



**AGENDA FOR THE REGULAR BOARD MEETING**  
**Monday, April 11, 2022 - District Office (2323 E. Farwell Rd., Mead, WA) - 6 pm**

**Webinar Link: [mead354-org.zoom.us/j/83708098200](https://mead354-org.zoom.us/j/83708098200)**  
**Or Call 669-900-6833 Webinar ID 837 0809 8200**

- I. PLEDGE OF ALLEGIANCE**
- II. APPROVAL OF AGENDA** (Action)
- III. APPROVAL OF MINUTES** (Action)  
Approval of the Minutes of the Regular Board Meeting of March 28, 2022
- IV. REMARKS FOR THE GOOD OF THE SCHOOLS - Public Comment**
- V. CONTINUING BUSINESS - none**
- VI. NEW BUSINESS**
  - A. Consent Agenda**  
Vouchers, Personnel Actions, Extra-Curricular and Supplemental Contracts (Action) 1
  - B. Student Travel Proposal** (Action) 2  
Mt. Spokane High School Debate Nationals
- VII. REPORTS**
  - A. Facilities Use/Rental Update**
  - B. Superintendent's Report**
- VIII. ADJOURN**

**Public Participation – Policy 1430**

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. Therefore, the opportunity for individuals (staff, guests and/or district residents) to express an opinion is provided at the beginning of School Board meetings. Per Policy 1430 public comment should relate to agenda items. Those wishing to speak must sign-in with: name, address, phone number and topic being addressed. Sign-in must be done prior to the beginning of the meeting before the gavel has dropped. If a group wishes to speak, it is recommended they choose a spokesperson to speak on behalf of the group. The Board President will recognize each speaker and invite him/her to step up to the podium. Comment time is limited to three (3) minutes. Individuals making public comments are asked to refrain from any inappropriate behavior, including but not limited to: clapping, shouting and/or sarcastic, vulgar or disrespectful language or actions. The School Board will not respond to public comments during the meeting. The board may express regret regarding the speaker's concerns and thank them for their contribution. This allows the Board time to confer with district staff and gain valuable knowledge before determining whether or not to more fully respond to a speaker's comments.

**Individuals with disabilities who may need a modification to participate in a meeting should contact the Superintendent's office no later than three days before a regular meeting and as soon as possible in advance of a special meeting so that arrangements for the modification can be made.**



**Minutes from the Regular Meeting of the Board of Directors  
Monday, March 28, 2022**

---

The Board of Directors held a Regular Board Meeting on Monday, March 28, 2022. This meeting was held in-person and virtually via a Zoom link posted on the Mead School District website. Directors Burchard, Denholm, Olson, Cannon and Gray were present. Also attending were Superintendent Shawn Woodward, Chief Financial Officer Heather Ellingson and Assistant Superintendents Heather Havens and Jared Hoadley.

**I. Pledge of Allegiance**

The meeting began with President Burchard asking all to rise for the Pledge of Allegiance.

**II. Approval of Agenda**

Director Cannon made a motion to approve the meeting agenda, as presented. Director Olson seconded the motion. The motion carried unanimously.

**III. Approval of Minutes**

Director Cannon made a motion to approve the minutes of the March 14, 2022, Regular Board Meeting, as presented. Director Gray seconded the motion. The motion carried unanimously.

**IV. Remarks for the Good of the Schools - Public Comment**

President Burchard first opened the floor for board comments followed by comments from the four individuals who signed-up to speak.

*Board Comments*

Director Cannon, who recently attended the annual Mead Jazz Festival hosted at Mead High School, shared background information on this event that was started by former Mead High School Band Director Terry Lack. This festival has grown every year since its inception and includes middle school and high school bands from all across the Pacific NW. In the middle school category, the Mead School District, represented by Mountainside, Northwood and Highland, placed first, second and third. Director Cannon was particularly complimentary of the very impressive performance by the Mt. Spokane High School Jazz Band. In finals, performing before a packed house, they placed first in the 4A High School Division and were also the festival Sweepstakes winner.

Director Gray acknowledged the recent Brentwood Elementary Generation Alive community service project, noting in particular how this program provides the opportunity for students to not only raise money to help fight hunger in our community but also participate in assembling food packets and see first-hand how the funds raised are used to help others.

Director Olson congratulated Mead High School senior Jenna Huber who is this year's Lilac Festival Queen.

*Public Comments*

Zeke Miller, a senior at Mt. Spokane High School and fourth year Sports Medicine student, reported on the recent California Regional Sports Medicine Competition he and other members of the Mt. Spokane Sports Medicine Team participated in. For the first time in school history students earned the team first place title. Additionally, several students placed in a number of

individual Sports Medicine competition categories. Mr. Miller, on behalf of the entire team, thanked the board for their support of the Sports Medicine program at Mt. Spokane. Next up for the team is the state tournament. In response to a question from President Burchard, Mr. Miller shared his career goal is to be an athletic trainer.

Ron McInerney, a resident of the Mead School District, noting elected officials should be subject to oversight, inquired about obtaining a copy of board bylaws and policies. He additionally requested access to Director District Boundaries. President Burchard, noting the board typically does not respond in board meetings to specific questions posed during Public Comment, asked that Mr. McInerney provide his email address so that the items requested can be sent to him. Regarding Director District Boundaries, Director Denholm clarified that while a candidate for a specific Director District must reside in that Director District Boundary, all residents of the entire school district (all five Director Districts) vote on each open board position. Regarding Director District Boundaries, it was explained that current boundaries will be adjusted/redrawn in the fall of 2022. The realignment of Director District Boundaries coincides with updated census data and takes place every ten years.

Emilee Combs first expressed her appreciation that board meetings are once again being held in person and that masks are not required. Ms. Combs is the mother of an elementary school student whose suspension for not wearing a mask was removed from her permanent record. She expressed concern suspensions for all students who participated in a similar mask protest have not been removed. She asked that the board look into this and direct that all disciplinary actions associated with protesting the wearing of masks be removed from the permanent records of all students. Ms. Combs shared many parents do not know there is a process they must follow in order to have suspensions removed from permanent records. Superintendent Woodward explained it is standard procedure to provide suspension appeal procedures to parents and that, in the case of suspensions relating to the wearing of masks, some families chose not to follow this appeal process.

Sydney Charlton, mother of an elementary student, referenced inconsistencies in how her child's mask protest was handled in comparison to other students at the same school. She additionally referenced complaints she made about a school nurse and her dissatisfaction with the resulting investigation that she believes favored the employee. Because of the nurse's actions she wonders how many other children, like her child, missed school when they did not need to. She is committed to making sure the things that happened to her family never happen again.

**V. Continuing Business - none**

**VI. New Business**

**A. Consent Agenda**

In response to a question from Director Olson, Chief Financial Officer Heather Ellingson explained the \$14,000+ payment to Best Western was for State Basketball hotel rooms. While the payment was sent to Best Western in Walla Walla the charges were for the teams from Mead High and Mt. Spokane staying at the Best Western in Tacoma.

