

Job Details Job Type: Part-time

# **Full Job Description**

Faith Christian Academy exists to provide families with a Biblical education and excellence in a God-centered environment.

We are currently looking for qualified applicants to fill the following positions: Long-Term Substitute Teacher

- 2<sup>nd</sup> Grade August 29, 2022 October 28, 2022
- Potentially other long-term substitute placement opportunities to follow

# JOB DESCRIPTION:

The Long-term substitute teacher is responsible for supervising students within the classroom and other assigned areas; facilitating lesson plans, created by the teacher and delivering group and individual student instruction within an established curriculum in an effective way; communicating with other teachers and professional staff; addressing instructional and/or classroom issues; and responding to a wide range of inquiries from students, parents or guardians, regarding instruction and student progress.

#### **Essential Functions:**

• Teach basic concepts and skills to children in elementary school.

## Other Duties:

- Utilize learning materials, provided by the teacher to engage students in learning.
- Facilitate lesson plans prepared by the teacher to help students achieve academic success.
- Work with a variety of students with different gifts and personalities.
- Assign and grade homework and assessments.
- Manage Classroom in an effective way, conducive to learning.
- Communicate effectively with students and parents.
- Maintain a positive relationship with FCA administrative staff.
- Deal with crisis situations in a proactive and effective manner.
- Complete other related duties or tasks as assigned.

### **Qualifications:**

The Long-term substitute teacher must:

- Have a personal relationship with Christ.
- Be able to incorporate Biblical principles into classroom instruction.
- Possess a minimum of a Bachelor's Degree in Elementary Education (education certificate preferable).
- Demonstrate ability to work independently.
- Be able to manage multiple tasks.
- Possess sound judgment.
- Provide PA state-mandated clearances.