



Minutes for the Regular Meeting of the Board of Directors Monday, April 27, 2015

The Board of Directors held a Regular Board Meeting on Monday, April 27, 2015. The meeting began at 6:00 p.m. and was held at the Mead School District Administration Office. Directors Farley, Denholm, O'Connor, Olson and Green were present. Also attending were Superintendent Tom Rockefeller, Assistant Superintendents Ralph Thayer, Wayne Leonard, Ken Russell and Pam Veltri and Executive Directors Jared Hoadley and Heather Havens. Assistant Superintendent Susana Reyes was excused.

I. Approval of Agenda

Director Denholm made a motion to approve the agenda, as presented. Director Green seconded the motion. The motion carried unanimously.

II. Approval of Minutes

Director Olson made a motion to approve the minutes of the Regular Board Meeting of April 13, 2015, as amended (removed the reference to "text messaging" in item VI.C.). Director O'Connor seconded the motion. The motion carried unanimously.

III. Remarks for the Good of the Schools

ASB President Kylie Cromer presented a brief review of the academic, athletic, leadership and music events recently completed and upcoming at Mead High School. May events include: Talent Show, Student Directed One-Act Plays, Senior Awards Evening, National Honor Society Induction and Senior Mother/Daughter Tea. Representing Mead High School at the annual GSL Scholar Athletes luncheon were Hannah Bjerkestrand and A.J. Layton. They both have a 4.0 GPA and are multi-sport athletes.

Learning Services Executive Director Heather Havens announced Shiloh Hills Elementary School will be presented with their Washington Achievement Award at a ceremony taking place at ESD101 on April 28th beginning at 9:30 a.m. Shiloh Hills is being honored in two categories - English Language Acquisition and High Progress.

Superintendent Rockefeller congratulated Kevin Peterson (Midway Principal) and Ken Russell (Learning Services Assistant Superintendent) on successfully defending their doctoral dissertations. Both will graduate with an Ed.D. from WSU in May.

Director Green reported she and Director O'Connor had the privilege of serving as Senior Presentation Panelists at Mead High School. Her comments included, "It was amazing to see the maturity of the students."

Director Olson positively commented on the \$3,000 scholarship presented to Mead High School's Elizabeth McKee at the annual Spokane Scholars banquet for her 2nd place finish in the English category.

IV. Continuing Business

A. Bond Sale Update

Business Services Assistant Superintendent Wayne Leonard, filing in for Jon Gores of D.A. Davidson, highlighted four main topics pertaining to the sale of voter approved bonds. These included Bond Sale Goals, a Market Update, the Financing Plan and the Bond Sale Schedule.

The first set of bonds (\$48,000,000), scheduled for sale in mid May, will close on or about May 27, 2015. It is projected the second set of bonds (\$21,500,000) will be sold in December of 2016. Other goals include keeping the total bond tax rate at or below the advertised \$1.42/\$1,000 of assessed value and structuring the sale so there will be a step down in the tax rate in 2025 providing capacity for future bonds. Once a bond sale has closed the district has three years to

spend the funds. Wayne Leonard and Ned Wendle plan to be in Seattle on May 13th for the sale of the first set of bonds.

B. Curriculum Adoption – engageNY (Eureka) Instructional Materials

Learning Services Assistant Superintendent Pam Veltri presented for board consideration a recommendation to adopt the engageNY (Eureka) math instructional materials for elementary students. This curriculum adoption was presented as a non-action item at the April 13, 2015, school board meeting.

Representatives from the Math Task Force, following study and research into math curriculums that would align with Common Core Math Standards, presented engageNY (Eureka) to the Instructional Materials Review Committee on April 2, 2015. The Instructional Materials Review Committee recommended adoption of the engageNY (Eureka) instructional materials with the understanding these instructional materials would be used for three years and then reviewed to see if any updated or new materials were available that might better meet the needs of Mead students.

Dr. Veltri, responding to a question raised at the April 13, 2015, school board meeting, reported a move away from paper copies to a digital format would require increasing our wireless access points. It is estimated this would cost approximately \$380,000.

Director O'Connor, who met with Learning Services Assistant Director Kim Montecucco to learn more about the engageNY curriculum, reported the online materials will be helpful to parents as they work with their children. Director Farley mentioned the possibility of having computers in school libraries available for parents who do not have online access at home.

Director O'Connor made a motion to adopt the engageNY (Eureka) math curriculum/instructional materials for Mead School District elementary students. Director Denholm seconded the motion. The motion carried unanimously.