Director Olson made a motion to approve the Consent Agenda, as presented. Director Cannon seconded the motion. The motion carried unanimously.

**Consent Agenda**

**1. Hired Certificated Personnel:**

Darla Bennett	Meadow Ridge	Cert	.5 FTE Leave Replacement Resource Room Teacher 2 <sup>nd</sup> semester 21/22 school year effective 3/9/22
Karen Shoop-Swanson	Evergreen	Cert	.05 FTE Leave Replacement Resource Room Teacher (in addition to .95 FTE LR) 2 <sup>nd</sup> semester 21/22 school year effective 3/14/22

2. **Hired Classified Personnel:**

Tanaisha Marlin-Darbouze	Shiloh Hills	Class	5.5 hrs/day Para Ed effective 3/9/22
FayeLisa Kruas	Evergreen	Class	6 hrs/day Para Ed effective 3/14/22

3. **Hired Certificated Substitutes:**

Emily Moman	Steven Otero	RaMona Pinto	Mary Gonzales
Deborah Bowers	Jessica Harris		

4. **Hired Classified Substitutes:**

Esperanza Lieb	Diane Nelson	Joslyn Anderson	Frankie Pollock
Jennifer Boomer			

5. **Approved AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust & ASB.**

Vouchers audited and certified by auditing officers as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this day, **March 28, 2022**, the Board, by a unanimous vote does approve for payment the vouchers included in the above referenced list and further described as **Warrant Numbers 105194 to 105378** in the following amounts:

<u>Fund</u>	<u>Amount</u>
General Fund - AP	\$ 639,245.80
General Fund - PR	111,733.76
ASB Fund	190,159.13
Capital Projects Fund	23,548.67

6. **Approved Extra-Curricular and Supplemental Contracts.**

7. **Approved Requests for Unpaid Leave (i.e., parenting, medical Good of the District, etc.):**

Tony Bowe	Mt. Spokane	Cert	22/23 School Year (1.0 FTE)
Hayley Calhoun	Special Services	Cert	22/23 School Year (1.0 FTE)
Toby Doolittle	Mead High	Cert	22/23 School Year (1.0 FTE)
Shaniah Kincaid	Colbert	Class	3/23/22 - 6/20/22
Kaprina Reed	Mt. Spokane	Cert	1 <sup>st</sup> Semester 22/23 School Year (.2 FTE leave . . . will work .8 FTE)
Kesley Draine	Mt. Spokane	Class	6/7/22 - 6/10/22

8. **Approved Requests for Retirement/Resignation:**

Jennifer Godsill	Meadow Ridge	Class	Resignation effective 3/31/22 (Para Ed)
Warren Daubel	Transportation	Class	Resignation effective 5/19/22 (Bus Driver)
Jill Therrien	District Office	Class	Resignation effective 4/15/22 (HR Lead)
Kimberly Ross	Mead High	Class	Resignation effective 4/1/22 (Cook)
Greg Bailey	Transportation	Class	Resignation effective 3/17/22 (Bus Driver)
Carol Corbett	Evergreen	Class	Resignation effective 4/29/22 (Para Ed)
Renee Honn	Shiloh Hills	Cert	Resignation effective end of 21/22 school year (Teacher)
Kaila Mildren	Prairie View	Class	Resignation effective 4/1/22 (Para Ed)
Mareesha Backman	Brentwood	Cert	Resignation effective 8/31/22 (Social Worker)

**B. Superintendent Contract Extension**

Prior to asking for a motion to approve extending Superintendent Woodward's contract for an additional year, President Burchard referenced the recent Executive Session where the board reviewed the performance of Superintendent Woodward.

Director Denholm made a motion to extend Superintendent Woodward's contract to June 30, 2025. Director Cannon seconded the motion. The motion carried unanimously.

**VII. Reports**

**A. Financial Report for the Month of February 2022**

Chief Financial Officer Heather Ellingson presented a brief financial report for the month of February 2022. The end of February represents the half-way point in the district's fiscal year with expenditures at 49.2% of the total 2021/2022 budget. Ms. Ellingson shared expected annual revenues may be slightly higher than projected because of higher than budgeted enrollment and state enrollment stabilization dollars. Once March payroll is finalized the current year budget

will be rolled forward and planning for the upcoming 2022/2023 school year will begin in earnest. In planning for next year Ms. Ellingson shared the district will budget conservatively to avoid being overstaffed.

## **B. Superintendent's Report**

Superintendent Woodward, addressing the impact of COVID on student learning and mental health, shared the following:

*Student Learning* - Using a four-quadrant grid, Measurement of Academic Progress (MAP) growth and achievement test data for one class of elementary students was shared. MAP is a norm referenced assessment that provides the ability to compare scores not only within the district but also at state and national levels. Access to growth data is particularly important as it lets the district know how it, as a system, is performing.

Analyzing growth data and identifying classrooms where growth is exceptional, followed by reaching out to those classroom teachers to talk about what they are doing to achieve high growth is, for Superintendent Woodward, exciting work. Understanding and recognizing the teaching practices used by these highly effective teachers can then be shared system wide.

*Mental Health* - Acknowledging many students are struggling with mental health issues more than ever before, and noting providing access to mental health services is a part of the district's Strategic Plan, Superintendent Woodward shared Family & Student Services Director Josh Westermann is working with local providers to make additional services available for elementary students. The district would provide space to providers with the cost of services, authorized by parents/guardians, paid via Medicaid and/or private insurance.

In response to a question from Director Gray, Superintendent Woodward shared students would be excused from class, with parent consent, to receive mental health services. President Burchard asked about mental health services at the middle school level. Increased access to mental health services will start at the elementary level with the addition at middle school a possibility down the road. At middle school there are legal issues associated with parental consent that need to be worked out.

Director Cannon shared he finds the MAP data very interesting indicating he would additionally like to explore other factors that could be impacting high growth and high achievement such as involvement in music and sports.

On the subject of other factors that impact learning achievement and growth, Superintendent Woodward shared data suggests struggling students often qualify for free or reduced lunch but noted poverty is not the biggest influence when it comes to growth. The biggest impact on student growth is the instructional practice/expertise of the teacher.

In response to a question from Director Gray, Superintendent Woodward shared in the fall schools will not only have access to their MAP data but also data from other schools in the district. The district will employ a high support model as it uses data to improve student learning and instruction.

## **VIII. Adjourn**

The meeting was adjourned at 6:50 pm.

---

**President**

---

**Secretary**

## MEAD SCHOOL DISTRICT

Board Meeting of April 11, 2022  
New Business

VIA.

**Agenda Item: Consent Agenda**

**Background:**

The Consent Agenda contains items that are normal and customary in the operation of the school district.

**Fiscal Impact:**

The Consent Agenda items have no significant impact beyond the adopted budget. Expenditure or employment requests that exceed budget authorization should not appear as a consent item.

**Staffing Implications:**

None, other than the personnel recommendations, as presented.

**Other Considerations:**

None

**Recommendation:**

Approval of the Consent Agenda, as presented, is recommended.

