



**Minutes for the Regular Meeting of the Board of Directors
Monday, April 8, 2013**

The Board of Directors held a Regular Board Meeting on Monday, April 8, 2013. The meeting began at 6:00 p.m. and was held at M.E.A.D. Directors Farley, Denholm, O'Connor, Hunt and Olson were present. Also attending were Superintendent Tom Rockefeller, Assistant Superintendents Wayne Leonard and Ralph Thayer and Executive Director Jared Hoadley. Deputy Superintendent Dan Butler and Executive Director Dorcas Wylder were excused.

I. Approval of Agenda

Director Hunt made a motion to approve the agenda as presented. Director Denholm seconded the motion. The motion carried unanimously.

II. Approval of Minutes

Director Olson made a motion to approve the minutes of the Regular Board Meeting of March 25, 2013, as presented. Director O'Connor seconded the motion. The motion carried unanimously.

III. Remarks for the Good of the Schools

Travis Widmer, 2013-14 ASB President, presented a brief review of the academic, athletic, leadership and music events recently completed and upcoming at Mt. Spokane High School. Now that spring break is over Travis reported he will be the spokesperson for Mt. Spokane at board meetings replacing outgoing ASB President Sam Stuart. The Mt. Spokane spring sport teams are all doing well, the school-wide March Madness Food Drive brought in 2,366 lbs. of food and the school will host its spring blood drive on April 25.

Executive Director of Student Services Jared Hoadley reported that the 3rd Annual "Show & Shine" Car Show is set for September 7, 2013, at Mt. Spokane High School. Mr. Hoadley shared a booklet/publication that features upcoming car shows in the area, including this event.

IV. Council for Learning Improvement Report - M.E.A.D.

On behalf of the M.E.A.D. community, principal Bruce Olgard welcomed all in attendance and introduced nine M.E.A.D. students who presented a brief drum recital. The drums are a new acquisition for M.E.A.D. (November 2012) and were purchased with Medicaid monies.

Mr. Olgard next introduced student Cassie Gordon who shared the highlights of a "year at M.E.A.D.," which included team building activities, the Mt. Rainier five-day field trip, Community Nights and an explanation of Core, one of two programs offered at the school. M.E.A.D. is a drug-free, project-based school with an emphasis on each student becoming an asset to the community. Cassie concluded her presentation by reading an essay she wrote on the benefits of the learning experience offered at M.E.A.D. Cassie's post-high school plans include attending college to become a pharmacist.

Mr. Olgard concluded the presentation by asking if there were any questions about the project based learning taking place at M.E.A.D., sharing public feedback comments from the March 2013 M.E.A.D. Museum/Community Night and inviting those in attendance to the next Community Night scheduled for April 30 where the topic will be cells and cancer.

The board thanked Mr. Olgard, Ms. Gordon and the student performers for their presentation and followed-up with questions about the top three areas in need of learning improvement at M.E.A.D., what does project-based learning look like at M.E.A.D., do students receive letter grades vs. a pass/fail grade and the instruction time allocated to Core.

V. Alternative Learning Education (ALE) Annual Report

Fulfilling the requirements of WAC 392-121-182 Bruce Olgard, principal for the ALE programs in the Mead School District, presented the 2012-13 ALE Annual School Board Report. This annual report included a review of the following for both M.E.A.D. and Five Mile Prairie School:

- a) Documentation of ALE student headcount and full-time equivalent enrollment claimed for basic education funding;
- b) Identification of the overall ratio of certificated instructional staff to full-time equivalent students enrolled in each ALE program;
- c) A description of how each program supports the district's overall goals and objectives for student academic achievement; and
- d) Results from self-evaluations.

VI. Continuing Business

A. Third Reading Policy 3416 Revision - Medication

Executive Director of Student Services Jared Hoadley presented a revision to Policy 3416 - Medication - for third reading. The last time this policy was updated was July 28, 2003. House Bill 2247, amending RCW 28A.210.260 and RCW 28A.210.270 became law on June 7, 2012. This house bill expands the types of medication a registered nurse or advanced registered nurse practitioner may delegate to a public or private school employee to administer. The amended law expands the approved administration list from oral medications to include topical medication and eye drops or ear drops.

At the first reading of the policy revision it was recommended the policy include a reference to inhalers and EpiPins. A paragraph referencing Policy 3419, Self-Administration of Asthma and Anaphylaxis Medications, was added. No changes were recommended at the second reading.

Director Olson made a motion to approve the revision to Policy 3416, Medication, as presented. Director O'Connor seconded the motion. The motion carried unanimously.