**C. Second Reading Policy & Procedure 3115 Revision
Homeless Students: Enrollment Rights and Services**

Student Services Executive Director Jared Hoadley presented a revision to Policy & Procedure 3115 – Homeless Students: Enrollment Rights and Services – for second reading consideration. The last time this policy/procedure was updated was June 27, 2011.

During the recent Consolidated Program Review it was brought to the district's attention that Policy/Procedure 3115 must be revised in order to comply with the mandates of the federal McKinney-Vento legislation. The proposed policy/procedure revision is identical to the WSSDA sample policy and procedure with the exception of the last paragraph where "or designee" was added.

There were no changes recommended at the April 13, 2015, first reading.

Director Green made a motion to approve the revisions to Policy & Procedure 3115, Homeless Students: Enrollment Rights and Services, as presented. Director Denholm seconded the motion. The motion carried unanimously.

**D. Second Reading Policy 3120 Revision
Enrollment**

Student Services Executive Director Jared Hoadley presented a revision to Policy 3120 – Enrollment– for second reading consideration. The last time this policy was updated was July 11, 2011.

During the recent Consolidated Program Review it was brought to the district's attention that Policy 3120 is in need of revision. The recommended change addresses proof of residency requirements particularly for McKinney-Vento students. WSSDA Sample Policy 3120 was used as a template for the proposed revision.

There were no changes recommended at the April 13, 2015, first reading.

Director Olson made a motion to approve the revision to Policy 3120, Enrollment, as presented. Director Denholm seconded the motion. The motion carried unanimously.

**E. Second Reading Policy & Procedure 3207 Revision
Prohibition of Harassment, Intimidation and Bullying**

Student Services Executive Director Jared Hoadley presented a revision to Policy & Procedure 3207 - Prohibition of Harassment, Intimidation and Bullying - for second reading consideration. The last time this policy/procedure was updated was August 22, 2011.

During the recent Consolidated Program Review it was brought to the district's attention that this policy and procedure must be updated/revise to comply with OSPI revised rules (effective December 2014). The presented draft policy and draft procedure are identical to the WSSDA sample policy and procedure.

There were no changes recommended at the April 13, 2015, first reading.

Following discussion that included reporting concerns when a student feels they are being harassed, intimidated or bullied by an adult, how the district handles and tracks habitual patterns of harassment, intimidation or bullying and the accessibility of the HIB Incident Reporting Form, Director Green made a motion to table a vote on revisions to Policy and Procedure 3207, Prohibition of Harassment, Intimidation and Bullying. Director Olson seconded the motion. The motion carried unanimously.

**F. Second Reading Policy & Procedure 3210 Revision
Nondiscrimination**

Student Services Executive Director Jared Hoadley presented a revision to Policy & Procedure 3210 - Nondiscrimination - for second reading consideration. The policy was last updated on January 8, 2007, and the procedure was last updated on March 26, 2012.

During the recent Consolidated Program Review it was brought to the district's attention that Policy/Procedure 3210 must be updated/revise to comply with OSPI revised rules (effective December 2014) and recent guidance provided by the U.S. Department of Education Office for Civil Rights. The presented drafts are identical to the WSSDA sample policy and procedure.

No changes were recommended at the April 13, 2015, first reading.

Director O'Connor made a motion to approve the revisions to Policy & Procedure 3210, Nondiscrimination, as presented. Director Denholm seconded the motion. The motion carried unanimously.

VI. New Business

A. Consent Agenda

Director Denholm made a motion to approve the Consent Agenda, as presented. Director Green seconded the motion. The motion carried unanimously.

**B. Resolution 15-3
Transportation Vehicle Fund Transfer**

Business Services Assistant Superintendent Wayne Leonard presented Resolution 15-3, Transportation Vehicle Fund Transfer, for board consideration.

The 2014-2015 budget adopted by resolution on August 18, 2014, indicated there would be a transfer of \$500,000 from the General Fund to the Transportation Vehicle Fund for the purchase of school buses. Resolution 15-3 authorizes the actual transfer of these funds. The district plans to purchase five to six used (2002 model year) buses this year, which will allow the retirement of some of our oldest (1989) buses.

Director Green made a motion to adopt Resolution 15-3, as presented. Director Olson seconded the motion. The motion carried unanimously.

**C. First Reading Policy & Procedure 5253 Adoption
Maintaining Professional Staff/Student Boundaries**

Human Services Director Keri Hutchins presented Policy & Procedure 5253 - Maintaining Professional Staff/Student Boundaries - for first reading consideration. If adopted this would be a new policy/procedure for the Mead School District.