**Consent Agenda**  
**Regular Board Meeting of April 11, 2022**

**1. Hire Classified Personnel:**

James Henry	Evergreen	Class	6 hrs/day Para Ed effective 3/28/22
David Porter	Warehouse	Class	8 hrs/day Custodian effective 4/4/22
Pamela Carlson-Hafner	Prairie View	Class	6 hrs/day Para Ed effective 4/11/22
Caitlyn Jacobsen	Warehouse	Class	8 hrs/day Seasonal Custodian effective 4/4/22

**2. Approve AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust and ASB, as attached.**

**3. Approve Requests for Unpaid Leave (i.e. parenting, medical, Good of the District, etc.):**

Rachel Petrie	Brentwood	Class	May 5-9, 2022
Andrea Anderson	Mountainside	Cert	1.0 FTE 1 <sup>st</sup> semester 22/23 school year
Greg Conley	Mt. Spokane	Cert	1.0 FTE 22/23 school year (updated leave request from .4 FTE to 1.0 FTE)
Breanna Weishaar	Special Services	Cert	.4 FTE (of 1.0 FTE) 1 <sup>st</sup> semester 22/23 school year

**4. Declare the Following Items/Buses as Surplus:**

<b>Item</b>	<b>Quantity</b>
LaserJet Printers (HP 1320 Model (2006)	5
Scanners (2011)	5
17"-19" Monitors (2014)	15
iPad Air (3)	3
MacBook Air - 13" (Early 2014-Mid 2017)	15
MacBook Pro - 15" (Mid 2009)	2
Document Cameras (2007)	30
Chromebook - Dell 3120 (Mid 2015)	5
Chromebook - Dell 3180 (Mid 2017)	10
Desktop Computers - HP Optiplex (2017)	40
NEC TDM Phones (Digital Handsets) (2012)	50
Flat Panel TVs (Damaged Beyond Repair) (2017)	2
Short Throw Projector & Cart (2015)	1
Projectors (2016)	30
2000 Bluebird General Education School Bus Bus No: 54 State No: 18655 Vin No: 1BABNBXA9YF087906 Lic No: B9047C	1
2005 International Special Ed School Bus Bus No: 91 State No: 21664 Vin No: 4DRBUAFNX5A978749 Lic No: C2058C	1
2005 International Special Ed School Bus Bus No: 99 State No: 21665 Vin No: 4DRBUAFN65A978750 Lic No. C2059C	1
2000 Ford Explorer Vin No: 1FMZU71X7YZC16348 Lic No: 82622C	1

5. **Approve Retirements and Resignations:**

Fred Jakubek	Transportation	Class	Retirement effective 5/1/22 (Bus Driver)
Carol Dever	Mead High	Cert	Retirement effective 6/30/22 (teacher)
Chris Covell	Transportation	Class	Retirement effective 3/31/22 (Bus Driver)





# General Fund

---

# MEAD SCHOOL DISTRICT NO 354 VOUCHER

Voucher No: 1164

Voucher Date: 04/01/2022

Prepared By: \_\_\_\_\_

*Printed: 03/30/2022 10:46:04 AM*

---

MEAD SCHOOL DISTRICT NO 354 is hereby authorized to draw warrants against MEAD SCHOOL DISTRICT NO 354 funds for the sum of \$839,108.64 on account of obligations incurred for value received in services and for materials as shown below for period September 1, 2021 to August 31, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

---

SHAWN WOODWARD BOARD SECRETARY

---

CHAD BURCHARD BOARD PRESIDENT

MEAD SCHOOL DISTRICT NO 354

---

<b>Fund</b>		<b>Amount</b>
1	GENERAL FUND	\$839,108.64
		<b>\$839,108.64</b>

---

# Mead School District No 354

## Payee Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: SPOKANE COUNTY TREASURER  
153607390207

Voucher: 1164

Starting Check Number: 105431

Check #	Date	Payee	Amount
105431	04/01/2022	ABSCO SOLUTIONS	\$289.29
105432	04/01/2022	ACE HARDWARE	\$13.58
105433	04/01/2022	ADVANCED PAGING & COMMUNICATIONS INC	\$2,041.64
105434	04/01/2022	AI-MEDIA TECHNOLOGIES LLC	\$624.00
105435	04/01/2022	ALPHA OMEGA TOURS & CHARTERS	\$7,804.50
105436	04/01/2022	AMAZON	\$1,279.78
105437	04/01/2022	AMERIGAS PROPANE LP	\$5,300.30
105438	04/01/2022	AMI GRAPHICS, INC	\$228.78
105439	04/01/2022	APPLE COMPUTER INC	\$668.90
105440	04/01/2022	ASSETGENIE, INC	\$2,889.15
105441	04/01/2022	BEST WESTERN - TACOMA	\$14,600.03
105442	04/01/2022	BETTER WORLD BOOKS	\$38.39
105443	04/01/2022	BOOKSHARK LLC	\$17.40
105444	04/01/2022	BOUND TO STAY BOUND BOOKS	\$3,811.86
105445	04/01/2022	BRYSON SALES & SERVICE OF WASHINGTON	\$1,836.66
105446	04/01/2022	CAMPBELL, JERI	\$25.55
105447	04/01/2022	CITY GLASS	\$202.69
105448	04/01/2022	CLEARWATER MUSIC	\$54.45
105449	04/01/2022	CO ENERGY	\$4,446.77
105450	04/01/2022	COMMUNITY COLLEGES OF SPOKANE	\$647,265.31
105451	04/01/2022	CORE KNOWLEDGE FOUNDATION	\$282.39
105452	04/01/2022	CORREA, BELEN	\$12.10
105453	04/01/2022	CUTLER, DAN J	\$250.00
105454	04/01/2022	DAHL, LAURA	\$8.00
105455	04/01/2022	DECA	\$78.00
105456	04/01/2022	DEMCO	\$178.02
105457	04/01/2022	DEPT OF LABOR & INDUSTRIES - BOILER	\$653.20
105458	04/01/2022	DOCUSIGN INC LOCKBOX	\$7,681.80
105459	04/01/2022	DUNRITE REPAIR	\$147.83
105460	04/01/2022	ESD 101	\$1,100.00
105461	04/01/2022	EVCO SOUND & ELECTRONICS	\$2,832.09
105462	04/01/2022	EXCELSIOR HOLISTIC SCHOOLS LLC	\$15,506.95
105463	04/01/2022	FCCLA	\$150.00
105464	04/01/2022	FIRST CHOICE SERVICES	\$100.30
105465	04/01/2022	FISHER'S TECHNOLOGY	\$837.53
105466	04/01/2022	FOLLETT SCHOOL SOLUTIONS INC	\$2,543.24
105467	04/01/2022	FRED MEYER KROGER	\$50.00
105468	04/01/2022	GARLAND PRINTING CO	\$125.02

**Mead School District No 354**

**Payee Listing**

Fiscal Year: 2021-2022

Criteria:

