



**Minutes for the Regular Meeting of the Board of Directors
Monday, July 20, 2015**

The Board of Directors held a Regular Board Meeting on Monday, July 20, 2015. The meeting began at 2:00 p.m. and was held at the Mead School District Administration Office. Directors Farley, Denholm, O'Connor, Olson and Green were present. Also attending were Superintendent Tom Rockefeller, Assistant Superintendents Wayne Leonard, Susana Reyes and Pam Veltri and Executive Directors Jared Hoadley and Heather Havens. Assistant Superintendents Ralph Thayer and Ken Russell were excused.

I. Approval of Agenda

Director Olson made a motion to approve the agenda, as presented. Director O'Connor seconded the motion. The motion carried unanimously.

II. Approval of Minutes

Director O'Connor made a motion to approve the minutes of the Regular Board Meeting of June 22, 2015, and Board Retreat of July 9, 2015, as presented. Director Olson seconded the motion. The motion carried unanimously.

III. Remarks for the Good of the Schools

Business Services Assistant Superintendent Wayne Leonard introduced new Transportation Director Brian Liberg.

Two young men from Boy Scout Troup 218 were in attendance to fulfill requirements for their Citizenship and Community merit badge. The father of one of the boys, also in attendance, thanked the board for the many excellent opportunities the Mead School District provides for students.

IV. Continuing Business

**A. Second Reading Policy & Procedure 6896 Revision
Chemical Hazard Program**

Business Services Assistant Superintendent Wayne Leonard presented a revision to Policy and Procedure 6896, Chemical Hazard Program, for second reading consideration. The last time this policy/procedure was updated was January 25, 2010.

The proposed revision to both the policy and procedure is the removal of the word "material" from the term Material Safety Data Sheets. These reference materials are no longer referred to as Material Safety Data Sheets (MSDS). The name has been shortened to Safety Data Sheets (SDS). No changes were recommended at the June 22, 2015, first reading of this proposed policy/procedure revision.

Following discussion, Director Denholm made a motion to approve the revisions to Policy and Procedure 6896, Chemical Hazard Program, as presented. Director Olson seconded the motion. The motion carried unanimously.

**B. Second Reading Policy & Procedure 2410 Revision
Graduation Requirements**

Learning Services Assistant Superintendent Pam Veltri presented Policy & Procedure 2410 - Graduation Requirements - for second reading consideration. The last time the policy was updated was October 2013 and the last revision to the procedure was June 2006.

The major recommended revision to both the policy and procedure is the removal of all references to Advisory/Culminating Project. The state legislature, starting with the Class of 2015, removed this project as a graduation requirement. The Mead School District elected to continue this requirement for the Class of 2015.

Following study/review this past school year involving Learning Services staff, in conjunction with secondary administration and counselors, it was their consensus recommendation that the Advisory/Culminating Project be removed as a graduation requirement starting with the Class of 2016. Two minor corrections to the procedure were recommended at the first reading and those were incorporated into the presented draft document.

No second reading changes were recommended.

This was a non-action item.

V. New Business

A. Consent Agendas A & B

Director Green made a motion to approve Consent Agenda A, as presented. Director Olson seconded the motion. The motion carried unanimously.

Director O'Connor made a motion to approve Consent Agenda B, as presented. Director Green seconded the motion. The motion carried. Director Olson abstained from the vote.

B. Award of Security Contract

Student Services Executive Director Jared Hoadley presented a recommendation to award the security contract for the purchase and installation of access control systems, intrusion detection and IP video surveillance systems at all district schools (excluding Northstar) and District Office to Ednetics. Funds for these security enhancements were approved by Mead School District voters as part of the February 2015 Facilities Improvement Bond.

The Mead School District requested bid proposals with a due date of July 15, 2015. Two bids were received and Ednetics was the low bidder.

It is anticipated this security work will be completed by January 2016 with the majority of work done prior to the start of school or in the evening to mitigate the impact on student learning. The enhancements associated with this security contract piggyback on the work completed via the \$300,000 Emergency Response Grant the Mead School District received from OSPI in the summer of 2014.

Discussion included a summary of the new security equipment being purchased, the fact that single-points of entry must still be designed and bid, the new policies/procedures this new security technology will necessitate, as well as discussion and comment about the tight job specifications that were a part of this bid solicitation.

Director Denholm made a motion to award the security contract to Ednetics. Director Green seconded the motion. The motion carried unanimously.

**C. Resolution 15-10
General Fund Reimbursement**

Business Services Assistant Superintendent Wayne Leonard presented Resolution 15-10, General Fund Reimbursement, for board consideration.

Prior to passage of the February 2015 bond and receipt of bond proceeds, certain repairs and/or purchases were initiated that were intended to be a part of the bond package. These included repairs to the Meadow Ridge Elementary HVAC system and purchases of real estate property for future school use. A "Declaration of Official Intent" was signed by Superintendent Rockefeller on January 6, 2015, that allows the Capital Projects Fund to reimburse the General Fund for projects that were a part of the bond proposal. The reimbursement amount is \$344,769.68.

Director Olson made a motion to adopt Resolution 15-10, General Fund Reimbursement, as presented. Director O'Connor seconded the motion. The motion carried unanimously.

**D. Contract/Bargaining Agreement
Mead Principals' Association**

Superintendent Rockefeller reported that in early July 2015 the Mead Principals' Association and the Mead School District reached a tentative one-year contract agreement (July 1, 2015 – June 30, 2016). The association has ratified the tentative agreement. Superintendent Rockefeller provided a brief overview of the agreed upon contract changes.

