



Minutes for the Regular Meeting of the Board of Directors Monday, March 25, 2013

The Board of Directors held a Regular Board Meeting on Monday, March 25, 2013. The meeting began at 6:00 p.m. and was held at the Mead School District Administration Office. Directors Farley, Denholm, O'Connor, Hunt and Olson were present. Also attending were Superintendent Tom Rockefeller, Assistant Superintendents Wayne Leonard and Ralph Thayer and Executive Directors Jared Hoadley and Dorcas Wylder. Deputy Superintendent Dan Butler was excused.

I. Approval of Agenda

Director Denholm made a motion to approve the agenda as presented. Director Hunt seconded the motion. The motion carried unanimously.

II. Approval of Minutes

Director Olson made a motion to approve the minutes of the Regular Board Meeting of March 11, 2013, and Special Board Meeting of March 15, 2013, as presented. Director O'Connor seconded the motion. The motion carried unanimously.

III. Remarks for the Good of the Schools

Members of the Northwood afterschool STEM Club recently took first place in the state CEFPI School of the Future Competition, which qualified them for the regional event where they earned third place honors. Students Holly Broughton, McKenna DeWeese, Daniel Delane, Jacob Broemeling, Crystal Henderson and Robyn Villnes were in attendance, along with club advisors/Northwood teachers April Beck-Friends and Dave Gamon. Students explained the challenge they undertook to envision and design a school of the future.

Using architectural drawings and a model of their vision for a new Northwood located on the old Kaiser Aluminum site, students reviewed the five step design thinking process they used, including their consultation with local architect Greg McCracken. Students explained the core values of the design: safety, community and STEM based education.

The board expressed their appreciation for the hard work and outstanding accomplishments of the group wondering if they were really only in middle school? The group's project was on display at the recent Mead School District STEM Open House and students have been asked to present at an architect convention scheduled for June in Spokane.

Eric Bjerkestrand, current ASB President, accompanied by several members of the ASB class, presented a brief review of the academic, athletic, leadership and music events recently completed and upcoming at Mead High School. The state champion girls basketball team was recently honored at a luncheon in Olympia hosted by Governor Inslee, the spring play "Almost, Maine" just concluded a successful run, Coffee House - featuring 15-20 acts - takes place Wednesday, March 27, and 123 students attended Spring Leadership Camp. The popular "Mother/Son, Father/Daughter Dance" is scheduled after spring break.

Prairie View parent Stephanie Alcock addressed the board regarding current Prairie View boundary concerns and the fact the school does not have sufficient space to accommodate the students who live within said boundaries. She has a Prairie View 6th grader. He will be going to Northwood next year, which means her incoming kindergarten student will not be granted a "grandfathered" spot at Prairie View and therefore faces the potential of being shuttled to another district elementary school.

Superintendent Rockefeller reported it has been seven years since the district studied and realigned boundaries. He explained the significance of a seven-year, K-6 grade cycle indicating it would be his recommendation it is now time to study/review enrollment projections and elementary school boundaries particularly on the Northwood/Mead High School side of the district. Superintendent Rockefeller went on to explain the district has a long-standing history of shuttling students between elementary schools as needed. He emphasized the district's priority is to serve the students who live within the Mead School District boundaries. The district has placed a cap on accepting non-resident students.

Director Denholm commented on the need for accurate enrollment numbers/projections before making any boundary related decisions. Director Olson remembered there was an 18-month study prior to building Prairie View that included an initial enrollment projection of 325 students. There was even talk of the need to shuttle students to Prairie View. The school opened with over 500 students - a testament to the good education provided at Mead schools.

President Farley thanked Ms. Alcock for her attendance and concern. The board is aware of the Prairie View situation and is directing district staff to begin looking at potential long-term solutions for board consideration.

Director Olson positively commented on the audit exit conference he and Director O'Connor attended that morning. For seven consecutive years, under the outstanding leadership of Assistant Superintendent of Business Services Wayne Leonard, the district has had no audit findings and no management letters. State auditors reported all internal controls look good.

Executive Director of Student Services Jared Hoadley provided a brief Safety Task Force update highlighting the members of the committee and their work to date.

