

## UPLOAD ASSIGNMENT PICTURE

### UPLOADING ASSIGNMENT PICTURES

Some assignments are not typed or saved to a computer or cloud library. Some assignments require you to handwrite answers, draw/create a model or project that cannot be uploaded directly. Follow the steps below to take a picture of the item using tools built into the assignment box.

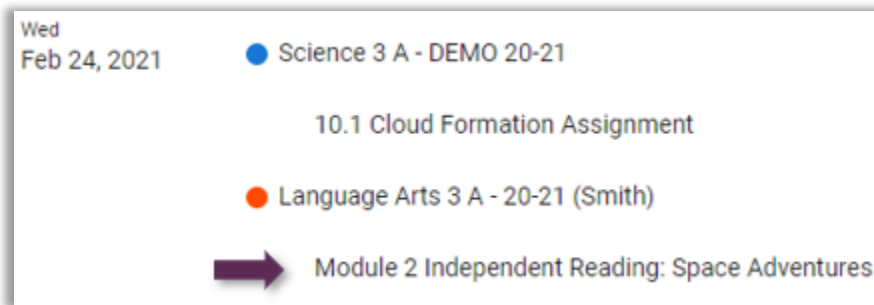
#### Materials Needed:

- Computer or tablet with a built-in camera.

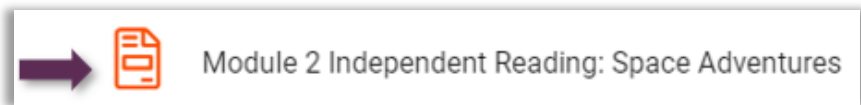
#### Steps:

1. Complete the assignment offline.
2. Log in to your course landing page.
3. Select the assignment name from the calendar or activity view.

*Calendar View:*



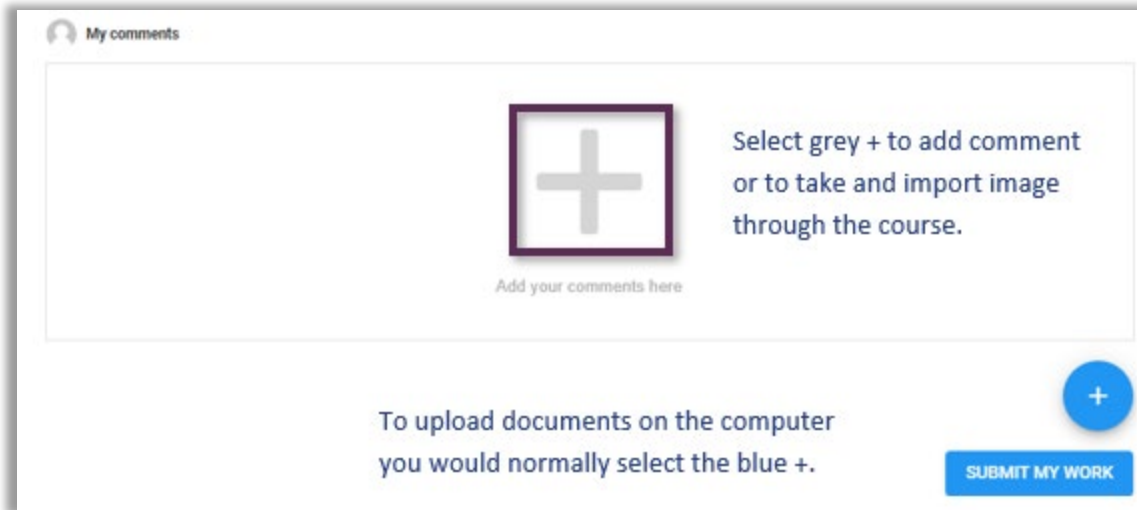
*Activity View:*



4. Select the grey + icon where students can always add comments.

**Note:** When uploading a typed document saved to their computer, students would normally select the blue + icon to submit their assignment here instead.

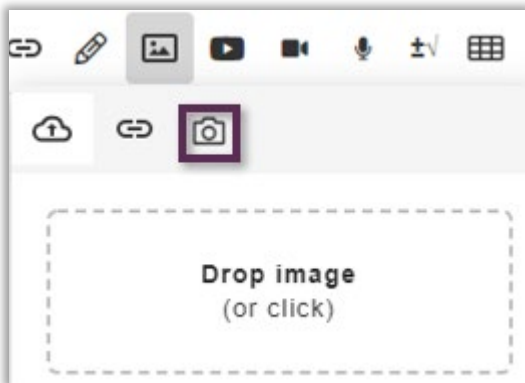
# Upload Picture



5. Select the **photo** icon now visible on the comment box toolbar.



6. Select the camera icon now visible on the pop-up.



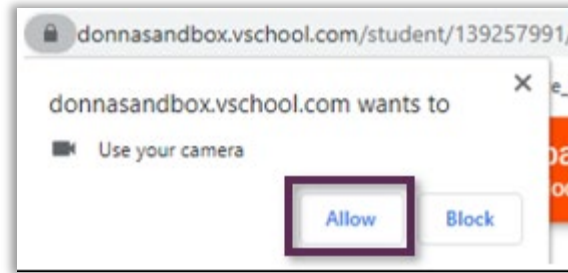
## Warning:

The first time you use this built-in camera option you need to select **Allow** on your browser when the warning appears. Check with your parents or teachers prior to selecting Allow on any website.

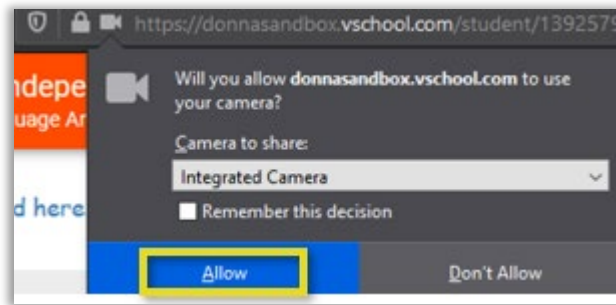
If an error occurs after selecting allow check a second program is also not using the camera. The camera can only be used by one program at a time.

# Upload Picture

## Chrome Browser Camera Access



## Firefox Browser Camera Access



7. Place item or handwritten document in front of the computer or tablet's built-in camera. Check that it is centered and able to be read.
8. Select **Capture** » check to make sure the image is you want it to be.
9. Select **Insert**.
10. Add any additional comments or images as needed.
11. Select the **Submit My Work** button.

## VIDEO SUPPORT

Select the image below to view related tutorial.