Bank Account: SPOKANE COUNTY TREASURER  
153607390207

Voucher: 1164

Starting Check Number: 105431

Check #	Date	Payee	Amount
105469	04/01/2022	HACH CO	\$910.00
105470	04/01/2022	HOME DEPOT CREDIT SERVICES	\$582.21
105471	04/01/2022	HOME DEPOT PRO	\$1,866.45
105472	04/01/2022	INTERCLEAN EQUIPMENT LLC	\$5,184.65
105473	04/01/2022	INTERMAX NETWORKS	\$1,268.25
105474	04/01/2022	JOHNSTONE SUPPLY	\$186.40
105475	04/01/2022	JW PEPPER	\$16.34
105476	04/01/2022	KCDA	\$2,279.62
105477	04/01/2022	M & L SUPPLY	\$191.32
105478	04/01/2022	MAXIM STAFFING SOLUTIONS	\$1,471.80
105479	04/01/2022	MEAD REVOLVING FUND	\$533.60
105480	04/01/2022	MTR WESTERN LLC	\$9,157.64
105481	04/01/2022	MULTICARE CENTERS OF OCCUPATIONAL MEDICI	\$843.30
105482	04/01/2022	NAPA AUTO PARTS	\$726.95
105483	04/01/2022	NATIONAL COLOR GRAPHICS, INC	\$521.02
105484	04/01/2022	NORLIFT INC	\$3,151.74
105485	04/01/2022	NORTH 40 OUTFITTERS	\$8.14
105486	04/01/2022	OCCUPATIONAL HEALTH CENTERS OF WA, P.S.	\$110.00
105487	04/01/2022	OFFICE DEPOT	\$55.63
105488	04/01/2022	ONAN CAPITAL INC	\$9,596.27
105489	04/01/2022	PANKEY, KELLY	\$200.00
105490	04/01/2022	PROVDIENCE HEALTH AND SERVICES WA	\$450.00
105491	04/01/2022	PSAT/NMSQT	\$130.00
105492	04/01/2022	PTERA INC	\$85.00
105493	04/01/2022	RAINBOW RESOURCES	\$233.23
105494	04/01/2022	RIDDELL	\$10,677.38
105495	04/01/2022	ROWLEY AND HAWKINS FRUIT FARMS	\$7,359.50
105496	04/01/2022	SAFEGUARD BUSINESS SYSTEMS	\$91.04
105497	04/01/2022	SCHOOL HEALTH CORPORATION	\$8,731.38
105498	04/01/2022	SCHOOL SPECIALTY	\$208.89
105499	04/01/2022	SCHOOLS INSURANCE ASSOC OF WA	\$468.00
105500	04/01/2022	SITEONE LANDSCAPE SUPPLY LLC	\$828.62
105501	04/01/2022	SPOKANE CO WATER DIST 3	\$2,082.68
105502	04/01/2022	SPOKANE TESTING SOLUTIONS	\$165.00
105503	04/01/2022	STAPLES ADVANTAGE	\$851.82
105504	04/01/2022	STONEWAY ELECTRIC	\$4,294.12
105505	04/01/2022	SUNWOLD, KRISTINE	\$92.95
105506	04/01/2022	T-MOBILE	\$4,359.50

Mead School District No 354

Payee Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: SPOKANE COUNTY TREASURER  
153607390207

Voucher: 1164

Starting Check Number: 105431

Check #	Date	Payee	Amount
105507	04/01/2022	THERAPEUTIC ASSOCIATES	\$15,662.00
105508	04/01/2022	TRANSFINDER	\$4,500.00
105509	04/01/2022	UNIVERSAL ATHLETIC	\$356.04
105510	04/01/2022	VERIZON.	\$4,286.65
105511	04/01/2022	WALTER E NELSON CO	\$86.38
105512	04/01/2022	WELLS FARGO FINANCIAL LEASING INC	\$5,749.13
105513	04/01/2022	WENDLE @ THE Y	\$33.94
105514	04/01/2022	WURTH USA INC	\$610.51
105515	04/01/2022	ZIGGY'S	\$55.81
105516	04/01/2022	ZONAR SYSTEMS INC	\$1,822.24
Total Amount:			\$839,108.64

End of Report

---

# MEAD SCHOOL DISTRICT NO 354 VOUCHER

Voucher No: 1165

Voucher Date: 04/01/2022

Prepared By: \_\_\_\_\_

Printed: 03/30/2022 10:46:26 AM

---

MEAD SCHOOL DISTRICT NO 354 is hereby authorized to draw warrants against MEAD SCHOOL DISTRICT NO 354 funds for the sum of \$2,231.51 on account of obligations incurred for value received in services and for materials as shown below for period September 1, 2021 to August 31, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

---

SHAWN WOODWARD

BOARD SECRETARY

---

CHAD BURCHARD

BOARD PRESIDENT

MEAD SCHOOL DISTRICT NO 354

---

Fund		Amount
1	GENERAL FUND	\$2,231.51
		<b>\$2,231.51</b>

---

**Mead School District No 354**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1165      04/01/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
Barrington, Tammy Jane				
		1.0.530.3161.27.5100.28.39.000.0000	CTE/BUSINESS TEACH SUPPLIES	\$78.51
			Vendor Total:	\$78.51
Bigelow, Rebecca Jean				
		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$16.26
			Vendor Total:	\$16.26
Figueira, Daniel B				
		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$82.00
			Vendor Total:	\$82.00
Fly, Jacob Christian				
		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$69.00
			Vendor Total:	\$69.00
Granado, Katie				
		1.0.530.9700.61.8581.07.34.000.0000	TRAVEL-IN DISTRICT	\$33.75
			Vendor Total:	\$33.75
Heifer, Jeanne Eggart				
		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$69.00
			Vendor Total:	\$69.00
Helling, Annette M				
		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$82.00
			Vendor Total:	\$82.00
Hutchins, Keri				
		1.0.530.9700.14.8582.01.04.000.0000	TRAVEL-OUT OF DISTRICT	\$22.69
			Vendor Total:	\$22.69
King, Justin Edward				
		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$82.00
			Vendor Total:	\$82.00
McConnell, Dustin J				
		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$69.00
			Vendor Total:	\$69.00



# Mead School District No 354

## Voucher Supplement Account Summary

Fiscal Year: 2021-2022

Voucher Batch Number: 1165

04/01/2022

Vendor Remit Name	Vendor #	Account	Description	Amount
Meika, Katherine			Vendor Total:	\$69.00
		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$252.00
Murphy, Cheyeanne S			Vendor Total:	\$252.00
		1.0.530.9700.63.8581.07.35.000.0000	TRAVEL-IN DISTRICT	\$28.20
Oswait, Mark Philo			Vendor Total:	\$28.20
		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	\$60.55
Patry, Katherine Sarah			Vendor Total:	\$60.55
		1.0.530.2100.26.7810.01.09.000.0000	MEMBERSHIPS	\$75.00
Pelkie, Richard Thomas			Vendor Total:	\$75.00
		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$508.83
Picicci, Raymond Dean			Vendor Total:	\$508.83
		1.0.530.0100.23.5100.28.03.000.0000	GENERAL SUPPLIES	\$22.95
		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$507.43
Thompson, Susan			Vendor Total:	\$530.38
		1.1.960.2800.21.0000.27.00.000.0000	PARTICIPATION FEES	\$45.00
Tulberg, Candice Starline			Vendor Total:	\$45.00
		1.0.530.2102.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$45.34
Turner, Finis			Vendor Total:	\$45.34
		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$82.00
			Vendor Total:	\$82.00

