

Proof of Residency in the Tacoma School District

Please note: If you do not own or rent your own residence due to loss of housing or economic hardship, leave this form blank.

School: _____ School Year: 20_____

This form is to be completed by the student's parent or legal guardian. A separate Proof of Residency form must be submitted for each child.

I. Student Information:

Student Name: _____
First Name M.I. Last Name

Student DOB: _____ Student ID (if previously attended TPS): _____

II. Student's Physical Address: Please note: a post office box is not acceptable as a residence address.

Address: _____
Street Address City Zip

Student shares a residence or resides at the home of a third party. *Third party signature required below.*

Provide two pieces of evidence** to confirm your child's residence.

I declare under the penalty of perjury that the child resides at the above address. I also agree to notify the school within two (2) weeks when the child moves from this residence and provide a new Proof of Residency form and associated evidence.

Falsification of any information or document required for residency verification or the use of the address of another person without actually residing there may result in:

- a) revocation of student's enrollment*
- b) being held liable to reimburse the district for expenses incurred to educate this student; and/or
- c) civil action from fraud, negligent misrepresentation, and negligence.

*** Students whose parent/legal guardian are found after appropriate investigation, to have submitted false evidence shall be withdrawn from the enrolled school at the end of the attendance period.**

Parent/Guardian/Caregiver Printed Name: _____

Signature of Parent/Guardian/Caregiver or Adult Student

 Date

If the student shares a residence with a third party, please complete the following:

Third Party Printed Name: _____

 Signature of Third-Party

 Date

****Evidence for Proof of Residency:**

A. If you **own** or **rent** your residence, please attach copies of any **two** of the following:

- 1) Utility, cable, or satellite bill (dated within the past 8 weeks)
- 2) Landline or mobile phone bill (dated within the past 8 weeks)
- 3) Mortgage Statement in your name showing the residence address
- 4) Copy of the Lease/Rental agreement in your name showing the residence address, dates, and signature page
- 5) Property tax bill for the residence
- 6) Insurance documents
- 7) Official mail from a public agency such as DSHS or the courts
- 8) Real estate purchase contract

B. If you are **sharing** a home with another individual or family within the district's boundary:

- 1) Any two proofs of residency from above with the homeowner/lease holder's name and address
- 2) Third-Party Agreement (see box on page 1)

Office Use Only

Address Verified (2 pieces): _____ School Name: _____

Verified By: _____ Date Verified: _____