



**Minutes for the Regular Meeting of the Board of Directors
Monday, August 24, 2015**

The Board of Directors held a Regular Board Meeting on Monday, August 24, 2015. The meeting began at 2:00 p.m. and was held at the Mead School District Administration Office. Directors Farley, Denholm, Olson and Green were present. Director O'Connor was excused. Also attending were Superintendent Tom Rockefeller, Assistant Superintendents Susana Reyes, Ken Russell, Ralph Thayer and Pam Veltri and Executive Directors Jared Hoadley and Heather Havens. Assistant Superintendent Wayne Leonard was excused.

I. Approval of Agenda

Director Denholm made a motion to approve the agenda, as presented. Director Olson seconded the motion. The motion carried unanimously.

II. Approval of Minutes

Director Olson made a motion to approve the minutes of the Regular Board Meeting of July 20, 2015, as presented. Director Green seconded the motion. The motion carried unanimously.

III. Remarks for the Good of the Schools

Superintendent Rockefeller introduced Andy Buell who has agreed to chair the Boundary Review Committee. Mr. Buell reported the committee will have approximately ten members with each current Mead School District elementary school boundary represented. To assist in the process the committee will use an interactive mapping program. The board thanked Mr. Buell for volunteering to lead this committee.

Director Olson reported the Mt. Spokane High School Marching Band and Colorguard will be performing their 2015 show on Friday, August 28, 7 p.m. at Mt. Spokane.

Superintendent Rockefeller reported funeral services for Ian Johnstone, a patron and generous supporter of the Mead School District for many years, will be on Tuesday, August 25.

IV. Public Hearing

Business Services Director Mat Knott, in accordance with state law, presented the proposed 2015-2016 budget for public comment and board consideration. A draft of the proposed 2015-2016 General Fund budget was given to board members at the July 20, 2015, meeting. Appropriation levels are set forth in Resolution 15-11, which is recommended for adoption. As reported at the July 20, 2015, meeting, items of note included the 3% state COLA, the increased cost of state retirement and health benefits, and a notation that there were monies earmarked in the budget for curriculum adoption/s and an increase in funds to replace some of the district's oldest buses.

Director Farley asked for public comments. There were none.

V. Continuing Business

**A. Third Reading Policy & Procedure 2410 Revision
Graduation Requirements**

Learning Services Assistant Superintendent Ken Russell presented Policy & Procedure 2410 - Graduation Requirements - for third reading consideration. The last time the policy was updated was October 2013 and the last revision to the procedure was June 2006.

The major recommended revision to both the policy and procedure is the removal of all references to Advisory/Culminating Project. The state legislature, starting with the Class of 2015, removed this project as a graduation requirement. The Mead School District elected to continue the requirement for the Class of 2015.

Following study/review during the 2014-2015 school year involving Learning Services staff, secondary administration and secondary counselors, it was the consensus recommendation that the Advisory/Culminating Project be removed as a graduation requirement starting with the Class of 2016.

No changes were recommended to the proposed policy/procedure revision at the July 20, 2015, second reading.

Following discussion Director Denholm made a motion to approve the revisions to Policy and Procedure 2410, Graduation Requirements, as presented. Director Green seconded the motion. The motion carried unanimously.

VI. New Business

A. Consent Agenda

Director Olson made a motion to approve the Consent Agenda, as presented. Director Denholm seconded the motion. The motion carried unanimously.

B. Resolution 15-11 2015-2016 Budget Adoption

Business Services Director Mat Knott presented Resolution 15-11, 2015-2016 Budget Adoption, for board consideration. State law requires fiscal year budgets be adopted by August 31st of each year. Adopting the 2015-16 budget sets the appropriation level or spending limits for each of the district's five funds (General, ASB, Debt Service, Capital Projects and Transportation Vehicle) consistent with the assumptions and estimates utilized in its preparation.

Following discussion that included Director Olson thanking Mr. Knott and Business Services Assistant Superintendent Wayne Leonard for the work that went into putting the 2015-2016 budget together, Director Green made a motion to adopt Resolution 15-11, 2015-2016 Budget Adoption, as presented. Director Denholm seconded the motion. The motion carried unanimously.

C. Highly Capable Program Grant Renewal Authorization

Learning Services Director Kim Montecucco presented the Highly Capable Program Grant renewal authorization for board consideration. Each year the Mead School District submits a Highly Capable Program Grant renewal application. This state funded grant supports program options for students who perform, or show the potential to perform, at a remarkably high level when compared to students of similar age, experience or environment. Submission of the request to continue receiving grant funds requires school board authorization.

The amount of funding anticipated from the grant for the 2015-2016 school year is \$99,088. The Mead School District Highly Capable plan addresses option for students in grades K-12, including referral, nomination and qualification criteria. Last year the program served approximately 250 students.

Director Olson made a motion to authorize the submission of the Highly Capable Program Grant renewal paperwork for the 2015-2016 school year. Director Denholm seconded the motion. The motion carried unanimously.

D. Spokane County Easement Purchase

Director of Facilities and Planning Ned Wendle presented a proposal from Spokane County to purchase a 3,144 square foot easement for planned improvement on Market Street and a 457 square foot temporary (24 months) construction easement. Both the Mead School District Warehouse and the Mead Support Services building are located on Market Street. The scheduled road enhancements include sidewalks, curbing and the installation of a "dry line" sewer main. The planned improvement will not preclude access to either property or impact the district's ability to continue conducting business at the Warehouse or MSS.

