



# Application for Tuition Assistance

## Application Windows

Spring: Oct. 15<sup>th</sup> – Nov. 15<sup>th</sup> (max of 6 credit hours)  
 Summer: March 15<sup>th</sup> – April 15<sup>th</sup> (max of 9 credit hours)  
 Fall: May 15<sup>th</sup> – June 15<sup>th</sup> (max of 6 credit hours)

**Section 1: Must be completed by applicant**

Fall  
 Spring  
 Summer

\_\_\_\_\_ Year

Name of Regionally Accredited College/University: \_\_\_\_\_

Student ID# \_\_\_\_\_

Name: \_\_\_\_\_

Last First Middle/Maiden Employee Number

Teacher Certification Type and Number \_\_\_\_\_ Area(s) of Certification \_\_\_\_\_ School Assignment \_\_\_\_\_

Position \_\_\_\_\_ Area(s) of Certification \_\_\_\_\_ Subject(s)/Grade(s) you are currently teaching \_\_\_\_\_

Check the one that applies to the Participant:

A. Certification in a Shortage Area
  C. Education Leader 1 Endorsement

B. Relicensure
  D. Other: \_\_\_\_\_

*Courses meeting the appropriate participant categories listed above may be approved for tuition assistance funds. These funds may not be used specifically for coursework needed to increase overall grade point average for acceptance into a teacher education program.*

**Section II: Courses Requested: Course #, and Course Title must be provided by the applicant.**

Course #	Course Title
_____	_____
_____	_____
_____	_____

**Section II: (Please read the statement below carefully before signing)**

I understand that if I drop, withdraw, or fail to complete a credit course successfully (Grade A, B or C) for which Tuition Exemption has been granted, no tuition will be remitted to me or to the university on my behalf by my employing agency, therefore, I will be responsible for payment. I give permission for all concerned in the implementation of the Ascension Public Schools' tuition assistance program to release information as required.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal's Signature \_\_\_\_\_ Date \_\_\_\_\_

Agency Superintendent/Administrator Signature \_\_\_\_\_ Date \_\_\_\_\_