Director O'Connor made a motion to approve the one-year contract agreement between the Mead Principals' Association and the Mead School District, as presented. Director Denholm seconded the motion. The motion carried unanimously.

E. Superintendent Contract Modification

On January 12, 2015, the board approved an extension of Superintendent Rockefeller's contract through June 30, 2018. The board and Superintendent Rockefeller signed a new three-year contract at that time. Director Denholm explained/proposed two changes to that contract.

Following discussion that included unanimous board thanks and appreciation for the leadership Dr. Rockefeller has provided to the district for many years, Director O'Connor made a motion to approve the proposed modifications to Superintendent Rockefeller's contract with the Mead School District. Director Green seconded the motion. The motion carried unanimously.

**F. Mt. Spokane High School Travel Request
DECA Nationals**

Student Services Executive Director Jared Hoadley presented for board consideration a travel request from the Mt. Spokane DECA program to attend the 2016 DECA National Conference in Nashville, Tennessee, April 21-27, 2016.

Students must qualify for this tournament so the exact number of those who will attend is yet to be determined. For many years qualifying DECA students from Mt. Spokane High School have attended this tournament. Mt. Spokane DECA advisor David Whitehead will be the supervisor for this trip.

Director Denholm made a motion to approve the request for qualifying Mt. Spokane DECA students and their advisor David Whitehead to travel to Nashville, Tennessee, April 21-27, 2016, to compete at the DECA National Conference, as presented. Director Green seconded the motion. The motion carried unanimously.

**G. Mt. Spokane High School Student Travel Proposal
New York Marketing Experience**

Student Services Executive Director Jared Hoadley presented for board consideration a travel request from the Mt. Spokane DECA program to travel to New York City, April 1-7, 2016. Students from Mt. Spokane participated in this same marketing experience in both 2009 and 2013.

By November 30, 2015, a minimum of eight students must commit to the trip or it will be cancelled. Mt. Spokane DECA advisor David Whitehead will be the supervisor for this trip.

Director Olson made a motion to approve the request for Mt. Spokane DECA students and their advisor David Whitehead to travel to New York City, April 1-7, 2016, to take part in a marketing experience, as presented. Director O'Connor seconded the motion. The motion carried unanimously.

H. Award of Midway and Shiloh Hills Architect Contract

Business Services Assistant Superintendent Wayne Leonard presented a recommendation from the Midway/Shiloh Hills Architect Selection Committee to award the design for the modernization of Midway and Shiloh Hills and associated campus improvements to MMEC Architecture.

This recommendation follows a four-step selection process that included screening, interviews, visits to representative projects and reference checks. Committee members were: Board Director Denny Denholm, Business Services Assistant Superintendent Wayne Leonard, Director of Facilities

and Planning Ned Wendle, Shiloh Hills Principal Laura Duchow and Midway Principal Kevin Peterson.

Following board approval, OAC (project management firm assisting with the rebuilding of Northwood and modernization of Midway and Shiloh Hills) will work with district administrative staff to negotiate a contract and fees with MMEC Architecture. This contract recommendation will be brought back to the board for final approval.

Director Denholm was very complementary of the selection process adding that both Kevin Peterson (Midway principal) and Laura Duchow (Shiloh Hills principal) were very impressed with the value and quality of MMEC's work.

Director Farley thanked both the Midway/Shiloh Hills Architect Selection Committee and the Northwood Middle School Architect Selection Committee for their work.

Director Denholm made a motion to approve MMEC Architecture to complete the architectural design for the modernization of Midway and Shiloh Hills and associated campus improvements. Director Olson seconded the motion. The motion carried unanimously.

VI. Reports

A. Financial Report for the month of June 2015

Assistant Superintendent of Business Services Wayne Leonard presented a brief financial report for the month of June 2015.

B. Special Services Report

Special Services Assistant Superintendent Susana Reyes presented a Special Services Department update including a brief summary of the work of the new Behavioral Intervention Specialists. Items of note included the upcoming addition of two new Developmental Learning Center classrooms (grades K-2 and grades 3-6) at Evergreen Elementary and consolidation/relocation of the Early Learning Centers to one location (Brentwood). In 2014/2015 Behavioral Intervention Specialists provided services for 37 students (25 special education, 8 general education and 4 Section 504).

C. Learning Services Report

Learning Services Assistant Superintendent Pam Veltri presented a brief report on FAST, the new universal screener that will be implemented in the 2015-2016 school year at the elementary level. She reported training on this new screener is scheduled for August 13 and August 14. Additional items of note included (1) the addition of all-day kindergarten at Evergreen (Farwell also qualified for all-day K funding but, at this time, there is insufficient classroom space to accommodate the program) and (2) interviews for two elementary Principal Assistant positions will take place on August 11.

D. Superintendent's Report and Discussion Items

Superintendent Rockefeller gave a brief report on the Boundary Review Committee slated to begin work in the fall. The chairman for this committee will be Andy Buell. The need for additional space to accommodate all day kindergarten at all elementary schools was also discussed.

Superintendent Rockefeller and Business Services Assistant Superintendent Wayne Leonard reviewed and distributed a draft copy of the 2015-2016 budget. Items of note included the 3% state COLA, the increased cost of state retirement and health benefits, and a notation that there are monies earmarked in the budget for curriculum adoption/s and an increase in funds to replace some of the district's oldest buses.

VII. Executive Session

At 3:00 p.m. Director Farley called for an Executive Session of approximately one hour for the purpose of reviewing the performance of a public employee.

At 4:00 p.m. Director Farley returned the meeting to Open Session. No other business was discussed and no action was taken.

VIII. Adjourn

The meeting was immediately adjourned at 4:00 p.m.

President

Secretary