



**Minutes from the Regular Meeting of the Board of Directors  
Monday, December 14, 2015**

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The Board of Directors held a Regular Board Meeting on Monday, December 14, 2015. The meeting began at 4:30 p.m. and was held at the Mead School District Administration Office. Directors Farley, Denholm, O'Connor, and Green were present. Director Olson was excused. Also attending were Superintendent Tom Rockefeller, Assistant Superintendents Susana Reyes, Ralph Thayer and Pam Veltri and Executive Directors Heather Havens and Jared Hoadley. Assistant Superintendents Wayne Leonard and Ken Russell were excused.

**I. Approval of Agenda**

Director Denholm made a motion to approve the agenda, as presented. Director Green seconded the motion. The motion carried unanimously.

**II. Approval of Minutes**

Director O'Connor made a motion to approve the minutes of the Regular Board Meeting of November 23, 2015, as presented. Director Denholm seconded the motion. The motion carried unanimously.

**III. Remarks for the Good of the Schools**

ASB Vice-President Cade Perrins presented a brief review of the academic, athletic, leadership and music events recently completed and upcoming at Mead High School. The recent basketball games between Mead and Mt. Spokane were very exciting with the girls losing in overtime and the boys winning by one point! The fall play, *Museum*, had a successful but somewhat shortened run because of the recent windstorm weather event, the choir and orchestra will be performing a combined holiday concert at the Fox Theatre later in the evening and a record number of students (twenty-four) have signed up to campaign to be a 2016-2017 ASB officer.

Director O'Connor positively commented on a recent Spokesman article highlighting Minda Dentler, a 1996 Mead High graduate, for her work as an advocate for polio education and childhood vaccination.

Director Green positively commented on the outstanding quality of the holiday concerts she has attended.

**IV. Oath of Office**

Superintendent Rockefeller administered the Oath of Office to recently elected board members Ron Farley, Denny Denholm and Carmen Green.

**V. Continuing Business**

**A. Resolution 15-17 - Educational Specifications for Northwood Middle School Replacement Project**

Facilities and Planning Director Ned Wendle presented Resolution 15-17, Educational Specifications for Northwood Middle School Replacement Project, for board consideration.

A part of the OSPI D-5 application is a resolution affirming the Educational Specifications for the Northwood Middle School Replacement Project are approved. ALSC Architects of Spokane prepared the educational specifications, which have been reviewed by district representatives.

The resolution was originally presented at the November 23, 2015, school board meeting but was tabled so that class size corrections could be incorporated into the official educational specifications document.

Director Green made a motion to adopt Resolution 15-17, Educational Specifications for Northwood Middle School Replacement Projects, as presented. Director Denholm seconded the motion. The motion carried unanimously.

**B. Second Reading Policy & Procedure 3246 Revision  
Use of Reasonable Physical Intervention With Students**

Special Services Assistant Superintendent Susana Reyes presented a revision to Policy and Procedure 3246 - Use of Reasonable Physical Intervention With Students - for second reading consideration. This policy/procedure was adopted on July 18, 2011, and has not been revised.

The proposed revisions to the policy and procedure are in response to SHB 1240. To comply with the new law WSSDA recommends combining Policy/Procedure 3246 and Policy/Procedure 3247 (Required Notification of Isolation and Restraint of Students with IEPs and Section 504 Plans) under Policy/Procedure 3246. The name of the revised policy and procedure would be changed to Restraint, Isolation and Other Uses of Reasonable Force. WSSDA Sample Policy & Procedure 3246 were used as templates for the revisions. No changes to the presented draft policy/procedure revision were recommended at the November 23, 2015, first reading.

Director Denholm made a motion to approve the revisions to Policy & Procedure 3246, Use of Reasonable Physical Intervention With Students, as presented. Director Green seconded the motion. The motion carried unanimously.

**VI. New Business**

**A. Consent Agenda**

Following discussion regarding *Leave Without Pay* requests for new hires, and a board request that the building/department principal or supervisor sign off on *Leave Without Pay* requests prior to presentation for board consideration, Director Denholm made a motion to approve the Consent Agenda, as presented. Director Green seconded the motion. The motion carried unanimously.

**B. Policy and Procedure 3247 Suspension  
Required Notification of Isolation and Restraint of Students with IEPs  
and Section 504 Plans**

Special Services Assistant Superintendent Susana Reyes presented suspension of Policy and Procedure 3247 - Required Notification of Isolation and Restraint of Students with IEPs and Section 504 Plans - for board consideration.

Policy/Procedure 3247 was adopted on February 24, 2014, and revised on November 3, 2014. To comply with legislative changes to SHB 1240, WSSDA recommends combining Policy/Procedure 3247 and Policy/Procedure 3246 into a revised Policy/Procedure 3246 called Restraint, Isolation and other Uses of Reasonable Force. The revisions to Policy/Procedure 3246 were an action item under Continuing Business and received board approval making Policy/Procedure 3247 obsolete.

Director Green made a motion to suspend Policy and Procedure 3247, Required Notification of Isolation and Restraint of Students with IEPs and Section 504 Plans. Director O'Connor seconded the motion. The motion carried unanimously.

**C. 2016-2017 and 2017-2018 Calendar Discussion**

Human Services Assistant Superintendent Ralph Thayer presented two calendar options for both the 2016-2017 school year and 2017-2018 school year for board review and input. A

committee of individuals representing employee bargaining groups drafted the calendar options. Traditionally the entire Mead School District staff votes on the options with the winning selection for each school year recommended to the board for approval. The options were presented to the board for review prior to a staff vote to assure employees do not select a calendar option the board cannot support.

Discussion centered primarily on the Wednesday before Thanksgiving. All options presented had this day as a non-school day, extending the length of Thanksgiving Break to three days plus the weekend. The board expressed concern about this extended break and the childcare hardship it would present to families with two working parents.

This was a discussion item. No action was taken.

#### **D. Northwood Middle School Schematic Design Approval**

Facilities and Planning Director Ned Wendle presented the Northwood Middle School Schematic Design for board consideration.

A part of the GCCM process is board approval of this design. Prepared by ALSC Architects, the Northwood Schematic Design has been vetted and received overall support from the Northwood staff and district administration.

Greg Brown from OAC was in attendance and provided a brief update on the budget for the Northwood project and reported the Value Engineering Study on the Northwood design is underway.

Director Denholm made a motion to approve the Northwood Middle School Schematic Design, as presented. Director Green seconded the motion. The motion carried unanimously.

#### **E. Establish Winter Board Retreat Date**

Following discussion it was the consensus of the board to hold a Board Retreat on January 5, 2016, starting at 2 p.m. to study Riverpoint Academy and work on Superintendent Rockefeller's annual evaluation.

### **VII. Reports**

#### **A. Superintendent's Report and Discussion Items**

At Superintendent Rockefeller's invitation Learning Services Executive Director Heather Havens briefly reported on the work of a committee studying elementary parent-teacher conferences. The committee may recommend modifying the current five half-day schedule to two full days and one half-day, which would require board approval and the submission of a waiver to OSPI. Additional information will be forthcoming.

### **VIII. Executive Session**

At 5:20 p.m. Director Farley called for an Executive Session of approximately 30 minutes for the purpose of reviewing the performance of a public employee.

At 6 p.m. Director Farley returned the meeting to Open Session. No other business was discussed and no action was taken.

### **IX. Adjourn**

The meeting was immediately adjourned at 6 p.m.

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**President**

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**Secretary**