The County has proposed a purchase price of \$5,660 for the 3,144 square foot easement and \$128 for the temporary easement.

Director Denholm made a motion to approve the two easement purchases by Spokane County. Director Green seconded the motion. The motion carried unanimously.

E. Award of Piano Contract

Learning Services Assistant Superintendent Ken Russell presented a recommendation from the Piano Music Committee to award the bid to purchase twelve pianos to Steinway Piano Gallery. This recommendation is based on a combination of cost and quality. Bids were received from four different vendors. Performing arts upgrades were a part of the bond approved by voters in February 2015.

Director Green made a motion to award the piano contract for the purchase of twelve pianos to Steinway Piano Gallery. Director Olson seconded the motion. The motion carried unanimously.

F. Award of Elementary Music Instruments Contract

Learning Services Assistant Superintendent Ken Russell presented a recommendation from elementary music teachers to award the bid for all xylophones, metallophones, glockenspiels and tubanos to West Music and the bid for Ghana djembes to Djembe Direct. Four vendors submitted bids for this one time purchase. Performing arts upgrades were a part of the bond approved by voters in February 2015.

Director Denholm made a motion to award West Music the bid for all elementary music instruments except djembes and to award Djembe Direct the bid for djembes. Director Olson seconded the motion. The motion carried unanimously.

G. Establish Calendar for 2015-2016 Board Meeting Dates

A draft calendar for 2015-2016 board meeting dates was before the board for consideration. Two public meetings are planned each month with the exception of December, July and August. Board meetings traditionally take place on the second and last Monday of each month beginning at 6 p.m. The suggested date for the first meeting in April is Wednesday, April 13, 2016, to allow board members to attend the National School Board Conference taking place April 9-11, 2016.

Director Denholm made a motion to establish the Board Meeting Calendar for 2015-2016, as presented. Director Green seconded the motion. The motion carried unanimously.

H. Employee Termination

At 2:30 p.m. Director Farley called for an Executive Session of approximately 10 minutes for the purpose of reviewing the performance of a public employee.

At 2:40 p.m. Director Farley returned the meeting to Open Session

Director Olson made a motion to terminate the employment of a maintenance department employee. Director Denholm seconded the motion. The motion carried unanimously.

VII. Reports

A. Financial Report for the month of July 2015

Business Services Director Mat Knott presented a brief financial report for the month of July 2015.

B. Student Services Report – Student Safety

Student Services Executive Director Jared Hoadley presented a brief report/update on student safety. Items of note included:

- Several staff members took part in a suicide prevention workshop on August 24.
- Once the maintenance department completes necessary repairs on doorframes in several district buildings, Ednetics will begin installing security access controls, surveillance equipment and intrusion detection technology with a target completion date of January 2016. Regarding “single-points of entry” design work must be completed before bids can be solicited. Discussion included the culture changes the introduction of these new security technologies will require.

- Mr. Hoadley explained the Hall Pass Visitor Management System. This program is a visitor registration system that enhances school security by reading a visitor's driver's license and checking sex offender databases. The school district has the opportunity to try this system, free of charge, in the upcoming school year. Mr. Hoadley reported both Mead High and Mt. Spokane have expressed interest in piloting the program. Discussion included the importance of not having students as first line public greeters, training, the potential for expansion and cost.

C. Capital Projects Report

Facilities and Planning Director Ned Wendle gave a brief report on the status of summer facility improvement projects. Brentwood, Evergreen, Farwell and Meadow Ridge have been recarpeted, Brentwood, Evergreen and Meadow Ridge have new roofs and the tracks at Mead High and Mt. Spokane have been resurfaced. Additionally, the cafeteria floor at Meadow Ridge is now vinyl rather than carpet and hardwood gym floors at Brentwood and Evergreen have been reclaimed and refinished. The Brentwood portables have been upgraded and Brentwood's exterior received a facelift thanks to new paint and the removal of old shrubs.

The Ed Specs process is underway for the new Northwood. Six construction firms sent representatives to the recent Northwood pre-submittal conference. It is anticipated a short list of potential contractors will be ready to be interviewed in late August/early September.

Discussion included change orders and the best way to communicate those to the board.

D. Learning Services Report

Learning Services Assistant Superintendent Ken Russell gave a brief report on the three days of administrator trainings that took place in mid August. He positively commented on the nice mix of veteran and new administrators who took part in these trainings.

E. Human Services Report

Human Services Assistant Superintendent Ralph Thayer reported there have been 148 posted positions this summer due to retirements, leaves, resignations and the creation of new positions. These include 99 certificated positions, 20 classified positions and 29 coaching positions. The district is in mediation with both the custodial and maintenance groups. Negotiations with the Mead Education Association are ongoing. There have been five bargaining sessions to date and both parties will gather again on August 31.

F. Superintendent's Report and Discussion Items

Superintendent Rockefeller reminded the board about the upcoming (September 3) annual district Welcome Back Day taking place at Mt. Spokane High School and spoke briefly about the fines imposed on the state legislature by the Supreme Court related to education funding.

VIII. Executive Session

At 3:30 p.m. Director Farley called for an Executive Session of approximately thirty minutes for the purpose of reviewing the performance of a public employee and negotiations.

At 4:00 p.m. Director Farley returned the meeting to Open Session. No other business was discussed and no action was taken.

IX. Adjourn

The meeting was immediately adjourned at 4:00 p.m.

President

Secretary