



## Minutes for the Regular Meeting of the Board of Directors Monday, January 28, 2013

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The Board of Directors held a Regular Board Meeting on Monday, January 28, 2013. The meeting began at 6:00 p.m. and was held at the Mead School District Administration Office. Directors Farley, Denholm, O'Connor, Hunt and Olson were present. Also attending were Superintendent Tom Rockefeller, Assistant Superintendents Wayne Leonard and Ralph Thayer and Executive Directors Dorcas Wylder and Jared Hoadley. Deputy Superintendent Dan Butler was excused.

### **I. Approval of Agenda**

Director Hunt made a motion to approve the agenda as presented. Director Olson seconded the motion. The motion carried unanimously.

### **II. Approval of Minutes**

Director Olson made a motion to approve the minutes of the Regular Board Meeting of January 7, 2013, as presented. Director O'Connor seconded the motion. The motion carried unanimously.

### **III. Proclamation – Board of Directors Recognition**

Superintendent Tom Rockefeller read a School Board Recognition Proclamation from outgoing Governor Gregoire and thanked the Board of Directors for their dedication and commitment to district students, staff and community. The Mead District is very fortunate to have school board members, with a combined 79 years of service, who are outstanding volunteers and champions for public education.

Both the Mt. Spokane High School and Mead High School ASB officers and their advisors, Nancy Butz and Randy Mickelsen, were in attendance to express their appreciation for the school board. Each school prepared a "Thank You" banner and presented directors with homemade cookies.

Mead High School ASB advisor Randy Mickelsen, on behalf of all Mead Schools, thanked the board for all they do.

### **IV. Remarks for the Good of the Schools**

Executive Director of Student Services Jared Hoadley shared that he has had many positive conversations and received numerous helpful emails from parents and community members regarding school safety. Mr. Hoadley shared that school safety/security generally falls into two categories: the saving of lives and the security of property. He and Facilities Director Ned Wendle have had, and will continue to have, conversations with a number of security firms around both of these safety categories. He invited those in attendance to feel free to call him with any questions regarding school safety.

Outgoing Mead High School ASB officers introduced the following newly elected ASB officers:

- President: Max Alley
- Vice President: A.J. Roberts
- Treasurer: Mason Douglass
- Secretary: Rachel White
- Public Relations: Hannah Magee
- Sergeant of Arms: Jessica Starr

Outgoing Mt. Spokane High School ASB officers introduced the following newly elected ASB officers:

- President: Travis Widmer
- Vice President: Kees VonMichalofski
- Treasurer: Jimmy Shogan
- Secretary: Cecily Wright
- Public Relations: Brett Carr

Director Farley thanked the outgoing officers and welcomed the newly elected officers into what is, hopefully, a lifelong pattern of community service.

#### **V. Annual Re-Organization of the Board of Directors**

Director Farley called for nominations for the position of President of the Board. Director Denholm made a motion to nominate Director Farley to continue in his role as President of the Board for another year. Director Olson seconded the motion. The motion carried unanimously.

Director Farley called for nominations for the position of Vice-President of the Board. Director Olson made a motion to nominate Director Denholm to continue in his role as Vice-President of the Board for another year. Director O'Connor seconded the motion. The motion carried unanimously.

#### **VI. Council for Learning Improvement Annual Reports**

Executive Director of Learning Services Dorcas Wylder reviewed the Council for Learning Improvement Reports prepared annually by each school. She thanked schools for the time and effort they put forth in developing these action plans, which serve as working documents for each school throughout the year. These annual reports are a requirement of Board Policy 4010.

The board thanked Ms. Wylder and each school for the work that goes into these annual reports. Director Farley remarked on the fact that while each school is different each is taking important steps to enhance student learning. It is refreshing to see the individuality of our schools. Director O'Connor commented on how helpful she finds the information contained in these reports especially when talking with school board members from around the state. She additionally referenced the fact that every school is making progress in some area and how important it is to have an action plan because there is always room for improvement.

This was an informational report. No action was taken.

#### **VII. Continuing Business**

##### **A. Third Reading Policy 6022 Minimum Fund Balance**

Assistant Superintendent of Business Services Wayne Leonard presented Policy 6022 - Minimum Fund Balance - for third reading. If adopted this would be a new policy for the Mead School District.

The proposed policy references a target minimum fund balance of 3%-6% of the prior year's actual expenditures with the intent to maintain a sufficient balance to avoid dropping below 3% during any month of operation during the fiscal year. In order to achieve these targets the goal is to end the school year in the 5%-6% range. The proposed policy additionally states that should the ending fund balance be projected to fall below the range of 3%-6% of the prior year's actual expenditures a plan to replenish the fund balance will be developed and implemented.

Director Hunt made a motion to adopt Policy 6022 - Minimum Fund Balance - as presented. Director O'Connor seconded the motion. The motion carried unanimously.

#### **VIII. New Business**

##### **A. Consent Agenda**

Director Denholm made a motion to approve the Consent Agenda as presented. Director Hunt seconded the motion. The motion carried unanimously.

**B. Request for Assignment Waiver – Submission Approval**

Assistant Superintendent of Human Services Ralph Thayer presented background information on why the district would like to submit an assignment waiver to the State of Washington, Professional Educator Standards Board, for Mt. Spokane teacher Juli Kistler. The submission of such a request requires school board approval.

After discussion Director Denholm made a motion to authorize the submission of the Request for Assignment Waiver to the State of Washington, Professional Educator Standards Board for Juli Kistler. Director Olson seconded the motion. The motion carried unanimously.

**IX. Reports**

**A. Financial Report for the month of December 2012**

Assistant Superintendent of Business Services Wayne Leonard, presented a brief financial report for the month of December 2012.

**B. Mead Support Services Site Study Final Report**

Director of Facilities and Planning Ned Wendle, who was the district liaison on the MSS Site Study Committee, summarized the scope of the MSS Site Study project and then introduced Dave Nelson (committee chair), Greg Moore (committee vice-chair) and architect Steve McNutt (technical support).

Mr. Nelson reviewed the seven questions the committee considered and summarized committee consensus recommendations. Each board member had been provided with a copy of the committee’s final report prior to the board meeting.

The board expressed its appreciate to Mr. Nelson and committee members for their time and work and asked that they come to a board meeting later this spring for further questions and discussion.

**C. Superintendent’s Report**

Superintendent Rockefeller shared the following:

- Thank you notes from students in Martha Murray’s DLC class at Colbert Elementary
- Parent letter from Mary Jenson praising Mountainside teacher Dave Neale and his robotics class
- Letter from Tony Olivas regarding school safety (addressed to Sheriff Ozzie Knezovich, Spokane County Commissioners and Shelley Redinger with a copy to the Mead School District)
- A newspaper article on an Oregon charter school accused of racketeering

Superintendent Rockefeller will ask the board, at the next board meeting, to approve the formation of a safety committee for the purpose of providing direction to the district regarding near and long term safety concerns.

In conclusion, Superintendent Rockefeller talked about the number of incoming Prairie View kindergarteners for fall 2013 and the continuing problem of having to bus many of these students to other district elementary schools because of insufficient space at Prairie View Elementary. A more in-depth report on this issue will be forthcoming.

**X. Executive Session**

At 7:30 p.m. Director Farley called for an Executive Session of approximately 30 minutes for the purpose of reviewing the performance of a public employee.

At 8:00 p.m. Director Farley returned the meeting to open session. No other business was discussed and no action was taken.

**XI. Adjourn**

The meeting was immediately adjourned at 8:00 p.m.

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President

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Secretary