**Mead School District No 354**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1165      04/01/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
-------------------	----------	---------	-------------	--------

End of Report

Grand Total: \$2,231.51

---

# MEAD SCHOOL DISTRICT NO 354 VOUCHER

---

Voucher No: 1169

Voucher Date: 04/08/2022

Prepared By: \_\_\_\_\_

Printed: 04/06/2022 09:50:33 AM

---

MEAD SCHOOL DISTRICT NO 354 is hereby authorized to draw warrants against MEAD SCHOOL DISTRICT NO 354 funds for the sum of \$85,999.66 on account of obligations incurred for value received in services and for materials as shown below for period September 1, 2021 to August 31, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

\_\_\_\_\_  
SHAWN WOODWARD

BOARD SECRETARY

\_\_\_\_\_  
CHAD BURCHARD

BOARD PRESIDENT

MEAD SCHOOL DISTRICT NO 354

---

Fund	Amount
1 GENERAL FUND	\$85,999.66
	<b>\$85,999.66</b>

---

# Mead School District No 354

## Payee Listing

Fiscal Year: 2021-2022

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1169

**Starting Check Number:** 105561

Check #	Date	Payee	Amount
105561	04/08/2022	ACE HARDWARE	\$65.30
105562	04/08/2022	AI-MEDIA TECHNOLOGIES LLC	\$780.00
105563	04/08/2022	AMERICAN ON SITE SERVICES	\$400.18
105564	04/08/2022	Bagnall, Aaron R	\$1,581.55
105565	04/08/2022	BEST WESTERN-ZILLAH	\$950.32
105566	04/08/2022	BLOSSOM AND ROOT HOME EDUCATION	\$36.00
105567	04/08/2022	BOOKSHARK LLC	\$50.58
105568	04/08/2022	CAMP FIRE INLAND NORTHWEST	\$1,115.00
105569	04/08/2022	CENTURY LINK - SEATTLE	\$14.14
105570	04/08/2022	CITY OF SPOKANE - UTILITIES DIVISION	\$2,439.85
105571	04/08/2022	CURALINC, LLC	\$5,124.00
105572	04/08/2022	DAVIS DEMOGRAPHICS & PLANNING INC	\$3,400.00
105573	04/08/2022	DEMCO	\$123.73
105574	04/08/2022	DORIAN STUDIO	\$255.92
105575	04/08/2022	EARLY LEARNING INC	\$600.00
105576	04/08/2022	ESD 113	\$2,398.25
105577	04/08/2022	FIRST IMPRESSIONS	\$184.21
105578	04/08/2022	FISHER'S TECHNOLOGY	\$4,083.10
105579	04/08/2022	FLUID APPLIED ROOFING	\$721.04
105580	04/08/2022	FOLLETT SCHOOL SOLUTIONS INC	\$2,036.88
105581	04/08/2022	HOME DEPOT CREDIT SERVICES	\$84.34
105582	04/08/2022	HOME DEPOT PRO	\$11,502.75
105583	04/08/2022	JAÉ ENTERPRISES LLC	\$1,263.24
105584	04/08/2022	JOHNSTONE SUPPLY	\$246.53
105585	04/08/2022	KCDA	\$1,183.86
105586	04/08/2022	LENA NORTON	\$2,125.00
105587	04/08/2022	M & L SUPPLY	\$341.01
105588	04/08/2022	MAXIM STAFFING SOLUTIONS	\$1,481.15
105589	04/08/2022	MILLER PAINT CO INC	\$46.27
105590	04/08/2022	MOBIUS SPOKANE	\$600.00
105591	04/08/2022	NORLIFT INC	\$404.24
105592	04/08/2022	NW UNITY	\$100.00
105593	04/08/2022	Pfursich, Susan M	\$5,702.77
105594	04/08/2022	PSAT/NMSQT	\$2,044.00
105595	04/08/2022	RAINBOW RESOURCES	\$15,711.81
105596	04/08/2022	SCHOOL HEALTH CORPORATION	\$974.78
105597	04/08/2022	SHERWIN WILLIAMS	\$418.11
105598	04/08/2022	SITEONE LANDSCAPE SUPPLY LLC	\$396.30

# Mead School District No 354

## Payee Listing

Fiscal Year: 2021-2022

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1169

**Starting Check Number:** 105561

Check #	Date	Payee	Amount
105599	04/08/2022	SPOKANE REGIONAL HEALTH DISTRICT	\$240.00
105600	04/08/2022	ST GEORGE'S SCHOOL	\$3,744.00
105601	04/08/2022	STONEWAY ELECTRIC	\$2,149.93
105602	04/08/2022	TALX UC EXPRESS	\$72.00
105603	04/08/2022	TEACHING TEXTBOOKS INC	\$134.16
105604	04/08/2022	ULINE	\$415.00
105605	04/08/2022	US FOODS INC	\$291.20
105606	04/08/2022	VERIZON..	\$488.94
105607	04/08/2022	WAXIE SANITARY SUPPLY	\$4,878.22
105608	04/08/2022	Zimmerman, Katie Margaret	\$2,600.00
Total Amount:			\$85,999.66

End of Report

---

# MEAD SCHOOL DISTRICT NO 354 VOUCHER

Voucher No: 1172

Voucher Date: 04/08/2022

Prepared By: \_\_\_\_\_

*Printed: 04/06/2022 09:52:10 AM*

---

MEAD SCHOOL DISTRICT NO 354 is hereby authorized to draw warrants against MEAD SCHOOL DISTRICT NO 354 funds for the sum of \$518.02 on account of obligations incurred for value received in services and for materials as shown below for period September 1, 2021 to August 31, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

---

SHAWN WOODWARD

BOARD SECRETARY

---

CHAD BURCHARD

BOARD PRESIDENT

MEAD SCHOOL DISTRICT NO 354

---

<b>Fund</b>		<b>Amount</b>
1	GENERAL FUND	\$518.02
		<b>\$518.02</b>

---

# Mead School District No 354

## Voucher Supplement Account Summary

Voucher Batch Number: 1172      04/08/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
Butz, Nancy M		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$67.00
			Vendor Total:	\$67.00
Davis, Vivian Marie		1.0.530.0100.23.5100.12.12.000.0000	PRINCIPAL SUPPLIES	\$41.98
			Vendor Total:	\$41.98
Gilbert, Donald L		1.0.530.9700.63.8581.07.35.000.0000	TRAVEL-IN DISTRICT	\$140.58
			Vendor Total:	\$140.58
Hardman, Rachel Le Anne		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	\$6.44
			Vendor Total:	\$6.44
Nelson, Donn		1.0.530.2109.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$152.39
			Vendor Total:	\$152.39
Smith, Sydney Lee		1.0.530.9700.13.8581.01.03.000.0000	TRAVEL-IN DISTRICT	\$23.46
			Vendor Total:	\$23.46
Strate, Carolyn Ann		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$86.17
			Vendor Total:	\$86.17
			Grand Total:	\$518.02

