



**Minutes from the Regular Meeting of the Board of Directors
Monday, June 13, 2016**

The Board of Directors held a Regular Board Meeting on Monday, June 13, 2016. The meeting began at 6 p.m. and was held at the Mead School District Administration Office. Directors Farley, Olson, Green and Burchard were present. Director Denholm was excused. Also attending were Superintendent Tom Rockefeller, Assistant Superintendents Wayne Leonard, Ralph Thayer, Susana Reyes and Ken Russell and Executive Directors Jared Hoadley and Heather Havens. Assistant Superintendent Pam Veltri was excused.

I. Approval of Agenda

Director Green made a motion to approve the agenda, as presented. Director Olson seconded the motion. The motion carried unanimously.

II. Approval of Minutes

Director Olson made a motion to approve the minutes of the Regular Board Meeting of May 23, 2016, and Special Board Meeting of June 8, 2016, as presented. Director Green seconded the motion. The motion carried unanimously.

III. Remarks for the Good of the Schools

Three Mountainside Middle School ASB officers presented a brief review of academic, athletic, leadership and music events from the 2015-2016 school year. Homework Club, a YMCA afterschool program, had 240 attendees with 60 students participating on a regular basis. The band, choir and orchestra programs recently had end-of-the-year concerts, AVID students organized the annual Mountainside College Week and 806 students participated in afterschool sports. On Thursday, June 16th, at the 8th Grade Awards Assembly, the first annual Michael Kostecka Award will be presented to a student or students who exemplify enthusiasm and kindness. Michael was a Mountainside student who passed away earlier this school year. In conclusion, each of the officers reported they have enjoyed attending Mountainside and being ASB officers, but are very excited to transition to Mt. Spokane High School next year.

Riverpoint Academy students Haley Evans and Cierra Dalzell reported on their upcoming trip to Cambridge, Massachusetts, to take part in Eureka Fest. This trip is part of the Lemelson-MIT InvenTeam Grant a team of Riverpoint Academy students received this past fall. They are one of fourteen teams in the United States to receive an InvenTeam Grant. The Riverpoint Academy team will display their eco-friendly stove, designed for use in Ecuador, at Eureka Fest. In addition to addressing air quality concerns, the stove creates enough electricity to charge three cell phones. Ms. Evans and Ms. Dalzell thanked the Mead School District Board of Directors for their support. The girls hope the team's invention will help change lives for women in Ecuador.

Retiree Recognition - Human Services Assistant Superintendent Ralph Thayer read the names of the 25 employees retiring this year and presented each person in attendance (15 individuals) with a *Certificate of Appreciation*. Board members extended congratulations, thanks and best wishes to the following men and women who represent a combined 630 years of service to the Mead School District:

Carl Barschig (Physical Education teacher, Mt. Spokane, 32.5 years), **Susan Boysen** (Pre School teacher, 38 years), **Joann Caruso** (3rd Grade teacher, Prairie View, 37 years), **Lee Chambers** (CTE teacher, Mead High, 19 years), **Charla Caruthers** (Para Educator, Mountainside, 11 years), **Stan Cowart** (Title teacher, Shiloh Hills, 19 years), **Maria Crabb** (Physical Education teacher, Mt.

Spokane, 37 years), **Janice Dick** (Resource teacher, Farwell, 36 years), **Tim Dorwin** (Math/Voc teacher, Mead HS, 11.5 years), **George Ellingwood** (Bus Driver, 19 years), **Cheri Erpenbach** (Title teacher, Shiloh Hills, 40 years), **Mary Griffith** (5th Grade teacher, Shiloh Hills, 36 years), **Kathy Hatcher** (Occupational Therapist, 9 years), **Sue Hogue** (Assistant Principal, Northwood, 29 years), **Bruce Holbert** (English teacher, Mt. Spokane, 11 years), **Joe Hornstein** (Physical Education teacher, Meadow Ridge, 37 years), **Wayne Howard** (Bus Driver, 9.5 years), **Phyllis Hume** (Bus Driver, 19 years), **Gail Mitchell** (CTE teacher, Mead High, 18.5 years), **Jeanine Munter** (Performing Arts Admin Asst., Mead High, 19 years), **Eleen Northcutt** (History teacher, Mt. Spokane, 32 years), **Jocelyn Olson** (Cook, Colbert, 33 years), **Mark Phillips** (PEP Grant TOSA, 31 years), **Susan Pugh** (Athletic Admin Asst., Mead High, 18 years) and **Julie Smith** (4th Grade teacher, Colbert, 28 years).

Mead School District patrons Leslie Lemon and Neilene DeBoise inquired about whether or not the Mead School District plans to include instruction about gender identity in next year's curriculum. They had heard OSPI was requiring gender identity instruction be added in grades K-12. Superintendent Rockefeller responded that, at this time, this is not a state requirement and that the Mead School District has no plans to add curriculum in this area. Superintendent Rockefeller and Director Farley confirmed there would be advance notice and public transparency before any changes would be made/considered in the district's Human Growth and Development curriculum. The topic of transgender use of bathrooms was also brought forward. Mr. and Mrs. Lemon and Mr. and Mrs. DeBoise were invited to call or email Superintendent Rockefeller at any time with questions or concerns regarding these or other topics.

