

AUTOMATED EXTERNAL DEFIBRILLATORS (AED's)

One of the major goals of the Mead School District is to provide an environment that emphasizes the safety of students, staff, and community users of the facilities. In the interest of allowing for AED's in district facilities while meeting the expectations of law and risk management providers, the criteria listed below has been established.

AED's, also known as semiautomatic external defibrillators, are automatic in that the device must detect specific vital signs in order to operate. They are semiautomatic in that they require a person to activate the device if the vital signs allow operation. All recent literature refers to the name "automated external defibrillator".

A. Equipment Purchase

1. The equipment must be approved through a prescription provided by the Spokane County Medical Program Director.
2. The defibrillator must be a brand consistent with that found in all district facilities in order to provide consistency in training and operation.
3. The purchased equipment must include AED pads that can be used on all ages and sizes of youths and adults.
4. Supplies necessary for operation and maintenance must be purchased for the specific equipment purchased.
5. The equipment purchase must include a case with an alarm and must be a brand consistent with that found in all district facilities.

B. Equipment Placement

1. The principal of the building or supervisor of the department, in conjunction with the school nurse if applicable, will determine where the AED or AED's will be placed.
2. The AED should be placed in a central, highly visible, and accessible location. Ideally the equipment should be placed near a telephone, within one (1) to one and one-half (1.5) minute walk from the furthest portion of the building, and should not be placed in a locked closet or cabinet.
3. The principal of the building or department supervisor, shall notify the local emergency medical services organization about the existence and location of the defibrillator.

C. Equipment Maintenance

1. The building principal, or department supervisor, and school nurse shall have the responsibility of maintaining the equipment and all necessary supplies.
2. The equipment is to be maintained and tested according to the manufacturer's operational guidelines.

3. Once a year the principal or department supervisor of any building with an AED shall send a letter to the Executive Director of Student Services confirming that the equipment has been maintained and tested according to the manufacturers specifications.

D. Training

1. The AED training program must be approved by the Washington State Department of Health – Office of EMS and Trauma Systems.
2. Training in the use of AED's will be added to First Aid/CPR training as delivered by the approved District provider of such services.
3. The principal of the building, or supervisor of the department, is responsible for selecting the staff to be trained in AED use.
 - a. Based on a ratio of one (1) trainee per one-hundred (100) students/staff in the building or department, the principal/supervisor shall select people to be trained that will have the greatest chance of using the AED.
 - b. The selection of trainees should have the goal to provide coverage, as much as possible, for all the various events that take place in the facility and the times that the facility is in use (e.g., basketball games, parent meetings, etc.).
4. The building principal or department supervisor is responsible for maintaining records that document the training, and date of training, of persons in that building or department.
5. The building principal is responsible for establishing emergency response procedures which will be communicated to the entire staff (e.g., where the equipment is, how to access it, general procedures such as calling 911, etc.).
6. The defibrillator user shall call 911 or its local equivalent as soon as possible after the emergency use of the defibrillator and shall assure that the appropriate follow-up data is made available as requested by the emergency medical service or other health care provider.
7. A person who uses a defibrillator at the scene of an emergency is immune from civil liability unless the use of the device amounts to gross negligence or wanton misconduct (RCW 70.54.310 and RCW 4.24.300).

Adopted: October 10, 2005