



**Minutes from the Regular Meeting of the Board of Directors  
Monday, May 23, 2016**

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The Board of Directors held a Regular Board Meeting on Monday, May 23, 2016. The meeting began at 6 p.m. and was held at the Mead School District Administration Office. Directors Farley, Denholm, Olson and Green were present. Also attending were Superintendent Tom Rockefeller, Assistant Superintendents Wayne Leonard, Ralph Thayer and Ken Russell and Executive Directors Jared Hoadley and Heather Havens. Assistant Superintendents Susana Reyes and Pam Veltri were excused.

**I. Approval of Agenda**

Director Denholm made a motion to approve the agenda, as presented. Director Green seconded the motion. The motion carried unanimously.

**II. Approval of Minutes**

Director Green made a motion to approve the minutes of the Regular Board Meeting of May 9, 2016, as presented. Director Olson seconded the motion. The motion carried unanimously.

Director Olson made a motion to approve the minutes of the Special Board Meeting of May 16, 2016, as presented. Director Denholm seconded the motion. The motion carried unanimously.

**III. Remarks for the Good of the Schools**

Next year's ASB President Cade Neuman presented a brief review of the academic, athletic, leadership and music events recently completed and upcoming at Mt. Spokane High School. Eleven boys and thirteen girls have qualified for the State 3A Track Meet, two individuals have qualified for state tennis, the softball team will compete at state and several golfers (both boys and girls) have qualified to participate in the State 3A Tournament. On May 31<sup>st</sup> the band will hold an outdoor concert to benefit Mt. Spokane teacher/golf coach Eleen Northcutt who is battling cancer. The Mt. Spokane graduation ceremony will be on Friday, June 10 - 5 p.m. at GU's McCarthy Athletic Center.

**IV. Continuing Business**

**A. Second Reading Policy & Procedure 6700 Revision  
Nutrition and Physical Fitness**

Learning Services Assistant Director Kim Montecucco and Director of Nutrition Services Kim Elkins presented, for second reading consideration, a revision to Policy and Procedure 6700 - Nutrition and Physical Fitness. This policy/procedure was adopted on July 20, 2005, and neither the policy nor procedure has been revised. No changes were recommended at the May 9, 2016, first reading of the proposed policy/procedure revision.

Over the course of the past three years the Mead School District School Health Advisory Committee (SHAC) has been working on drafting the presented revisions to Policy and Procedure 6700. The process included a Compliance Policy Review where gaps in the current policy/procedure were identified.

Recommended changes to the policy and procedure include:

- Language that enhances awareness of healthy foods and the benefits of physical activity.
- Language that recommends limits to the number of classroom celebrations and discourages providing foods that do not meet federal Smart Snack guidelines.

- Language that complies with current federal guidelines regarding food and nutrition.

The recommended revisions formally document current district nutrition and physical education practices.

No second reading changes were recommended.

This was a non-action item.

## **B. Second Reading Policy 3141 Revision Non-Resident Students**

Student Services Coordinator Kelly Schultz presented, for second reading consideration, a revision to Policy 3141 – Non-Resident Students. The last time the policy was updated was September 13, 2004. At the first reading of the policy revision (January 25, 2016) it was recommended part-time employees be more clearly defined. That change was incorporated into the presented second reading draft.

The current policy does not define a date range for the acceptance of non-resident student applications for the upcoming school year, which means applications have sometimes been submitted for several months before a “yes” or “no” enrollment determination is communicated. This has resulted in the loss of more than one OSPI appeal. To alleviate this problem one proposed revision to the policy is the insertion of an application window – June 1 through August 15 – for the upcoming school year.

Additional proposed revisions include sections on the enrollment of non-resident children of full and part time employees, non-resident children of military families and non-resident homeless children. New language has also been added regarding readmission of expelled or suspended students.

Following discussion, the following second reading changes were recommended:

- In Section A change the last sentence to read: *All requests for non-resident enrollment will be considered on an equal basis, except as noted herein.*
- In Section C add the following first sentence: *The District reserves the right to deny the non-resident application of any student who has engaged in substantial misconduct or substantial disruption of the educational process.*
- Add language that addresses how students will be accepted when there is insufficient space to accommodate all qualified non-resident students at a particular school/grade level.