End of Report

# Capital Projects Fund



---

# MEAD SCHOOL DISTRICT NO 354 VOUCHER

Voucher No: 1166

Voucher Date: 04/01/2022

Prepared By: \_\_\_\_\_

Printed: 03/30/2022 10:46:54 AM

---

MEAD SCHOOL DISTRICT NO 354 is hereby authorized to draw warrants against MEAD SCHOOL DISTRICT NO 354 funds for the sum of \$55,876.64 on account of obligations incurred for value received in services and for materials as shown below for period September 1, 2021 to August 31, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

---

SHAWN WOODWARD

BOARD SECRETARY

---

CHAD BURCHARD

BOARD PRESIDENT

MEAD SCHOOL DISTRICT NO 354

---

<b>Fund</b>		<b>Amount</b>
2	CAPITAL PROJECTS FUND	\$55,876.64
		<b>\$55,876.64</b>

---

**Mead School District No 354**

---

**Payee Listing**

Fiscal Year: 2021-2022

Criteria:

Bank Account: SPOKANE COUNTY TREASURER  
153607390207

Voucher: 1166

Starting Check Number: 105517

Check #	Date	Payee	Amount
105517	04/01/2022	INTERMAX NETWORKS	\$55,277.64
105518	04/01/2022	MEAD REVOLVING FUND	\$599.00
Total Amount:			\$55,876.64

**End of Report**

---

# MEAD SCHOOL DISTRICT NO 354 VOUCHER

Voucher No: 1170

Voucher Date: 04/08/2022

Prepared By: \_\_\_\_\_

*Printed: 04/06/2022 09:51:20 AM*

---

MEAD SCHOOL DISTRICT NO 354 is hereby authorized to draw warrants against MEAD SCHOOL DISTRICT NO 354 funds for the sum of \$98.28 on account of obligations incurred for value received in services and for materials as shown below for period September 1, 2021 to August 31, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

\_\_\_\_\_  
SHAWN WOODWARD

\_\_\_\_\_  
BOARD SECRETARY

\_\_\_\_\_  
CHAD BURCHARD

\_\_\_\_\_  
BOARD PRESIDENT

MEAD SCHOOL DISTRICT NO 354

---

<b>Fund</b>		<b>Amount</b>
2	CAPITAL PROJECTS FUND	\$98.28
		<b>\$98.28</b>

---

Mead School District No 354

**Payee Listing**

Fiscal Year: 2021-2022

Criteria:

Bank Account: SPOKANE COUNTY TREASURER  
153607390207

Voucher: 1170

Starting Check Number: 105609

Check #	Date	Payee	Amount
105609	04/08/2022	OAC SERVICES INC	\$98.28
Total Amount:			\$98.28

End of Report

ASB

---

# MEAD SCHOOL DISTRICT NO 354 VOUCHER

Voucher No: 1167

Voucher Date: 04/01/2022

Prepared By: \_\_\_\_\_

*Printed: 03/30/2022 10:47:10 AM*

---

MEAD SCHOOL DISTRICT NO 354 is hereby authorized to draw warrants against MEAD SCHOOL DISTRICT NO 354 funds for the sum of \$92,304.02 on account of obligations incurred for value received in services and for materials as shown below for period September 1, 2021 to August 31, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

---

SHAWN WOODWARD

BOARD SECRETARY

---

CHAD BURCHARD

BOARD PRESIDENT

MEAD SCHOOL DISTRICT NO 354

---

Fund		Amount
4	ASB FUND	\$92,304.02
		<b>\$92,304.02</b>

---

# Mead School District No 354

## Payee Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: SPOKANE COUNTY TREASURER  
153607390207

Voucher: 1167

Starting Check Number: 105519

Check #	Date	Payee	Amount
105519	04/01/2022	ALPHA OMEGA TOURS & CHARTERS	\$5,350.00
105520	04/01/2022	BEST WESTERN PLUS THE INN HELLS CANYON	\$1,002.75
105521	04/01/2022	BRULOTTE, LISA	\$25.00
105522	04/01/2022	BSN SPORTS	\$511.76
105523	04/01/2022	COSTA, CESAR	\$300.00
105524	04/01/2022	DECA	\$390.00
105525	04/01/2022	DISNEY DESTINATIONS LLC/RESORT	\$63,519.16
105526	04/01/2022	ERIKSSON, JOHAN	\$740.00
105527	04/01/2022	GIFFORD, MICHELE	\$20.00
105528	04/01/2022	HELM ROBERTS, JACKIE	\$1,400.00
105529	04/01/2022	HOFFMAN MUSIC CO	\$337.27
105530	04/01/2022	HUBERT, BOB	\$50.00
105531	04/01/2022	IN STITCH SPORTSWEAR	\$350.50
105532	04/01/2022	INN AMERICA	\$734.32
105533	04/01/2022	JGS GRAPHICS	\$435.60
105534	04/01/2022	LA QUINTA INN - KENNEWICK	\$1,528.44
105535	04/01/2022	MAHAFFEY, NAOMI	\$50.00
105536	04/01/2022	MEAD REVOLVING FUND	\$61.12
105537	04/01/2022	MEAD SCHOOL DISTRICT	\$242.50
105538	04/01/2022	MICHAELIS, JAMES	\$300.00
105539	04/01/2022	MOMENTUM INC	\$3,388.68
105540	04/01/2022	MUISE, DAVE	\$75.00
105541	04/01/2022	MUSIC IN THE PARKS	\$2,959.00
105542	04/01/2022	PARKIN, CHRIS	\$500.00
105543	04/01/2022	RENTON SCHOOL DISTRICT	\$150.00
105544	04/01/2022	RIVERSIDE SCHOOL DISTRICT #416	\$183.87
105545	04/01/2022	RODRIGUEZ, FRANKIE	\$100.00
105546	04/01/2022	ROGERS HIGH SCHOOL	\$150.00
105547	04/01/2022	SAGER, KENNY	\$500.00
105548	04/01/2022	SHOOK, LEE	\$300.00
105549	04/01/2022	SIELERT, VANESSA	\$600.00
105550	04/01/2022	SIGNS FOR SUCCESS	\$96.71
105551	04/01/2022	SITONE LANDSCAPE SUPPLY LLC	\$189.81
105552	04/01/2022	SPOKANE FALLS MUSIC ED ASSOC	\$400.00
105553	04/01/2022	TAPPER, ROBERT	\$740.00
105554	04/01/2022	THISTLE, MATT	\$300.00
105555	04/01/2022	THOMPSON, KAMMY	\$50.00
105556	04/01/2022	TROPHIES UNLIMITED	\$385.87