Recent employee/student situations, brought to the attention of the district's Human Services Department, have highlighted the need for a policy and procedure that clearly sets forth appropriate expectations and boundaries when it comes to employee/student interactions.

WSSDA Sample Policy and Procedure 5253 were used as templates for the presented draft policy and procedure.

Discussion included the need to include, in the procedure, a reference to when current employees will receive initial training on appropriate staff/student boundaries.

This was a non-action item.

**D. First Reading Policy & Procedure 3211 Adoption
Transgender Students**

Student Services Executive Director Jared Hoadley presented Policy & Procedure 3211 - Transgender Students - for first reading consideration. If adopted this would be a new policy and procedure for the Mead School District.

During the recent Consolidated Program Review it was brought to the district's attention that this policy and procedure should be adopted to assure the rights of transgender students are protected.

The presented draft policy and procedure are identical to the WSSDA sample policy/procedure.

Discussion included concerns around policy implementation and the presence of conflicting tell/don't tell concepts. Director Farley invited Mr. Hoadley to contact him to discuss these areas of concern before bringing the policy/procedure back for a second reading.

This was a non-action item.

E. Athletic Code Revision

Students Services Executive Director Jared Hoadley presented a revision to the current high school athletic code for board consideration. These revisions are recommended by the Mt. Spokane High School and Mead High School athletic directors and include changes to the 20% lost contests section, the 40% lost contests section and the required chemical/tobacco use education program section.

Discussion included the scenario where a student leaves a situation and self-reports but refuses to name others who were involved, and the need for the two athletic directors to be in attendance to answer questions regarding the proposed revisions.

This was a non-action item.

VI. Reports

A. Financial Report for the month of March 2015

Business Services Assistant Superintendent Wayne Leonard presented a brief financial report for the month of March 2015.

B. Learning Services Report

Learning Services Executive Director Heather Havens reported a decision has been made regarding the selection of a universal screener, which is a requirement of the new 3rd Grade Reading Bill. The selection process included narrowing the potential options down to two screeners - FastBridge and MAP (Measurement of Academic Progress). Training was then provided to a cross-section of administrators and teachers on both screeners with FastBridge emerging as the consensus

selection. FastBridge is teacher friendly with a consistent report formatting. Students will be tested three times each year. Another contributing factor in the selection of FastBridge was the cost. FastBridge is \$6 per student and MAP is \$12 per student.

C. Safety Task Force Update/Report

Student Services Executive Director Jared Hoadley, following voter approval of the February 2015 Facilities Improvement Bond, reconvened the Safety Task Force to solicit their input and help in prioritizing the district's safety/security needs that were identified by the group in 2013. Mr. Hoadley shared the top seven task force safety concerns, which included a single point of entry for each building identified as the number one, top priority item.

Discussion included the need for a culture change in conjunction with limiting building access points, and the need to train staff to become a part of the safety culture.

D. Capital Projects Update

Director of Facilities and Planning Ned Wendle reported the architect hiring process for the three Flagship Projects has started with proposals from interested firms due May 5, 2015. He asked for a board volunteer to serve on the two Architectural Selection Committees (Northwood and Shiloh/Midway) who will screen potential architects the week of May 11-15 and develop a short list of two to four firms who will be interviewed the week of June 1st. (Director Olson offered to serve on the Architectural Selection Committees with Director Denholm stating he would be a backup.)

Projects scheduled for completion during the summer of 2015 include: (1) resurfacing of the track at both Mt. Spokane High School and Mead High School, (2) new carpet at Brentwood, Evergreen, Farwell and Meadow Ridge and (3) new roofs at Brentwood, Evergreen and Meadow Ridge.

A Capital Projects Budget Extension Resolution will be brought to the board for their consideration/adoption at the May 26, 2015, school board meeting.

E. Superintendent's Report and Discussion Items

Superintendent Rockefeller gave a short legislative update. He additionally reported Riverpoint Academy is holding a Silent Auction on Tuesday, April 28th in the evening and the interviews for Mead High School principal will take place on Tuesday, April 28th. The principal openings at Midway and Prairie View are posted.

VII. Executive Session

At 7:45 p.m. Director Farley called for an executive session of approximately one hour for the purpose of reviewing the performance of a public employee.

At 9:00 p.m. Director Farley returned the meeting to open session. No other business was discussed and no action was taken.

VIII. Adjourn

The meeting was immediately adjourned at 9:00 p.m.

President

Secretary