This was a non-action item.

## **VI. New Business A. Consent Agenda**

Human Services Assistant Superintendent Ralph Thayer presented the Consent Agenda in three parts. Part one addressed the presented *Leave for the Good of the District* (one individual). It was Mr. Thayer’s recommendation this leave be approved. Director Olson made a motion to approve the presented *Leave for the Good of the District*. Director Denholm seconded the motion. The motion carried unanimously.

Part two included the two requests for *Leave Without Pay*. Mr. Thayer explained these leaves do not meet district *Leave Without Pay* parameters. Following discussion, Director Olson made a motion to not approve the two presented requests for *Leave Without Pay*. Director Green seconded the motion. The motion carried unanimously.

Part three was the balance of the Consent Agenda. Director Denholm made a motion to approve the remainder of the presented Consent Agenda. Director Green seconded the motion. The motion carried unanimously.

**B. Mountainside Middle School Variance Approval**

Learning Services Assistant Superintendent Ken Russell presented a prep period variance, approved by the Mountainside Middle School staff and MEA Rep Council, for board consideration. Per the MEA contract a school site may vote to have a temporary exception from current policy, procedure or contractual agreement. A 75% majority vote is required before a variance can be submitted for Rep Council and school board approval.

The Mountainside Middle School variance shortens the contracted daily prep period for Mountainside staff one day per week in order to facilitate student access time for the 2016-2017 school year. The variance passed with a 96.4% favorable vote and unanimous MEA Rep Council approval

Following discussion, Director Olson made a motion to approve the Mountainside Middle School variance, as presented. Director Denholm seconded the motion. The motion carried unanimously.

**C. Mt. Spokane/Mead High Student Travel Proposal  
National HOSA Conference**

Student Services Executive Director Jared Hoadley presented for board consideration a travel request from Mt. Spokane and Mead High biomed students to travel to Nashville, Tennessee, June 21-26, 2016, to take part in the National HOSA Conference. Mead High teacher Carol Dever and Mt. Spokane teachers Raeleen Epperson and Dan Mellin will serve as chaperones for the trip, which includes eight Mt. Spokane students and four Mead High students. Students first competed at the state HOSA conference to qualify to take part in nationals.

Director Green made a motion to approve the Mt. Spokane/Mead High request to travel to Nashville, Tennessee, June 21-26, 2016, to compete in the National HOSA Conference. Director Denholm seconded the motion. The motion carried unanimously.

**D. City of Spokane Easement Purchase**

Facilities and Planning Director Ned Wendle presented for board consideration a proposal from the City of Spokane to purchase an easement for a planned roundabout at the intersection of Five Mile Road and Strong Road where Mead's Five Mile Prairie School is located. The scheduled road enhancements include not only a roundabout but also sidewalks and curbing.

The proposed roundabout easement is approximately 2,717 square feet with an additional 1,072.9 square feet for a slope easement.

The City has offered \$3,717 for the roundabout easement, \$1,631 for the slope easement, plus \$2,175 for trees, shrubs, lawn and concrete.

Following discussion, Director Olson made a motion to approve the easement purchase by the City of Spokane, as presented. Director Green seconded the motion. The motion carried unanimously.

**E. Mead School District 2016 Summer School & Summer Camp Fees**

Business Services Assistant Superintendent Wayne Leonard presented for board consideration the proposed fees for summer programs offered by the Mead School District. These include summer school, summer sports camps, a Culinary Arts Camp and the new STEM Summer Camp.

Mr. Leonard indicated that while board approval of these summer fees has not been a past practice, moving forward the business services department plans to annually bring these fees to the board for approval.

Discussion centered primarily on the non-Mead School District football camps listed for Mead High and Mt. Spokane. The board expressed concern that by including them on the same list as Mead School District camps, and providing the ability to pay for these camps through the same online process as Mead camps, implies an endorsement by the district of those specific opportunities.

Regarding the proposed fees for Mead School District summer camps and summer school courses, Director Denholm made a motion to approve the fees as presented. Director Green seconded the motion. The motion carried unanimously.