Mead School District No 354

Payee Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: SPOKANE COUNTY TREASURER  
153607390207

Voucher: 1167

Starting Check Number: 105519

Check #	Date	Payee	Amount
105557	04/01/2022	UNIVERSAL ATHLETIC	\$273.21
105558	04/01/2022	WA DECA	\$3,423.45
105559	04/01/2022	WASH STATE THESPIANS	\$90.00
105560	04/01/2022	WILSON, KATHY	\$100.00
Total Amount:			\$92,304.02

End of Report



---

# MEAD SCHOOL DISTRICT NO 354 VOUCHER

Voucher No: 1168

Voucher Date: 04/01/2022

Prepared By: \_\_\_\_\_

Printed: 03/30/2022 10:47:24 AM

---

MEAD SCHOOL DISTRICT NO 354 is hereby authorized to draw warrants against MEAD SCHOOL DISTRICT NO 354 funds for the sum of \$117.51 on account of obligations incurred for value received in services and for materials as shown below for period September 1, 2021 to August 31, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

---

SHAWN WOODWARD

BOARD SECRETARY

---

CHAD BURCHARD

BOARD PRESIDENT

MEAD SCHOOL DISTRICT NO 354

---

Fund		Amount
4	ASB FUND	\$117.51
		<b>\$117.51</b>

---

**Mead School District No 354**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1168      04/01/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
Buitz, Nancy M		4.0.530.3200.00.0000.27.00.000.0000	CHEERLEADING	\$31.35
Ross, Keith P		4.0.530.2460.00.0000.28.00.000.0000	GIRLS GOLF	\$36.16
Thompson, Susan		4.0.960.1060.00.0000.27.00.000.0000	MEMBERSHIP	\$50.00
			<b>Vendor Total:</b>	<b>\$31.35</b>
			<b>Vendor Total:</b>	<b>\$36.16</b>
			<b>Vendor Total:</b>	<b>\$50.00</b>
			<b>Grand Total:</b>	<b>\$117.51</b>

End of Report

---

# MEAD SCHOOL DISTRICT NO 354 VOUCHER

Voucher No: 1171

Voucher Date: 04/08/2022

Prepared By: \_\_\_\_\_

Printed: 04/06/2022 09:51:44 AM

---

MEAD SCHOOL DISTRICT NO 354 is hereby authorized to draw warrants against MEAD SCHOOL DISTRICT NO 354 funds for the sum of \$11,296.88 on account of obligations incurred for value received in services and for materials as shown below for period September 1, 2021 to August 31, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

---

SHAWN WOODWARD

BOARD SECRETARY

---

CHAD BURCHARD

BOARD PRESIDENT

MEAD SCHOOL DISTRICT NO 354

---

Fund		Amount
4	ASB FUND	\$11,296.88
		<hr/> <b>\$11,296.88</b>

Mead School District No 354

Payee Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: SPOKANE COUNTY TREASURER  
153607390207

Voucher: 1171

Starting Check Number: 105610

Check #	Date	Payee	Amount
105610	04/08/2022	BEST WESTERN-ZILLAH	\$2,732.17
105611	04/08/2022	BSN SPORTS	\$152.65
105612	04/08/2022	COEUR D'ALENE HIGH SCHOOL	\$150.00
105613	04/08/2022	COMFORT INN - MISSOULA	\$2,502.40
105614	04/08/2022	KAMIAKIN HIGH SCHOOL BOOSTER CLUB	\$230.00
105615	04/08/2022	MEAD SCHOOL DISTRICT	\$2,125.55
105616	04/08/2022	MOMENTUM INC	\$250.79
105617	04/08/2022	SCHOOL SPECIALTY	\$21.99
105618	04/08/2022	UNIVERSAL ATHLETIC	\$490.05
105619	04/08/2022	VOLUNTEERS OF AMERICA OF WA AND ID	\$1,138.93
105620	04/08/2022	WANDERMERE GOLF COURSE	\$1,252.35
105621	04/08/2022	WEST VALLEY HIGH SCHOOL	\$250.00
Total Amount:			\$11,296.88

End of Report

## MEAD SCHOOL DISTRICT

Board Meeting of April 11, 2022  
New Business

VI.B.

**Agenda Item:**           **Student Travel Proposal**  
                                  **Mt. Spokane High School Debate**

**Background:**

One qualifying member of the Mt. Spokane High School Debate Team (Ella Sessions), plus Debate Coach/Teacher Jessica Klingback, request permission to travel to Washington DC, May 25-30, 2022, to participate in the Speech & Debate Grand Nationals Tournament. Ms. Sessions and Ms. Klingback will travel with the debate team from Gonzaga Prep and Mead High School. In addition to competing at the event, Ms. Sessions and Ms. Klingback will take advantage of the opportunity to visit various Smithsonian museums and national monuments.

**Fiscal Impact:**

The estimated cost for Ella Sessions is \$1,300. Her parents are able and willing to cover her travel expenses. ASB funds will cover the travel costs for Ms. Klingback.

**Other Considerations:**

Ms. Sessions will miss three days of school (May 25-27) and Ms. Klingback will need a substitute teacher these same three days. Sub costs will be covered by the Mt. Spokane High School Building Budget.

**Recommendation:**

Approval of the presented trip from the Mt. Spokane High School Debate Team to travel to Washington DC, May 25-27, 2022, to compete at the Speech & Debate Grand Nationals Tournament, is recommended.

**Attachment(s):**       Student Travel Proposal



# STUDENT TRAVEL PROPOSAL

School: Mt. Spokane HS Group: Speech + Debate

Trip Name: Grand Nationals Tournament Submission Date: 3/25/2022

For every student who travels as part of this activity I will have in my possession:

- A signed Student Travel Permission Form
- A Medical Emergency Information Form

Teacher/Coach/Advisor  
Jessica Klingback

Date  
3/25/2022

### Extended Field Trip (Overnight)

Trips related to club, leadership or academic activities that involve overnight stays in Washington, Montana, Idaho, Oregon or British Columbia (e.g. overnight leadership camps). Requires preliminary approval of building Principal, Activities/Athletic Director & Director of Secondary Education or Director of Elementary Education (depending on grade level).

### Special Event Trip (Overnight)

Co-curricular or extra-curricular trips that are not part of sanctioned regular or post-season schedules and involve overnight stays and substantial cost to the student (e.g. band trip to bowl parade and trips to national or regional student leadership conference). Requires preliminary approval of building Principal, Activities/Athletic Director & Director of Secondary Education or Director of Elementary Education (depending on grade level) followed by final School Board approval. All trips to destinations outside of Washington, Montana, Idaho, Oregon or British Columbia fall into this category.

### Academic Study Trip (Overnight)

School sponsored academic trip that is supervised by school staff and results in educational credit for the student (e.g. government class trip to Washington, D.C., etc.). Requires preliminary approval of building Principal, Activities/Athletic Director & lead Student Services administrator followed by final School Board approval.

