

The Bolles School Job Description

Position Title: PVB Art Teacher
Reports To: Head of Lower School

The lower school program at The Bolles School teaches children in Pre-Kindergarten through Grade 5 the wonder of learning in an intimate and innovative environment. Bolles students develop a sense of exploration and personal values that instill a sense of all that is possible throughout their academic and personal lives as they progress through to middle school on the Bartram Campus, then move on to the Bolles upper school and beyond. Students receive a firm foundation in language arts, math, science, social studies, world languages, and fine arts from a dedicated and caring faculty. The curriculum is based on hands-on learning, which emphasizes activities to teach the importance of exploring and experimenting.

Position Purpose: Instructs students in PK-5th grade in art education activities, developing an appreciation for the visual arts. This position collaborates with a broader Fine and Performing Arts team on grade level productions. This position also collaborates with classroom teachers to plan and implement projects in the iLab.

Essential Functions:

- Plans art program/curriculum to promote development of students' abilities and skills
- Adapts teaching methods and instructional materials to meet students' varying needs and interests
- Supports students to see themselves as confident artists, capable of interpreting art and of creating works that communicate ideas and evoke feelings
- Develops perceptual skills, visual arts vocabulary, and an understanding of principles of design
- Plans and conducts activities for a balanced program of instruction, demonstration, and practice time that provides students with opportunities to observe, question, and investigate
- Instructs students individually and in groups, using various teaching methods such as lectures, discussions, and demonstrations
- Establishes clear objectives for all lessons and communicates those objectives to students
- Meets with teachers, parents and guardians to discuss children's progress, and determine their priorities and resource needs
- Collaborates with other teachers and administrators in the development, evaluation, and revision of art programs
- Keeps attendance and grade records as required by the School
- Attends professional meetings, educational conferences, and teacher training workshops in order to maintain and improve professional competence
- Supports grade level teachers with continent study by introducing students to artists from around the world
- Plans and implements lessons in the iLab that inspire creativity, collaboration and innovation
- Keeps inventory of art supplies as well as iLab materials and assists with ordering materials

General:

- Must demonstrate and enthusiastically support the School's Mission
- Must be willing to perform in a manner that reflects positively on The Bolles School

- Must have the ability and willingness to communicate well, work congenially, and deal effectively with all school personnel and school families, as well as with the larger educational community
- As a member of the Bolles team, must perform other duties as requested

Qualifications:

- Bachelor's degree from an accredited college or university in related subject required
- Preferred minimum three years of applicable experience
- Excellent verbal and written communications skills
- Demonstrated leadership and facilitation skills
- Demonstrated organizational skills