

HIGHLY CAPABLE PROGRAM

The following procedures shall be employed to nominate, assess and select students to participate in the program:

Nomination

Anyone may nominate a child to the program, including teachers, other staff, parents, students, and members of the community. Nominators will be sent the district's nomination form to recommend a child for consideration in the program.

Assessment

The district will screen each nominee using Cognitive Abilities Test and State Achievement Test Scores to identify students who qualify for further assessment. Prior to conducting assessment(s) Highly Capable Program teachers shall obtain written parental permission.

Nominees identified through the screening process will be assessed using multiple criteria from a variety of sources and data, including tests that measure cognitive ability and academic achievement. Test results shall be recorded in the student's cumulative file.

Selection

A multi-disciplinary selection team composed of a district administrator, an individual who can interpret cognitive and achievement test results and a teacher will review data that has been collected for each of the nominated students. They will select those students who meet the program criteria. The district will:

- A. Notify parents of students who have been selected. Parents shall receive a full explanation of the procedures for identification, program options and the appeal process;
- B. Obtain parental permission to provide services and programs;
- C. Schedule a meeting of all such parents; and
- D. Send out an annual student learning plan with a yearly evaluation summary.

Program Design

The District will offer highly capable students the following programs:

Within heterogeneous, inclusive learning groups and settings, the Quest Program provides an enriched, differentiated, accelerated and rigorous standards-based curriculum that presents learning at a pace, depth, and intensity that meets students' intellectual needs while simultaneously encouraging growth of individual potential.

Each individual student or group of students with similar needs shall have a program plan. Services will be made available based on that plan and include a continuum of services.

Report to the Board

Annually, prior to the Board of Director's program approval, the Superintendent, or designee, will report on the status, including evaluation, of the district's Highly Capable Program.

Adopted: May 22, 1991
Revised: February 22, 2010