

In attendance were Chair Janet Morgan, George Bauer, Maryanne Van Aken, and John Swendsen; also Charles Cosgriff (6:07 pm), Wayne McAllister, Mike Molzon, Deb DeSorbo (6:10 pm), reporter Mike Preato, and BoE clerk Deb Carlton

1. Facilities update – Mike Molzon reviewed energy efficiency proposals for NHS, WMS and BES and explained incentives through CL&P. A building management system is desired for BES by bundling lighting. Ms. Morgan asked how far along we are with that and Mr. Molzon supplied a letter of agreement with CL&P from last year. The district did not go forward with it at that time, he said, because allocating \$71,347 right at budget time was not desirable. She asked if we could go forward now. Mr. Molzon said savings at BES will take longer, while immediate return can be seen at WMS and NHS. The goal is to integrate the system in his office and on his and the energy specialist's laptops. Right now, adjusting for occupancy is done manually at BES. Varying input to the system will be key to savings, but more technology is needed to achieve that. Ms. Morgan asked him to furnish current figures so she can get those to Finance for budgeting.

Mr. Molzon gave a gas conversion update. NHS, MES, and WMS all have dual fuel burners for oil and natural gas. The small domestic water heaters are oil only. NHS is 98% done, MES and WMS are done. He is looking at remote pumps (\$1,000-\$2,000) and should wrap that up in two weeks. MES has been burning gas since mid-January, WMS since mid-February, and NHS after that. He also got natural gas into the NHS greenhouse. Ms. Morgan asked about CO meters and was told they are not in the boiler rooms, though there are some at MES. She will look into that for him.

Mr. Molzon also gave an extensive report on accomplishments in all 4 schools, and reported on extensive water testing that is done quarterly, and progress on asbestos abatement at MES. He also provided a list of capital projects, showing which have been cut, and shared 5 year capital improvement plans.

2. Transportation report – Mr. McAllister shared an opening report from First Student transportation manager, Pam Boulier. The committee discussed cameras on buses, average age of buses in use, and were given copies of all bus routes, the transportation contract, a list of all drivers, and copy of liability insurance policy, the bus company's drug/alcohol testing policy, and inspection guidelines. Mr. McAllister also provided a DMV out-of-service report which he recommended be added to criteria for the next contract.

Ms. Morgan requested monthly reports from First Student to include run times, average time on the bus for students, and numbers of students riding buses.

3. Enrollment Report/K & Grade 3 class sizes – Mr. McAllister provided an enrollment report showing new students enrolled during the last few weeks of August. He indicated that MaryLou Torre would prefer not to split classes at this point, and favors adding paraprofessionals for a more productive solution.

Ms. Morgan requested monthly enrollment updates for all schools, and was also interested in recommended class sizes in other districts. Ms. Van Aken would be interested in reviewing the Prowda projections to see how accurate they have proven to be.

Respectfully Submitted,

*Janet Morgan*

Janet Morgan, Chair