

# LYME-OLD LYME SCHOOLS

*Regional School District #18*

*A Private School Experience*



*in a Public School Setting*

## **Facilities and Finance Committee Meeting**

**May 4, 2022**

*Committee Members Present:* Jennifer Miller, Chair of Facilities Committee; Mary Powell St. Louis, Chair of Finance Committee; Phil Neaton; Andy Russell; Alan Sheiness; Thomas Sherer; Christopher Staab (remote); Steven Wilson

*Administration/Staff Present:* Ian Neviaser, Superintendent of Schools; Holly McCalla, Business Manager; Ron Turner, Director of Facilities and Technology; Brian Howe, Assistant Director of Facilities

The meeting was called to order at 5:00 p.m. by Jennifer Miller.

MOTION: Dr. Powell St. Louis made a motion, which was seconded by Mr. Wilson, to approve the minutes of the April 6, 2022 Facilities and Finance Committee meeting.

VOTE: the motion passed unanimously.

The committee discussed the following agenda items:

*Review of Auditing Services RFP.* Holly McCalla, Business Manager, reported that following the directive of the committee to further research the two firms that submitted proposals for auditing services (clarify references, flexibility of pricing, staffing, etc.), they are recommending that the Board of Education approve the proposal from King and King Associates. This firm further reduced their original charge by \$1,300 for each year of the three year term. The district will pay \$45,950 in year one. There was consensus of the committee members to bring this recommendation to the Board of Education.

*Review of Projects Districtwide.* Ron Turner, Director of Facilities and Technology, updated the committee on current projects ongoing throughout the district. The work on the Mile Creek School gazebo is still ongoing with electrical work completed. This project will be completed shortly. Construction on the Lyme School outdoor classroom should start soon. They are working on town building permits. Lumber has been purchased as costs are supposed to increase significantly.

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The work on the artificial turf field has been completed which included paving and hydroseeding. The water tower leak has been fixed but there are other outstanding issues that will have to be addressed in the future.

*Review of Five Year Facilities Plan.* Mr. Turner reported that there have been no changes to the five year facilities plan since the April meeting.

*Review of Proposed Summer Projects.* Mr. Turner reported on the summer projects being planned including the main campus track repair, high school lighting, refinishing of various floors throughout the district, installation of concrete floor for the middle school outdoor classroom, and a design study for the turf field bleachers. Request for proposals for field maintenance are currently being sought.

There being no further discussion, the meeting was adjourned at 5:14 p.m. upon a motion by Mr. Wilson and a second by Mr. Sheiness.