



**Minutes from the Regular Meeting of the Board of Directors  
Monday, May 8, 2017**

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The Board of Directors held a Regular Board Meeting on Monday, May 8, 2017. The meeting began at 6 p.m. and was held at Midway Elementary School. Directors Farley, Green, Denholm, Olson and Burchard were present. Also attending were Superintendent Tom Rockefeller, Assistant Superintendents Wayne Leonard, Ralph Thayer and Pam Veltri and Executive Directors Jared Hoadley and Heather Havens. Assistant Superintendent Susana Reyes and Executive Director Kevin Peterson were excused.

**I. Approval of Agenda**

Director Denholm made a motion to approve the agenda, as amended (an authorization resolution for elementary classroom switching equipment was added under *New Business*). Director Olson seconded the motion. The motion carried unanimously.

**II. Approval of Minutes**

Director Burchard made a motion to approve the minutes of the Regular Board Meeting of April 24, 2017, as presented. Director Denholm seconded the motion. The motion carried unanimously.

**III. Remarks for the Good of the Schools**

ASB President Elizabeth Redmond presented a brief review of the academic, athletic, leadership and music events recently completed and upcoming at Mt. Spokane High School. The Mt. Spokane High School *Block Party* was a huge success. This fun-filled evening included a free spaghetti dinner with all feeder elementary school families (Shiloh Hills, Midway, Meadow Ridge & Colbert) and Mountainside invited to attend. The Senior Prom was May 6<sup>th</sup> and students enrolled in AP classes are in the midst of testing. The student body recently concluded several community service activities including the Guilds School Penny Drive and a very successful food drive. Regarding spring sports, girls golf, boys track and baseball are all GSL Champions. The band, dance team and cheerleaders are busy preparing for the upcoming Lilac Parade.

Director Green and Director Farley positively commented on the Mt. Spokane *Block Party*. It was well done, well attended and a lot of fun.

Superintendent Rockefeller shared Mt. Spokane High School was once again recognized as one of *America's Most Challenging High Schools* by the Washington Post. This makes 10+ years they have qualified for this prestigious award.

**IV. Council for Learning Improvement Report - Midway Elementary School**

Principal Josh Westermann welcomed the board to Midway. Mr. Westermann was hired as principal two years ago and expressed his appreciation for the opportunity to work at Midway.

The Midway Learning Improvement Report included the following:

**Overview:** Midway has an enrollment of 618 students and 15% of the population qualifies for free/reduced lunch. Known as the *Sharks*, students are focused on being *safe, hardworking, accountable, respectful & kind*. Midway students are enthusiastic supporters of a wide-range of community service projects.

**Renovation:** Modernization of the Midway building will start in late May/early June. Construction fencing will be in place soon and portables to house students during the phased construction will be installed over the summer. The entire Midway community is looking forward to a fully remodeled building.

**Two Year Summary:** Highlights of the last two years include the implementation of PBIS, a new building leadership team and updating/expansion of the school's vision and mission statements. Midway is committed to "engage and empower students to be passionate learners and to become contributing members of a global community."

**Reading Goal:** Implement intentional strategies to close the achievement gap and increase growth in reading for resource room students.

**Math Goal:** Decrease percentage of students identified as high risk by 20% from Fall to Winter and 40% from Winter to Spring as measured by FAST aMath.

**Community/Safety Goal:** Last year's survey of parents revealed students do not feel safe in the cafeteria. To address this concern there is an intentional focus on implementing PBIS in common areas. The goal is to have 95% of students report they feel safe in the cafeteria as measured by the 2017 Midway Community Survey.

**Challenges:** New and ongoing challenges include an increase in the number of students and families in need of additional social, emotional and behavior support, strengthening the school-wide approach to teaching writing and infusing more STEM related activities. Following several years of consistent enrollment, Midway is now experiencing an increase in the number of students registering to attend.

**Looking Forward:** In the next two years Midway plans to continue PBIS implementation, increase staff professional development targeted at differentiated instruction and start a Solutions Room to foster student social/emotional growth.

In conclusion, Mr. Westermann showed a video featuring Midway students talking about "What It Means to be a Shark."

The board thanked Mr. Westermann for his presentation and the excellent work taking place at Midway Elementary.

**V. Continuing Business - None**

**VI. New Business**

**A. Consent Agenda**

Director Burchard made a motion to approve the Consent Agenda, as presented. Director Green seconded the motion. The motion carried unanimously.

