



5th Grade Teacher

Hours: 4 days per week* (Monday-Thursday; 8:15 a.m.-3:00 p.m. for teachers; school day is 8:45-2:45)

Start Date: August 15, 2022*

End Date: May 24, 2023*

Benefit: 50% tuition remission for children attending Arborbrook.

*Note that these dates are the dates of the school year itself. The contract begins August 1st and ends July 31st of the following year (pay periods are twice per month for a full year). Please also note training times required below.

Description

Arborbrook Christian Academy in Matthews, NC is seeking a fifth-grade teacher. We are looking for a teacher who can teach our robust and rich curriculum to our fifth graders.

Our school is a four-day a week Christian school, and our hours are 8:45-2:45. Our school uses the Charlotte Mason philosophy of education. Class sizes are intentionally kept small, spending time outdoors is valued, and partnering with our families in a positive way are a few of our values at Arborbrook.

The basic job description includes the following:

- A. Teach small class(es) of students every day, Monday-Thursday. Subjects to be taught include math, phonics & language arts, history & geography, inspirational studies (composer study and poet study), science, and teaching a Bible class at the end of the day.
- B. Follow the curriculum guide, use materials provided, and complete any required training. Lesson plans are required for the first two years of employment.
- C. Assess students on a regular basis according to school assessment standards, best practices, and authentic assessment principles. An online SMS gradebook is to be updated weekly.
- D. Prepare electronic report cards and mid-term progress reports (on a trimester basis).
- E. Prepare for one parent conference in the fall in October (on a Friday).
- F. Meet with parents before/during/after school as needed/requested.
- G. Send out a weekly newsletter to parents to fill them in on what has been happening that week in class and assign Friday work. Communicate with parents concerning poor grades or behavior as appropriate.
- H. Plan and organize class events, communicating with your room mom(s).
- I. Lead a K-6 assembly 3-4 times a year.

- J. Attend Wednesday morning faculty meetings (7:55 a.m. every Wednesday), Tuesday morning lower school meetings (8:00 a.m. once or twice a month), and a monthly math meeting with teachers K-6.
- K. Complete 20+ hours of professional development annually
- L. Other duties as assigned, including lunch duty twice a week.
- M. Adhere to school handbooks and maintain classroom expectations, discipline, and dress code.

There are several training days required for teachers every year that are part of the teaching contract but not paid separately. These include a few days in the summer (the week of August 1-3, 2022) and three days in early October for the Childlight conference (on one of these two days there is no school so the teacher attends the conference in lieu of teaching that day). There is also an Inservice Day on a Friday in February, where teachers will come to school and work for several hours or have staff development provided at that time (childcare will not be provided during training).

Requirements

All teachers must have:

1. A heart for God. They will be born-again, Bible-believing Christians in a growing relationship with our Lord and Savior, Jesus Christ.
2. A love for children. They will be kind, nurturing individuals who enjoy spending time with young people and respect them as persons.
3. An ability to be a positive role model. They will do their best to live a life that is pleasing to God and therefore serve as a model for our young people.
4. A call on his or her life to be a teacher. They will feel that teaching is one of their spiritual gifts and feel a call on their lives to teach and impact the next generation of Christ followers.
5. A dedication to the vision and mission of Arborbrook. They will have a thorough understanding of and be in agreement with the vision and mission of the school. This includes a good understanding of Charlotte Mason's writings. Some training will be provided, but independent learning will also be necessary.
6. A teachable spirit. They must be open to training from a supervising teacher and the academic director. A positive attitude and cheerful demeanor should accompany their teachable spirit.
7. A four-year college degree, preferably in Elementary Education. Previous classroom experience in an academic setting is preferred.
8. Competency with technology, including our online school management system (SIS/FACTS) and Google Suite.
9. Excellent communication skills, including grammar and the ability to write well.
10. Willingness to work collaboratively with other teachers and staff.

***Required Summer Training:**

Aug 1-3, 2022 is Teacher Training.

The week of August 1st teachers are back in school as needed, preparing their classrooms, and getting ready for the year. School begins on August 15th, with an orientation that day.

Interested candidates should send a cover letter and resume to kristen.woodman@arborbrook.org