Executive Director Hoadley additionally shared information regarding the opportunity for the district to have the services of a mental health therapist on site with time split between Shiloh Hills and Mountainside. Other than providing a space for the therapist to work there would be no cost to the district. The therapist would see only students who are already receiving services and the benefit would be that students would not miss appointments because of transportation issues. Funding is provided via a grant similar to the grant that provides funding for district resource officers.

IV. Continuing Business

A. Second Reading Policy 3416 Revision - Medication

Executive Director of Student Services Jared Hoadley presented a revision to Policy 3416 - Medication - for second reading. The last time this policy was updated was July 28, 2003. House Bill 2247, amending RCW 28A.210.260 and RCW 28A.210.270 became law on June 7, 2012. This house bill expands the types of medication a registered nurse or advanced registered nurse practitioner may delegate to a public or private school employee to administer. The amended law expands the approved administration list from oral medications to include topical medication and eye drops or ear drops.

At the first reading of the policy revision it was recommended the policy include a reference to inhalers and EpiPins. A paragraph referencing Policy 3419, Self-Administration of Asthma and Anaphylaxis Medications, was added.

No action was requested. The policy revision will be brought back as an action item at the next board meeting.

V. New Business

A. Consent Agenda

There was discussion regarding the late addition of two "leave without pay" requests from transportation employees. Director Denholm made a motion to approve the Consent Agenda minus those two "leave without pay" requests. (A decision on those requests was tabled until the April 8, 2013 board meeting.) Director Olson seconded the motion. The motion carried unanimously.

B. Sewer Contract Award

Director of Facilities and Planning Ned Wendle presented information on the recent bidding process for septic tank removal and sewer hook up at Northwood Middle School, Farwell Elementary and Midway Elementary. Bowen Brothers Construction was the low bidder at \$143,811.56. Work is scheduled to begin June 18, 2013 and the job is to be substantially completed by August 23, 2013.

After discussion Director Denholm made a motion to award the sewer contract work at Northwood Middle School, Farwell Elementary and Midway Elementary to Bowen Brothers Construction. Director O'Connor seconded the motion. The motion carried unanimously.

VIII. Reports

A. Financial Report for the month of February 2013

Assistant Superintendent of Business Services Wayne Leonard presented a brief financial report for the month of February 2013.

Assistant Superintendent Leonard also shared that the district recently ordered three new buses with delivery anticipated in mid to late summer. Those buses arrived early presenting a payment dilemma. The district planned to use depreciation money from the state to pay for the buses and those funds will not be available until summer. In order to use the buses now they must be paid for.

After discussing several payment options the board directed Assistant Superintendent Leonard to prepare the necessary resolution, for action at the next board meeting, to authorize a loan/transfer from the General Fund to the Transportation Vehicle Fund to pay for the buses. This loan will be repaid when transportation depreciation monies are received this summer.

B. Healthy Youth Survey Report

Director of Elementary Education Kim Montecucco gave a brief report on the results from the Healthy Youth Survey taken by district 6th, 8th and 12th graders in the fall. This survey is given every two years and the Mead District has participated since 2004. Ms. Montecucco shared that the survey results are used by middle schools and high schools and shared with elementary school social workers and 6th grade teachers.

C. TPEP Update

Learning Services Executive Director Dorcas Wylder gave a brief TPEP update. 120 teachers are involved this year: 39 high school teachers, 19 middle school teachers and 62 elementary teachers. This group plus principals have participated in 32 hours of training so far this year and will participate in an additional 2.5 days comprised primarily of learning walks. The learning walks that have taken place to date have been very powerful and have received many positive comments. District principals will have, by the end of the school year, participated in an additional 4.5 days of TPEP training.

Director O'Connor commented that she had the opportunity to go on learning walks at Shiloh Hills. She found them very encouraging. She witnessed outstanding differentiated learning and reported the continuity and flow of instruction was incredible.

In conclusion Ms. Wylder stated that, considering all the staff development associated with TPEP, it is her opinion learning walks are the most powerful because they have the potential to "change practices."

D. Superintendent's Report

Superintendent Rockefeller had nothing to report.

VII. Executive Session

At 7:30 p.m. Director Farley called for an Executive Session of approximately 30 minutes for the purpose of reviewing the performance of a public employee.

At 8:00 p.m. Director Farley returned the meeting to open session. No other business was discussed and no action was taken.

IX. Adjourn

The meeting was immediately adjourned at 8:00 p.m.

President

Secretary