



**Minutes from the Regular Meeting of the Board of Directors
Monday, October 24, 2016**

The Board of Directors held a Regular Board Meeting on Monday, October 24, 2016. The meeting began at 6 p.m. and was held at Shiloh Hills Elementary School. Directors Farley, Olson, Green and Burchard were present. Director Denholm was excused. Also attending were Superintendent Tom Rockefeller, Assistant Superintendents Wayne Leonard, Ralph Thayer and Pam Veltri and Executive Directors Heather Havens and Kevin Peterson. Assistant Superintendent Susana Reyes and Executive Director Jared Hoadley were excused.

I. Approval of Agenda

Director Green made a motion to approve the agenda, as presented. Director Burchard seconded the motion. The motion carried unanimously.

II. Approval of Minutes

Director Burchard made a motion to approve the minutes of the Regular Board Meeting of October 10, 2016, as presented. Director Green seconded the motion. The motion carried. Director Olson abstained from voting because he was not in attendance at the October 10, 2016 meeting.

III. Remarks for the Good of the Schools - none

IV. Council for Learning Improvement Report – Shiloh Hills Elementary

Principal Laura Duchow welcomed all in attendance and introduced Nick Edwards (Principal Assistant) and Steve Hare (Administrative Intern). She additionally thanked and acknowledged the many Shiloh Hills staff members who were in the audience. Aided by a PowerPoint presentation, Ms. Duchow, Mr. Edwards and Mr. Hare presented a summary of the 2016-2017 Shiloh Hills Learning Improvement Plan. Report highlights included:

- **English Language Arts & Math Goal** – Increase SBA scores in both subject areas by 5%. English Language Arts and math learning improvement strategies were reviewed. These included common intervention language and the reinstatement of a data wall, which was used in prior years. Regarding last year’s ELA and math learning improvement goals, results were mixed . . . some grade levels reached the desired goal while other grade levels were stagnant or lost ground.
- **Attendance Goal** – 95% daily student attendance and 90% parent/guardian attendance at conferences. Strategies to accomplish these attendance percentages were reviewed. These included a host of attendance incentives, consistent implementation of PBIS and inclusion strategies for the large Shiloh Hills ELL population. Over the past two years the percentage of students in school each day has increased dramatically and 93% of parents attended conferences in mid-October, which included 100% attendance at the 6th grade level.
- **Parent Communication** – Intentional focus on regular, weekly communication with parents. Even with the use of a wide variety of communication tools there are still communication challenges because of the many Shiloh Hills families who do not have a phone, do not have access to the Internet or email and have limited or no transportation. Shiloh Hills and the Mead School District Transportation Department are currently exploring the possibility of providing family transportation to Shiloh Hills evening events.

- **Teams** – To assist in reaching school learning improvement goals Shiloh Hills has established three teams. The Believe Team, led by Steve Hare, focuses on social and emotional health, the emphasis of the Inspire Team, facilitated by Nick Edwards, is discipline and Laura Duchow oversees the academically oriented Achieve Team.

The board thanked Ms. Duchow, Mr. Edwards, Mr. Hare and the entire Shiloh Hills staff for their dedication to the Shiloh Hills community and the outstanding job they do educating and caring for students.

V. Continuing Business - none

VI. New Business

A. Consent Agenda

Following input from Human Services Assistant Superintendent Ralph Thayer regarding a Leave Without Pay request and a partial resignation, a board request that next year additional information on Riverpoint Academy co-curricular, extra-curricular and supplemental contracts be provided and Director Olson's positive comment on the retirement letter from 20-year Northwood employee Graceanne Chally, Director Olson made a motion to approve the Consent Agenda, as presented. Director Green seconded the motion. The motion carried unanimously.

**B. Resolution 16-18
Capital Facilities Plan**

Facilities and Planning Director Ned Wendle presented Resolution 16-18, Capital Facilities Plan, for board consideration. The Mead School District has a long history of convening an advisory Facilities Planning Committee at least every six years to study capital facility needs on a district-wide basis. The primary function of this 12-14 member committee, made up of individuals equitably representing the Mead community, is to develop a long-range capital facilities plan. This plan would include a list of projects the district should consider undertaking over the next six years, the cost of the projects and potential sources of funding.

It is recommended the committee meet weekly starting in early January 2017, with meetings continuing through the end of April 2017. An Interim Report would be presented in May 2017 and a Final Report in June 2017. A representative from OAC would serve as a professional planning consultant to the committee.

Director Burchard made a motion to adopt Resolution 16-18, Capital Facilities Plan, as presented. Director Olson seconded the motion. The motion carried unanimously.

C. Highly Capable Program Grant Renewal Authorization

Learning Services Director Kim Montecucco presented the annual Highly Capable Program Grant renewal authorization for board consideration. This state funded grant supports program options for students who perform, or show the potential to perform, at a remarkably high level when compared to students of similar age, experience or environment. Submission of the request to continue receiving grant funds requires school board authorization.

The amount of funding anticipated from the grant for the 2016-2017 school year is \$99,088. The Mead School District Highly Capable Plan addresses options for students in grades K-12, including referral, nomination and qualification criteria. Last year the program served 539 students.

Following discussion, Director Green made a motion to authorize the submission of the Highly Capable Program Grant renewal paperwork for the 2016-2017 school year. Director Denholm seconded the motion. The motion carried unanimously.

VII. Reports

A. 2015-2016 ALE Annual Report

M.E.A.D. and Five Mile Prairie/Northstar principal Bruce Olgard, in compliance with WAC 392-121-182, presented the 2015-2016 ALE Annual Report, which included the following:

1. ALE student head count and full-time equivalent enrollment claimed for basis education funding. May 2016 enrollment at Five Mile Prairie/Northstar was 362 FTE/411 HC and enrollment at M.E.A.D. was 94 FTE/98 HC.
2. Overall ratio of certificated instructional staff to full-time equivalent students enrolled in each ALE program. The Five Mile Prairie/Northstar ratio is 40:1 and the M.E.A.D. ratio is 18:1.
3. A summary explaining how the 2015-2016 Mead School District ALE program supported the district's overall goals and objectives for student academic achievement.
4. Results of 2015-2016 self-evaluations.

In conclusion, Mr. Olgard shared that Five Mile Prairie, once again this year (5th time in the past six years), was awarded a Washington School of Distinction Award. Schools receiving this award demonstrate sustained improvement over a five-year period in English Language Arts and math. The board commended Mr. Olgard and the Five Mile Prairie staff on this exceptional accomplishment.

B. Learning Services Report

Learning Services Director Kim Montecucco reported on the steady progress that has been made over the last year updating and developing both overview and detailed curriculum maps. A copy of the Grade 3 Reading - Overview, Grade 3 Reading Literature - Detailed, Grade 5 Math - Overview and Grade 5 Math - Detailed maps were shared, along with Health & Fitness maps for grades K-3 and 4-6.

C. Superintendent's Report and Discussion Items

Superintendent Rockefeller invited board members to visit the district homepage where a new drone video of the Northwood construction site has been posted. He additionally reminded about the upcoming Faith Community Fall Meeting on October 25 and annual PTO Luncheon on October 26. Also on October 26 Mt. Spokane High School is recognizing Honor Roll students at 9:45 a.m. in the commons.

VIII. Executive Session

At 7:15 p.m. Director Farley called for an Executive Session of approximately 30 minutes for the purpose of reviewing the performance of a public employee.

At 7:45 p.m. Director Farley returned the meeting to Open Session. No other business was discussed and no action was taken.

IX. Adjourn

The meeting was immediately adjourned at 7:45 p.m.

President

Secretary