VII. New Business

A. Consent Agendas A & B

The board engaged in a lengthy discussion regarding the two "leave without pay" requests from transportation employees that were tabled at the March 25, 2013, board meeting. The history of "leave without pay" requests for both of these individuals is lengthy and the reoccurring nature of not just these two "leave without pay" requests, but similar requests from other employees, is an ongoing board concern.

The board expressed their appreciation to Assistant Superintendent of Human Services Ralph Thayer for the good job he has done communicating with employees about "leave without pay" requests. However, they would like to see the development of a new Leave Without Pay Request Form, similar to the Student Travel Request Form instituted a few years ago, which would include a recommendation from the employee's immediate supervisor/administrator regarding the request. It is their desire this new form take effect September 1, 2013 and that the district communicate with each bargaining group regarding future "leave without pay" requests.

Director Denholm made a motion to approve Consent Agenda A as presented. Director Olson seconded the motion. The motion carried.

Director O'Connor made a motion to approve Consent Agenda B as presented. Director Denholm seconded the motion. The motion carried. Director Olson abstained from the vote.

B. 2014-2015 Calendar

Assistant Superintendent of Human Services Ralph Thayer presented the 2014-2015 calendar option selected by the majority of Mead School District staff members in a recent vote. Staff was provided with two options for consideration. They selected Option A, which has Monday, November 10, 2014, as a "no school" day making November 8-11 a four-day weekend because Veteran's Day falls on a Tuesday in 2014. Both calendar options were presented to the board for their review at the March 11, 2013, board meeting.

Director Hunt made a motion to approve the 2014-2015 Mead School District Calendar as presented. Director O'Connor seconded the motion. The motion carried unanimously.

C. Resolution 13-3

Transfer of Funds – General Fund to Capital Projects Fund

Assistant Superintendent of Business Services Wayne Leonard presented Resolution 13-3, Transfer of Funds – General Fund to Capital Projects Fund, for board adoption. The Mead School District has several capital projects that need to be completed/undertaken and the funds currently available in the capital projects fund are insufficient to cover the cost of said projects. Therefore, a transfer of \$500,000 from the general fund to the capital projects fund is requested. Projects include roof repair work at Northwood Middle School and District Office, sewer hook-up for Northwood, Farwell and Midway and real estate purchase/s adjacent to the MSS site. It is anticipated the unreserved balance of the general fund for the 2012-2013 fiscal year is sufficient to make this transfer.

Director Denholm made a motion to adopt Resolution 13-3, as presented. Director Olson seconded the motion. The motion carried unanimously.

D. Resolution 13-4

Interfund Loan

Assistant Superintendent of Business Services Wayne Leonard presented Resolution 13-4, Interfund Loan, for board adoption. The district recently ordered three new buses with delivery anticipated in mid to late summer. Those buses arrived early presenting a payment dilemma. The district planned to use depreciation money from the state to pay for the buses and those funds will not be available until summer.

Per board direction on March 25, 2013, this resolution was prepared authorizing a loan/transfer from the General Fund to the Transportation Vehicle Fund in the amount of \$175,000 to pay for the buses. The loan will be repaid with interest, when transportation depreciation monies are received from the state in the summer.

Director Olson made a motion to adopt Resolution 13-4, as presented. Director Hunt seconded the motion. The motion carried unanimously.

VIII. Reports

A. Superintendent's Report

Superintendent Rockefeller gave a progress report on the Prairie View Elementary boundary study indicating a report would be forthcoming. Several board members will be honored at a NEWSA luncheon on April 19 recognizing their length of service to the district. Regarding a complaint about the showing of a video from the Freedom from Religion Foundation, Superintendent Rockefeller reported that even though the video was used as part of a critical thinking exercise, not primary instruction, it has been removed as a part of any instruction. The open Mead High School principal position closes April 10. To date there are 10 applicants. In conclusion Superintendent Rockefeller reported that the district has five individuals involved in the WSU Superintendent's Cohort Program with four of these individuals completing the program in April. WSU hopes to attend an upcoming board meeting to briefly report on the program and acknowledge these individuals.

IX. Executive Session

At 7:07 p.m. Director Farley called for an Executive Session of approximately 30 minutes for the purpose of reviewing the performance of a public employee.

At 7:40 p.m. Director Farley returned the meeting to open session. No other business was discussed and no action was taken.

X. Adjourn

The meeting was immediately adjourned at 7:40 p.m.

President

Secretary