**B. Resolution 17-5  
WIAA Enrollment 2017-2018**

Student Services Executive Director Jared Hoadley presented Resolution 17-5, WIAA Enrollment for 2017-2018, for board consideration. The Mead School District has been a participating member of the Washington Interscholastic Activities Association (WIAA) for many years. Only sanctioned WIAA sports are offered at district secondary schools. This annual resolution confirms district participation and support for the rules and regulations of the WIAA.

Director Denholm made a motion to adopt Resolution 17-5, WIAA Enrollment for 2017-2018, as presented. Director Olson seconded the motion. The motion carried unanimously.

**C. Participation Fees (2017-2018)**

Student Services Executive Director Jared Hoadley presented a draft Participation Fee Plan, for the 2017-2018 school year, for board consideration. For the past seven years the school board has approved participation fees for elementary, middle and high school students participating in extra-curricular athletics. The presented plan is identical to the one approved by the board for the 2016-2017 school year and includes no cost increases. Based on previous years, if approved, it is anticipated participation fees will generate \$100,000, which will be used to help maintain extra curricular programs at district elementary, middle and high schools.

Director Olson made a motion to approve the 2017-2018 Participation Fee Plan, as presented. Director Burchard seconded the motion. The motion carried unanimously.

**D. Student Travel Proposal  
Mead High HOSA Nationals**

Student Services Executive Director Jared Hoadley presented for board consideration a travel proposal from Mead High requesting permission for six students, teacher Kristal Pride and chaperone Curt Edlin, to travel to Orlando, Florida, June 20-25, 2017, to participate in HOSA Nationals. Students qualified for this trip at the state HOSA competition. The estimated parent/student cost is \$1,512 and fundraising opportunities are available.

Director Green made a motion to approve the Mead High trip to travel to Orlando, Florida, June 20-25, 2017, to compete at HOSA Nationals, as presented. Director Denholm seconded the motion. The motion carried unanimously.

**E. Student Travel Proposal  
Mead High Debate National Catholics Forensics League**

Student Services Executive Director Jared Hoadley presented for board consideration a travel proposal from Mead High requesting permission for three students and teacher/coach Mike Stovern to travel to Louisville, Kentucky, May 26-29, 2017, to compete at the National Catholics Forensics League tournament. The estimated parent/student cost is \$1,100. The Mead High team plans to travel with teams from Gonzaga Prep and Lewis & Clark, which will provide both male and female chaperones.

Director Olson made a motion to approve the Mead High trip to travel to Louisville, Kentucky, May 26-29, 2017, to compete at the National Catholics Forensics League tournament, as presented. Director Burchard seconded the motion. The motion carried unanimously.

**F. Student Travel Proposal  
Mead High Debate Nationals**

Student Services Executive Director Jared Hoadley presented for board consideration a travel proposal from Mead High requesting permission for two students and teacher/coach Mike Stovern to travel to Birmingham, Alabama, June 18-24, 2017, to compete at the National Speech and Debate Association tournament. The estimated parent/student cost is \$1,300. The Mead High team plans to travel with teams from Coeur d' Alene and Lake City, which will provide both male and female chaperones.

Following discussion that included a request for future travel proposals to include the names of the students participating and the possibility of a follow-up student report to the board following the trip, Director Green made a motion to approve the Mead High trip to travel to Birmingham, Alabama, June 18-24, 2017, to compete at the National Speech and Debate Association tournament, as presented. Director Burchard seconded the motion. The motion carried unanimously.

**G. Award Elementary School Supplies Contract**

Business Services Assistant Superintendent Wayne Leonard presented for board consideration a contract with School Specialty for the purchase of elementary school supplies for all grade levels for the 2017-2018 school year. The Mead School District requested bid proposals with a due date of April 12, 2017, for elementary school supplies, which included items such as glue sticks, crayons, markers, pencils, scissors and rulers.

Three vendors submitted bids for this one time purchase for the 2017-2018 school year. School Specialty was the low cost vendor that best meets the needs of the district.

Following discussion that included how this year's prices compare to last year and parent feedback on this new program that was implemented for the first time in 2016-2017, Director Denholm made a motion to award the contract for elementary school supplies for the 2017-2018 school year to School Specialty, as presented. Director Olson seconded the motion. The motion carried unanimously.

**H. Award Photography Services Contract**

Business Services Assistant Superintendent Wayne Leonard presented for board consideration a contract with Dorian Studio for photography services for Mt. Spokane High School and Mead High School for the 2017-2018 school year with four consecutive one-year renewal options. The Mead School District requested bid proposals with a due date of April 14, 2017, for said services, which included individual student pictures, formal and informal dance pictures, extra-curricular pictures and graduation pictures.

