



STAMFORD PUBLIC SCHOOLS
Grants and Funded Office

Grants Funded Request/Approval Form
For
Instructional Materials

Include a completed HTE form

1. School: _____ Requested by: _____

Estimated cost: _____

2. Requested materials: _____

Description of materials: _____

Teacher/class using materials: _____

Number of targeted students: _____

3. Reason/Rationale: _____

4. Relationship to District Goals and student achievement, needs of student population:

5. Funding Source: _____
(Grant funding source)

Principal/Administrator

Title

Date

Approved

Not Approved

Director of Grants and Funded Programs

Date

Assistant Superintendent

Date



STAMFORD PUBLIC SCHOOLS
Grants and Funded Office

Grants Funded Pre-Approval Form
For
Conference Attendance

Attach this form to the original "Authorization to Attend Conference and/or Make Out-of-Town Trip" form. Include a brochure or letter announcing details of the conference.

1. School: _____ Requested by: _____
2. Name and location of Conference: _____
3. Estimated cost: _____
4. Reason/Rationale: _____

5. Relationship to District Goals and student achievement, needs of student population:

6. How will you share what you will learn at your conference:

7. Describe how you will apply this new learning in your own work (classroom, school program, etc.)

8. Funding Source: _____
(Grant funding source)

Principal/Administrator

Date

Approved

Not Approved

Director of Grants and Funded Programs

Date

Assistant Superintendent

Date