# SMPAC:  Program Enrollment and Agreement
## Requirements for PASS and Disciplined Referred Students

The program provides a self-paced curriculum for students seeking a pathway to graduation in an alternative high school setting.

### 1. Attendance
- Students are required to meet with their mentor by Google Meet one day per week Monday through Thursday by appointment; Attendance will be logged.
- Students are expected to attend instructional support sessions to receive assistance with courses; Attendance will be logged.
- Students are encouraged to attend individual tutoring sessions with teachers for additional help; Attendance will be logged.
- Students are urged to attend support groups for social emotional learning, career and postsecondary guidance, graduation information, etc.; Attendance will be logged.
- Students must self report their attendance for time spent per course; Self reporting time should reflect academic progress.
- Students must log into StudentVue on a daily basis to check attendance and access coursework; Access will be monitored.
- Students will be contacted daily/weekly if they are not meeting attendance expectations and submitting the time tracker.
- Students may request in person mentoring, instructional support, tutoring, support group, etc. by lab appointment only. Attendance will be logged.
- SMPAC is open from 7:00 to 4:00 PM Monday through Thursday.

### 2. Academics
- Students are required to earn 32% of a class per week (to stay on track for 6 classes equivalent to home school) as indicated on the Weekly Progress Report.  Students who earn 25% per week will complete 4 classes equivalent to 20-hour enrollment.
- Students who earn below 25%, but check in with their mentor daily, use time wisely to the best of their ability, and communicate with the mentor or admin assistant may be considered "excused" and not receive a negative.

### 3. Behavior
- Students are expected to follow all SMPAC rules and to act in an adult manner.  Poor behavior will result in a behavior negative, drop from enrollment, removal from campus, and/or board hearing referral.

### Consequences of Nonperformance

| Negative Reports | Consequence |
|---|---|
| 1, 2, 3, 4 | Conference with SMPAC Staff; Parents may be contacted |
| 5 | Must complete weekly plan; School Message sent home; Optional P/T Conference may be held. |
| 6 | Student is dropped from active enrollment |

### Attendance
- Students who do not attend their mentor conference for 2 consecutive weeks will be dropped from active enrollment.
- Students who initiate appointments, but have excessive absences in instructional support, tutoring sessions, support groups, and lab time will not be prioritized for future appointments.
- Students who do not self report and submit hours for consecutive weeks using the time tracker will be dropped.
- Students who do not have attendance logged for 10 consecutive days will be dropped

### Academic Progress
- The progress report will show a Negative for any week work is below 25% of a class completed.
- Negatives received for low academic progress may be removed by earning 40% any following week (each 8% over the minimum removes 1 Negative).

### Following SMPAC:  Rules of Behavior
- The progress report will show any behavior negatives earned for rule violations for the current week.
- Students with behavior rule violations will receive a negative, be required to immediately leave campus, be permanently dropped from SMPAC, and/or referred to the school board.

## Additional Information

### Computer/Phone/Internet Access
- Students must have the internet in order to access classes and for teacher/mentor communication.
- Students will be assigned a school email account to communicate for meetings, instruction, and weekly reports.
- Students access and turn in assignments through StudentVue.
- StudentVue will show student progress in each class.

### Lab Appointments
- Students may request a lab appointment time to conduct school business including mentor conference, instructional support, tutoring, support group, etc.
- Students scheduling a lab appointment must contact their mentor or course instructor to select a day/time.
- Students will must check in and check out with staff; Mmust check in/out a Chromebook with staff.
- When exiting the lab for the day, students cannot return and must exit campus immediately.
- PASS students may use KUSD transportation, but disciplined referred students must make their own transportation arrangements.  KART tickets are available for all students upon request.

### Conditions for Continued Enrollment for PASS students
- All students must reapply/register for SMPAC programs each year.  Students will be informed of the re-enrollment process and deadlines.