

---

## SAFE & ORDERLY LEARNING ENVIRONMENT

---

### Contacts With Staff

The learning environment and the staff's time for students shall be free from interruption. Except in emergencies, staff shall not be interrupted in their work. Brief messages shall be recorded so as to permit the staff member to return the call when free.

Certificated staff shall be available for consultation with students and patrons during the non-instructional time prior to the beginning and at the end of the school day. Students and patrons are urged to make appointments with staff to assure an uninterrupted conference.

No one shall solicit funds or conduct private business with staff on school time and premises.

### Visitors

The Board welcomes and encourages visits to school by parents, other adult residents of the community and interested educators in order to promote communication and mutual understanding about student progress and the district's educational program. Such visits shall be consistent with the welfare of students and the orderly operation of the educational process.

Visitations to schools will be allowed under the following conditions:

- A. A visitor is anyone entering the school property who is not:
  1. An employee or a volunteer of the district while he or she is performing his or her volunteer duties, or
  2. A student enrolled at that school.
- B. All persons visiting the schools must have a purpose related to the district's educational program or the personal welfare of a student or employee.
- C. Schools arrange visits dependent on the purpose of the visit and the current conditions in the school. Therefore visitors should make every effort to contact the school before they plan to come.
- D. Visitors are welcome but building principals or designees will determine the length and time of visits based on minimizing disruptions to the school and school program.
- E. Visitors found on school premises who have not first registered at the main office per Mead School District standard operating procedures, shall be told to either report to the school office or leave the school property. Visitors so notified, who remain on school premises without registering, are subject to the sanctions set by criminal trespass laws (RCW 9A.52.070-090). The appropriate law enforcement agency may be requested to respond.
- F. No one may enter school premises for the purpose of conducting activities prohibited by local, state, or federal law or School Board policy.
- G. If a principal or designee determines that any person is disturbing, interfering with, or obstructing the lawful operation of the school (as defined by RCW 28A.635.020), the person may be ordered to leave the school property; and upon failure to do so, may be subject to the sanctions set by law pertaining to school disturbances (See also RCW 28A.635.020).

H. Persons who are prohibited from or limited in access to school property for unauthorized presence or disruption as outlined above shall be notified of their options to contest the prohibitions(s) or limitations(s), first to the school administrator (if applicable), and thereafter in timely succession to the Superintendent (or designee) and then to the School Board pursuant to RCW 28A.645.010.

### **Disruption Of School Operations**

If any person is under the influence of drugs or alcohol, or is disrupting or obstructing any school program, activity, or meeting, or threatens to do so, or is committing, threatening to imminently commit, or inciting another to imminently commit any act which would disturb or interfere with or obstruct any lawful task, function, process or procedure of any student, official, classified, or certificated staff member or invitee of the school district, the superintendent or staff member in charge shall direct the person to leave immediately. If such a person refuses to leave the superintendent or staff member shall immediately call for the assistance of a law enforcement officer.

<b>Legal References:</b>	RCW 28A. 605.020	Parent’s access to classroom or school sponsored activities -- Limitation
	RCW 28A. 635.020	Willfully disobeying school administrative personnel or refusing to leave public property, violations, when -- Penalty
	RCW 28A.635.030	Disturbing school, school activities, or meetings
	RCW 28A.635.090	Interfering by force or violence -- Penalty
	RCW 28A.635.100	Intimidating any administrator, teacher, classified employee, or student by threat of force or violence unlawful – Penalty
	RCW 28A.645.010	Appeals – Notice of – Scope – Time limitation.
	20 U.S.C. 7908	No Child Left Behind Act, Military Recruiter Provision

**Adopted: May 26, 2020**