in Mead School District Policy/Procedure 2020 (Curriculum Development and Adoption of Instructional Materials), were followed in making this curriculum recommendation.

The NGSS Elementary Lead Team initially looked at six different curriculums. This was narrowed down to the top three programs, which were examined and reviewed using the EQuIP rubric and Mead Essentials Checklist Rubric. This data, plus information obtained from Oregon State Equip evaluations, was then used to arrive at the presented curriculum adoption recommendation, which has been approved by the Curriculum Development Coordinating Council/Instructional Materials Review Committee.

The total cost of the curriculum adoption is estimated to be \$304,901 and includes professional development and computer carts to provide technology assistance. Adoption of this new curriculum will allow all grade levels in all buildings to teach the same science concepts at the same time, which means it will now be possible for teachers to tie what students are learning in science to other content areas.

Following discussion, Director Denholm made a motion to approve the adoption of the K-6 STEMscopes NGSS curriculum, as presented. Director Burchard seconded the motion. The motion carried unanimously.

**E. Curriculum Adoption
9-12 English Language Arts**

Learning Services Secondary English Instructional Curricular Support Teacher Lori Inman presented for board consideration the following 9-12 grade ELA curriculum recommendation for adoption in the fall of 2017:

- 9-12 ELA MyPerspectives

The steps outlined in Mead School District Policy/Procedure 2020 (Curriculum Development and Adoption of Instructional Materials), were followed in making this curriculum recommendation.

The ELA High School Adoption Team, comprised of Ms. Inman, a Learning Services Department administrator, an administrator from each high school, four English teachers from each high school, one teacher from district alternative schools, two special education teachers and the district library specialist, started meeting in the spring of 2016. Using two separate rubrics the Adoption Team looked at three different programs and unanimously made the decision to pilot *MyPerspectives* during the 2016/17 school year.

Twenty-one high school teachers representing all grade levels, both high schools, special education and district alternative schools piloted the materials. Employing pilot guidelines teachers used the EQuIP Rubrics, aligned with Washington State Standards, to evaluate the

units. Teachers and students also completed a survey that provided the Adoption Team with feedback about the *MyPerspectives* program.

In January 2017, the Adoption Team unanimously voted to recommend adopting *MyPerspectives* by Pearson. This recommendation was presented to the Curriculum Coordinating Committee on May 22, 2017, where it was voted on and received approval. Following approval the ELA Leadership Team began work on adoption guidelines, scheduling professional development and requesting collaborative time, along with ongoing training, for the upcoming fall when full implementation is planned. All ELA teachers were given the opportunity to ask questions and provide comment during either a morning or afternoon session on May 23, 2017.

The total cost of the curriculum adoption is estimated to be \$506,829 and includes professional development and computer carts to provide technology assistance. Adoption of this new curriculum will provide teachers with excellent tools to assist in making sure all students are learning at the highest level possible.

Following discussion, Director Olson made a motion to approve the adoption of the 9-12 ELA *MyPerspectives* curriculum, as presented. Director Denholm seconded the motion. The motion carried unanimously.

F. Curriculum Adoption 9-12 Chemistry

Learning Services Executive Director Kevin Peterson presented for board consideration the following 9-12 grade chemistry curriculum recommendation for adoption in the fall of 2017:

- HS Chemistry - HMD Modern Chemistry/HMH Science Dimensions
- HS Chemistry in our World - Wiley Publishing - Visualizing Everyday Chemistry

The steps outlined in Mead School District Policy/Procedure 2020 (Curriculum Development and Adoption of Instructional Materials), were followed in making this curriculum recommendation.

All chemistry teachers piloted *HMD Modern Chemistry* in the spring of 2017. It was unanimously agreed this curriculum provides many useful resources, including updated tools and online components, for students taking traditional chemistry at the high school level.

For students needing a lab-based chemistry course that is less math-intensive than traditional chemistry several text resources were examined. *Visualizing Everyday Chemistry* from Wiley Publishing is the consensus recommendation for this course. It is anticipated each high school will offer two sections of this less math-intensive chemistry class.

The cost of *HMD Modern Chemistry/HMH Science Dimensions* is \$91,765 and includes computer carts to provide technology assistance. The cost of *Visualizing Everyday Chemistry* from Wiley Publishing is \$17,364.

Following discussion, Director Green made a motion to approve the adoption of the presented 9-12 chemistry curriculum (*HMD Modern Chemistry/HMH Science Dimensions* and *Visualizing Everyday Chemistry* - Wiley Publishing). Director Burchard seconded the motion. The motion carried unanimously.

Dr. Peterson thanked the board for supporting the adoption of new curriculum for Mead School District students and made a special point of acknowledging Lori Inman for her work as the facilitator of the High School ELA Adoption Team.

VI. Reports

A. Special Services Report

Assistant Superintendent Susana Reyes presented a brief report summarizing the work of the Special Services Department this past school year. Highlights included the following:

- Enrollment summary comparing student enrollment from June 2013 to June 2017 (+102). The department includes 100.2 FTE certificated staff and 175 classified employees.
- Secondary Transitions Program for DLC Students.
- OSPI Annual Reviews - The Mead School District received a Level 1 (Meets Requirements) for the 2015-2016 school year.
- Number of students served by Behavior Intervention Specialists. The program was started in 14-15 with 37 students . . . increased to 48 students in 15-16 . . . and decreased to 32 students in 16-17. Director Burchard inquired about the drop in number of students served. Dr. Reyes stated the Special Services Department also wonders about the decrease in numbers . . . she will be looking into this.
- WASA Management Review - This review was completed in May of 2016. An Academic Support Task Force was formed and met eight times this year, starting in early March, to develop a plan and begin addressing the recommendations included in the review. Dr. Reyes indicated implementing the recommended changes is complex and will take time.

B. Superintendent's Report

Superintendent Rockefeller thanked board members for attending graduation ceremonies the week of June 5-9. The Mead School District Class of 2017 included approximately 850 students.

Because of the significant jump in student attendance predicted over the next ten year (nearly 3,000 students), Superintendent Rockefeller has asked Facilities & Planning Director Ned Wendle to update the district's 25-year plan and make it a 10-15 year plan. He indicated it is important to share with the community potential ideas/plans for the old Northwood building and the old Mead Middle School site. Old Northwood will be used to house Shiloh Hills students during their renovation. After that future possibilities include moving District Office to Northwood and moving Riverpoint Academy into the current District Office building. Per state regulations Old Northwood is only able to house students for ten years once the new school is opened.

Regarding the old Mead Middle School site, the Facilities Planning Committee recommends the construction of new transportation and maintenance facilities on property the district owns across the street from their current location, creating an outdoor, multi-purpose athletic/marching band venue on the site and permanently removing the old school whose operating systems are "at or near" end of life.

VII. Executive Session

At 7:40 p.m. Director Farley called for an Executive Session of approximately 45 minutes for the purpose of reviewing the performance of a public employee.

At 8:30 p.m. Director Farley returned the meeting to Open Session. No other business was discussed and no action was taken.

VIII. Adjourn

The meeting was immediately adjourned at 8:30 p.m.

President

Secretary