### Day Trip

No overnight stay . . . Requires building principal authorization only.

Date(s) of Trip: 5/25/22 - 5/30/22 Person in Charge Jessica Klingback

Destination(s) Washington, D.C.

### Approvals

Principal [Signature] Activities/Athletic Director [Signature]

Director of Elementary or Secondary \_\_\_\_\_ Nurse [Signature]

School Board \_\_\_\_\_ Final Approval Date \_\_\_\_\_

**Trip Educational Benefit and Planned Activities:**

- Competition in the Grand National tournament
- visiting monuments + museums on the National Mall as time allows

**Cost & Funding Sources:**

<b>Building Budget</b> Covering: requesting 3 sub days covered 5/25, 5/26, 5/27	\$ 465 <del>290</del>
<b>ASB Funds</b> Covering: Coach airfare: \$ 650.20 Coach hotel: \$ 1093.75 (\$ 218.65/night)	\$ 1,743.75
<b>District Funds</b> Covering:	\$
<b>Student/Parent Cost (per student)</b> Covering - Please Itemize: student airfare: \$ 650.20 student hotel: \$ 546.43* * sharing w/ mead female competitor registration: \$ 100.00	\$ 1,296.63

**Fundraising Opportunities:**

parents are able + willing to fully self-fund.

**Participants:**

Estimated # of Students 1 Estimated # of Adults (Chaperons & Staff) 1  
# of School Days Missed: 3 # of Sub Days Needed: 3 Student/Chaperone Ratio: 1:1

**Additional Information:**

1. Does the trip involve any of the following . . . please circle:

- Swimming and/or Boating
- Remote Locations/Hiking
- Outdoor Education
- Animals
- Air Travel
- Motorized Activities

2. Lodging: Renaissance Hotel Washington, D.C.  
999 9th Street Northwest Washington, D.C. 20001

3. Transportation: \_\_\_\_\_  
Delta Airlines to + from DC  
public transportation in Washington DC

4. Supporting Documents:

Preliminary Trip Itinerary attached?  Yes  No  
Related brochures/information attached:  Yes  No website listed on itinerary  
Student Trip Expectations attached:  Yes  No



Supervisor Name: Jessica Klingback

Date Submitted: 3/25/22

Total number of students participating: 1

Total number of adults participating: 1

**Copies Attached:**

Itineraries, Permission Slip, Contact Information of Trip Supervisor/Chaperones.

**IMPORTANT INFORMATION:**

- ✓ Overnight travel require list of students to the Nurse two weeks prior to departure? Day trips require list of students to the Nurse one week prior to leaving.
- ✓ All chaperones have a Washington State background check completed.
- ✓ Parents and Students informed the "Normal School Rules Apply" to include meal arrangement, curfews, etc.
- ✓ How will financial help be provided for those students who otherwise could not attend?

**\*\*\*Expense Breakdown\*\*\***

**Transportation (check all that apply)**

District Car(s) and /or Van(s) How many? —

Rental Car(s) and/or Vans(s) How many? —

District Bus How many? —

Charter Bus How many? —

Plane How many? 4 flights

How is Transportation being funded:  
 Building Funds/ASB Funds

**Lodging**

None

Hotel or Camp \$ 1093.25

How is Lodging being funded?  
 Building Funds/ASB Funds

**Fees**

None

Registration Fees \$ 100

How are Fees being funded?  
 Building Funds/ASB Funds

*student funded*

**Subs**

No Sub Needed

Sub Needed

½ day — x \$65.00 = \$ —

Full Day(s) 3 x \$130.00 = \$ 390

How are Subs being funded  
 Building Funds/ASB Funds

**Additional Information:**

\_\_\_\_\_

Speech and Debate  
Grand Nationals Tournament  
Initial Itinerary

**Wednesday, May 25: Travel Day (see flight confirmation at bottom of itinerary)**

5:40AM departure GEG  
4:02PM arriva Washington-Dulles

Travel to hotel, check in, grab dinner

**Thursday, May 26: Tournament Acquainting, National Monuments**

We will spend the day determining which locations our competitive rounds will be held on Fri. - Sun. Rounds will be hosted in various conference rooms in the immediate area around our hotel. Any remaining time will be spent visiting national monuments and museums on the National Mall.

Tournament website: [ncfnationals.org](http://ncfnationals.org)

**Friday, May 27 - Sunday, May 29: Tournament Competition Rounds**

The tournament schedule is TBD. Competitors and coaches, acting as judges, will be in rounds throughout the day. Any evening time available will be used for visiting more sites on the National Mall.

**Monday, May 30: Travel Day**

6:20AM- Depart Washington-Dulles  
12:05PM - Arrive GEG

**Delta Itinerary:**

Wed, 25MAY	DEPART	ARRIVE
DELTA 3515* Main Cabin (L)	SPOKANE, WA 5:40am	SEATTLE 6:49am
DELTA 1681 Main Cabin (L)	SEATTLE 8:00am	WASHINGTON-DULLES 4:02pm
Mon, 30MAY	DEPART	ARRIVE
DELTA 4128* Main Cabin (L)	WASHINGTON-DULLES 6:20am	MPLS-ST PAUL 8:01am
DELTA 668 Main Cabin (L)	MPLS-ST PAUL 11:03am	SPOKANE, WA 12:05pm

**Hotel Information:**

Renaissance Washington DC  
999 9th Street Northwest  
Washington, DC 20001

Speech and Debate  
Grand Nationals Tournament  
Additional Funding Request

The speech and debate team is submitting our trip to the Grand Nationals Tournament in Washington, DC, May 25- May 30, for official approval.

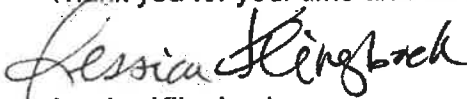
Competitor Ella Sessions has qualified for the national competition in original oratory. We will be traveling to the competition with teams from Mead and Gonzaga Prep as well. The Sessions family is fully funding Ella's trip as her senior gift.

The debate program did not receive an ASB allocation for the 2021-2022 school year. Our usual fundraising tournament, the Feline Frenzy, brought in significantly less revenue than in normal years due to COVID concerns and restrictions. Additionally, the program was charged a \$400 custodial fee from facilities while hosting the tournament. This is not a fee we've been charged in prior years, and we did not anticipate this cost. Our ending balance in the Debate ASB Account prior to the cost of the national competition is effectively \$0.

The total cost of coach attendance for airline and hotel fees is \$1,743.25. I initiated a transfer of funds from the unused Mock Trial ASB account (a related forensics-based program that hasn't competed for two years due to COVID) to the Debate ASB account to offset the cost. That transfer was approximately \$1600.00. I am officially requesting an ASB allocation of \$150 to bring our account balance back to \$0 after the cost of the trip.

Additionally, I am requesting building coverage for my three sub days, 5/25, 26 and 27. Again, due to decreased revenue and unexpected costs, we do not have the funding to cover these days.

Thank you for your time and consideration.



Jessica Klingback

Head coach, Wildcat Speech and Debate