

ARCHITECTURAL AND ENGINEERING SERVICES

When the Board of Directors determines that there is a requirement for architectural and engineering services, a notice shall be published in advance of the need for such services. The notice shall state concisely the general scope and nature of the project(s) or work for which the services are required.

Interested firms will be requested to submit a statement of qualifications and performance data to enable the Board of Directors to determine which architectural or engineering firm will best serve the needs of the District. Criteria for selection of a firm shall include, but not be limited to, quality and breadth of staff design of similar projects, production capability, supervision and quality control, relationship with clients, cost estimates and budget control.

The Superintendent, or designee, shall establish necessary procedures to solicit and screen qualified architects and engineers. The Board shall select the architectural or engineering firm for contracting the services.

In the event of an emergency, the Board may waive this selection process and secure such services as needed.

Legal References: RCW 28A.330.100 (3), Additional powers of board (1st class)
RCW 39.80, Contracts for architectural and engineering services
AGO 1988, No. 4, Contracts for architectural and engineering services
SPI School Facilities Development Procedures Manual, Chapter 7,
Consultant Selection

Adopted: November 26, 2007