



POSITION TITLE: Certified Athletic Trainer  
STATUS: Full Time, Exempt  
WORK YEAR: School Year 2022-2023  
SALARY: Depending on relevant trainer experience  
CLOSING DATE: Friday, June 3, 2022

### MINIMUM QUALIFICATIONS

- 3 years or more Athletic Trainer experience; high school setting, desirable
- Responsible for all operations of the Athletic Trainer
- Ability to work a flexible schedule, including occasional evenings and weekends
- Experience working with students from diverse backgrounds, in multi-aged environments
- Current Certification as an Athletic Trainer from the NATABOC
- CRP, AED, First Aid

### **Job Summary:**

Under the direction of the Director of Athletics and Extended Learning Program, the Certified Athletic Trainer is responsible for developing and implementing the school's athletic health care program. The athletic care program involves all phases (i.e., injury prevention, recognition, treatment, evaluation and referral of athletic injury; rehabilitation, follow-up evaluation, and recognition; and education and counseling). Organization and supervision of the school's athletic training facility.

- Provide athletic training coverage of practices and games including possible travel with the athletes.
- Administers first aid treatment as required by the situation, including first aid, CPR and AED.
- Operate, supervise and maintain the Athletic Training room and equipment.
- Maintains confidentiality of student-athlete files and records, in accordance with federal and state laws and Academy policies.

**Ability to:**

Develop and oversee the school's athletic training program and formulate operating procedures. Independently apply principals, practices, and techniques associated with sports medicine and athletic training and rehab; develop and modify therapeutic treatment plans; instruct student athletes and others in adhering to therapeutic treatment plans; prepare clear and comprehensive reports; and communicate effectively, orally and in writing.

**Certification Required:**

Background check and VIRTUS Safe Environment Protecting God's Children course required upon hiring.

**QUALIFICATIONS:** Bachelor's degree, current CPR/AED certifications, sports experience or equivalent combination of education and experience. Must meet the education and supervised athletic training experience requirements set out by the National Athletic Trainers Association board of Certification (NATABOC) and be licensed by the State of Hawaii at time of hire.

As a Catholic, independent school for students in grades Pre-School to 12, Sacred Hearts Academy provides an outstanding college-preparatory education for young girls. Caring teachers, small classes, a rich and varied curriculum, and lively, enthusiastic students make the Academy unique. Along with its quality academic program, the Academy focuses on character and values, cooperation, mutual respect and service. Our school is a place where young women learn to listen, question, challenge, probe and gain the knowledge and confidence that will allow them to think for themselves and make good decisions. We believe that excellence in education enables students to value themselves as individuals, while at the same time, prepares them to participate with confidence in a complex and changing society. The Academy is accredited by the Western Association of Schools and Colleges (WASC), Western Catholic Education Association (WCEA) and the Hawai'i Association of Independent Schools (HAIS). It is a given that the girls at Sacred Hearts will receive an outstanding academic education, but most importantly, the faculty, staff, alumnae and families value the fact that the students are surrounded by people who care about them and care about one another.