IV. Oath of Office

Director Farley explained the process for replacing Maureen O'Connor who resigned her position on the Mead School District Board of Directors on March 31, 2016. Four strong candidates expressed interest in the open position and were interviewed by the board. Chad Burchard was the unanimous selection to fill the vacancy.

Superintendent Rockefeller administered the Oath of Office to newly appointed board member Chad Burchard.

V. Continuing Business

A. Third Reading Policy & Procedure 6700 Revision Nutrition and Physical Fitness

Learning Services Assistant Director Kim Montecucco, Director of Nutrition Services Kim Elkins and TPEP TOSA Mark Phillips presented, for third reading consideration, a revision to Policy and Procedure 6700 - Nutrition and Physical Fitness. This policy/procedure was adopted on July 20, 2005, and neither the policy nor procedure has been revised. No changes were recommended at the May 23, 2016, second reading of the proposed policy/procedure revision.

Over the course of the past three years the Mead School District School Health Advisory Committee (SHAC) has been working on drafting the presented revisions to Policy and Procedure 6700. The process included a Compliance Policy Review where gaps in the current policy/procedure were identified.

Recommended changes to the policy and procedure include:

- Language that enhances awareness of healthy foods and the benefits of physical activity.
- Language that recommends limits to the number of classroom celebrations and discourages providing foods that do not meet federal Smart Snack guidelines.
- Language that complies with current federal guidelines regarding food and nutrition.

The recommended revisions formally document current district nutrition and physical education practices.

Following discussion about walking and bicycle routes, Director Green made a motion to approve the revisions to Policy and Procedure 6700 - Nutrition and Physical Education - as presented. Director Olson seconded the motion. The motion carried unanimously.

**B. Third Reading Policy 3141 Revision
Non-Resident Students**

Student Services Coordinator Kelly Schultz presented, for third reading consideration, a revision to Policy 3141 - Non-Resident Students. The last time the policy was updated was September 13, 2004. First reading and second reading recommended changes were incorporated into the presented third reading draft.

Following discussion it was recommended that on page 2, Section E, the actual intra-district transfer policy/procedure number be added. With that change, Director Olson made a motion to approve the revision to Policy 3141, Non-Resident Students. Director Burchard seconded the motion. The motion carried unanimously.

VI. New Business

A. Consent Agenda

Director Green made a motion to approve the Consent Agenda as presented. Director Olson seconded the motion. The motion carried unanimously.

**B. Resolution 16-8
GCCM Process for Midway Elementary School Modernization**

Facilities and Planning Director Ned Wendle presented Resolution 16-8, GCCM Process for Midway Elementary School Modernization, for board consideration. The Washington State Capital Projects Advisory Review Board, Project Review Committee, has approved use of the GCCM process for the Midway project. Mr. Wendle highlighted several reasons why the GCCM model would be favorable to the district.

Director Olson made a motion to adopt Resolution 16-8, GCCM Process for Midway Elementary School Modernization. Director Green seconded the motion. The motion carried unanimously.

**C. First Reading Policy & Procedure 2161 Revision
Special Education and Related Services for Eligible Students**

Special Services Assistant Superintendent Susana Reyes introduced Andrea Staton (Educational Specialist) who presented, for first reading consideration, a revision to Policy and Procedure 2161 - Special Education and Related Services for Eligible Students. The policy was last revised on March 10, 2008, and the procedure was most recently updated on January 12, 2015. The presented revisions will update the policy and procedure to comply with new state regulations.

The primary changes to the policy are the addition of *Commencement Exercises* to the *Certificate of Attendance* heading and a statement indicating the policy, and procedures necessary to implement the policy, will be available to the public.

While there are several minor changes to the procedure, the major change is the addition of a section entitled *Use of Isolation, Restraint and Restraint Devices*.

WSSDA Sample Policy and Procedure 2161 were used as templates for the proposed revisions.

Discussion included a question regarding why it is recommended "shall" in both the policy and procedure be changed to "will." Dr. Reyes indicated she would check with WSSDA about the rationale for this revision.

This was a non-action item.

VI. Reports

A. Human Services Report

Human Services Assistant Superintendent Ralph Thayer reported on two areas of concern from last year where changes were implemented this year with positive results. These include:

- Substitute Teacher Shortage - Last year the district regularly had difficulty finding substitutes to cover when teachers were out. To address this problem substitute teacher pay was increased from \$100/day to \$115/day and a pool of “emergency substitute teachers” was recruited. The substitute fill rate for the current school year is 98.68%, up from 90% last year.
- Late Teacher Hirings - Last year, for a variety of reasons including several late retirements/resignations, the district was unable to fill several positions and had to use substitute teachers in continuing positions for first semester. This year the staffing and hiring process was started 2-3 months earlier and, for the first time, a mass elementary teacher interview/hiring took place. This resulted in several teachers already receiving contracts for the 16-17 school year. Their actual school assignments will be determined once in-district candidates have had the opportunity to apply for open teaching positions.

B. Superintendent’s Report and Discussion Items

Superintendent Rockefeller had nothing additional to report.

VIII. Executive Session

At 7:25 p.m. Director Farley called for an Executive Session of approximately 45 minutes for the purpose of reviewing the performance of a public employee.

At 8:15 p.m. Director Farley returned the meeting to Open Session. No other business was discussed and no action was taken.

IX. Adjourn

The meeting was immediately adjourned at 8:15 p.m.

President

Secretary