Two vendors submitted bids per the district's bid documents. One vendor submitted a bid after the due date. Dorian Studio was the low cost vendor that best meets the needs of the district.

Director Olson made a motion to award the photography services contract for Mt. Spokane High School and Mead High School, for the 2017-2018 school year with four consecutive one-year renewal options, to Dorian Studio, as presented. Director Green seconded the motion. The motion carried unanimously.

**I. Award Cap & Gowns and Related Items Contract**

Business Services Assistant Superintendent Wayne Leonard presented for board consideration a contract with Jostens for cap & gowns and related items for Mt. Spokane High School and Mead High School for the 2017-2018 school year with four consecutive one-year renewal options. The Mead School District requested bid proposals, with a due date of April 14, 2017, for said services, which included the cap & gown unit, announcements, thank you notes and souvenir tassel.

Two vendors submitted bids per the district's bid documents. One vendor did not submit a bid in a timely manner. Jostens was the low cost vendor that best meets the needs of the district.

Director Denholm made a motion to award the cap & gowns and related items contract for Mt. Spokane High School and Mead High School, for the 2017-2018 school year with four consecutive one-year renewal options, to Jostens, as presented. Director Burchard seconded the motion. The motion carried unanimously.

**J. Resolution 17-6  
Authority to Accept/Approve Elementary Classroom Switching  
Equipment Contract**

Technology/CTE Director Doug Edmonson presented Resolution 17-6, Authority to Accept/Approve Elementary Classroom Switching Equipment Contract, for board consideration. The Mead School District requested bid proposals with a due date of May 10,

2017, for elementary classroom switching equipment. 50% of this equipment is eligible for federal E-rate funding that ends on May 11, 2017.

Bids will be publically opened and read aloud at 11 a.m. on May 10, 2017. All bids will be reviewed by the Technology Department and a financial worksheet will be completed along with a recommendation for the vendor with the lowest cost that best meets the needs of the district.

The purpose of Resolution 17-6 is to authorize Superintendent Tom Rockefeller to accept/approve the contract for the vendor with the lowest cost for elementary classroom switching equipment that best meets the needs of the Mead School District. This is necessary because of the board meeting schedule and the tight timeline from bid due date to the E-rate funding deadline.

Director Burchard made a motion to adopt Resolution 17-6, Authority to Accept/Approve Elementary Classroom Switching Equipment Contract, as presented. Director Green seconded the motion. The motion carried unanimously.

## **VII. Reports**

### **A. Prairie View Enrollment Report**

Student Services Executive Director Jared Hoadley presented an update on Prairie View enrollment for next year, particularly at the kindergarten level. There are currently 36 unassigned/overflow kindergarten students registered to attend Prairie View for the 2017-2018 school year. In an effort to communicate with parents and place these students in a timely manner, Dr. Hoadley reported all 36 unassigned students will attend Farwell next year and there will be a designated bus taking them directly to and from Farwell each day. A letter will be sent to all 36 families communicating this placement and transportation information in mid-May.

Addressing presented questions Dr. Hoadley reported, compared to last year at this time, district kindergarten numbers are slightly higher. Superintendent Rockefeller reported increasing the number of portables at Prairie View to accommodate more than the current 640 students would require additional specialist space (i.e. a second gym) and moving to three lunches. At 640 students Prairie View is already considered a “super sized” elementary school.

### **B. Learning Services Report**

Learning Services Executive Director Heather Havens presented an update on the move to all-day kindergarten at all elementary schools starting next year. Student Services Executive Director Jared Hoadley and Transportation Director Brian Liberg are working on transportation and the furniture for the 10 new classrooms has been ordered. Learning Services will purchase the additional teaching materials required to make each teaching space ready for the start of the school year.

Professional development is planned for the five principals who next year, for the first time, will have all-day kindergarten in their buildings. Newly hired kindergarten teachers, and those moving from teaching a half-day program to a full-day program, will take part in training on “best practices.” The WA Kids Assessment Workshop for teachers is scheduled for August 23 and August 24. At the beginning of the school year each parent will have a one-on-one, 30 minute, meeting with their child’s teacher.

Discussion included busing and the impact to some drivers with the elimination of mid-day kindergarten routes.

### **C. Superintendent’s Report**

Superintendent Rockefeller had nothing to report.

**VIII. Executive Session**

At 7:15 p.m. Director Farley called for an Executive Session of approximately 45 minutes for the purpose of reviewing the performance of a public employee.

At 8:15 p.m. Director Farley returned the meeting to Open Session. No other business was discussed and no action was taken.

**IX. Adjourn**

The meeting was immediately adjourned at 8:15 p.m.

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**President**

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**Secretary**