#### **F. ALSC Contract Amendment No. 1**

Facilities and Planning Director Ned Wendle presented an amendment to the ALSC architectural contract for board consideration. The original architectural fee for Northwood assumed an entirely new school. As the design process evolved the scope changed and the “new” portion of the construction decreased and direction was given to ALSC to renovate approximately 16,000 square feet of the existing school, which includes the current main gym and music spaces. The amount of field renovation also increased from 14 acres to 21 acres.

The OSPI fee calculation allows for an increased architectural fee due to the inherent difficulties associated with renovating existing facilities.

The recommended fee increase is \$199,014.16. Factoring in additional monies available from OSPI for renovating existing spaces (\$125,735.00), the amount to be paid with local bond dollars is \$73,278.16 (approx.).

Director Denholm made a motion to approve the presented amendment to the ALSC contract. Director Olson seconded the motion. The motion carried unanimously.

#### **G. Garco Contract Amendment No. 1**

Facilities and Planning Director Ned Wendle presented Amendment No. 1 between the Mead School District and Garco Construction for board consideration. This amendment would approve early site work on the Northwood project and provide conditional notice to proceed.

The price for the early site work is \$2,205,290.00, which is within the project budget.

Director Olson made a motion to approve the presented Amendment No. 1 between the Mead School District and Garco Construction. Director Green seconded the motion. The motion carried unanimously.

#### **H. Riverpoint Academy Travel Request Lemelson-MIT InvenTeam Eureka Fest**

Student Services Executive Director Jared Hoadley presented for board consideration a travel request from Riverpoint Academy for seven students and two teachers (Regan Drew and John Marshall) to travel to Cambridge, Massachusetts, June 15-19, 2016, to take part in EurekaFest. This trip is part of a Lemelson-MIT InvenTeam Grant the students received from MIT.

Following a request for students to attend an upcoming board meeting and talk about the grant and EurekaFest, Director Denholm made a motion to approve the Riverpoint Academy trip to Cambridge, Massachusetts, as presented. Director Green seconded the motion. The motion carried unanimously.

## **VI. Reports**

### **A. Financial Report April 2016**

Business Services Assistant Superintendent Wayne Leonard presented a brief financial report for the month of April 2016.

Mr. Leonard additionally referenced the recent Retirement System Audit indicating auditors, at the exit conference, reported they “like what we are doing.”

Sale of the remaining bonds approved by voters in February 2015, was originally planned to take place in December of this year. Mr. Leonard reported it might be advantageous to move the sale of these bonds up to July to take advantage of continuing low interest rates. The board indicated they support this revised timetable.

### **B. Learning Services Report**

Learning Services had no report.

### **C. Superintendent’s Report and Discussion Items**

Dr. Kevin Peterson, who is providing administrative leadership/oversight for the move of Prairie View 6<sup>th</sup> graders to the Northwood campus, shared the following:

- The general consensus from parent emails and phone calls has been very positive with most individuals expressing appreciation for the work that has already been done.
- Current 5<sup>th</sup> grade students are getting very excited about the upcoming move.
- He has talked with next year’s 6<sup>th</sup> grade teaching staff and MEA Union President Toby Doolittle to make sure all aspects of the CBA have been considered.
- Work continues in the areas of special education staffing, ELL services and how the Quest program will fit into the weekly schedule.
- He has been working with DLC parents, on a case-by-case basis, to determine what is best for each student. Currently one student is moving to Northwood and the others will remain at Prairie View.
- There is a teacher team meeting scheduled for all day on June 6.
- Transportation is still being fine-tuned.

Superintendent Rockefeller referenced the upcoming Mead School District graduation ceremonies, the district-wide STEM Night scheduled for May 24 at Mead High and the May 25 Mead High Orchestra Concert.

Director Denholm requested a report regarding Riverpoint Academy be presented at an upcoming board meeting.

## **VII. Executive Session**

At 7:15 p.m. Director Farley called for an Executive Session of approximately 40 minutes for the purpose of reviewing the performance of a public employee.

At 8:00 p.m. Director Farley returned the meeting to Open Session. No other business was discussed and no action was taken.

## **VIII. Adjourn**

The meeting was immediately adjourned at 8:00 p.m.

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**President**

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**Secretary**